



HALIFAX

2021/22

Halifax Regional Police Budget Process Overview

**Board of Police Commissioners
October 18, 2021**

By-law governing HRP budget process

- **Section 8 of Municipal By-Law P100, *Respecting The Board of Police Commissioners for the Halifax Regional Municipality* under the authority of the Police Act identifies the following:**
 - (2) The Board in accordance with the Police Act and HRM Bylaws may carry out any of the following roles and responsibilities :
 - (e) prepare and submit in consultation with the Chief of Police and the Chief Administrative Officer or delegate, to Council an annual budget for the municipal police service.

The municipal council shall only exercise global budget approval and shall only accept the police service budget submitted to it by the board or refer back to the board with instructions that it be altered upward or downward by a specific dollar amount or percentage;

HRP Budget Process Overview

Mid. October

- **HRM Finance identifies an initial operating budget target for each HRM business unit, including HRP**

Late November

- **Chief of Police prepares and presents a proposed operating budget to the Board of Police Commissioners (BoPC) for consideration that highlights changes to the annual operating budget, including:**
 - **Estimated Budget Pressures**
 - **Service Enhancements**
 - **Revenue/Cost Recovery Increases/Cost Savings/Efficiencies/Transfers/Contributions from Reservice**

HRP Budget Process Overview (Contd.)

December – Early January

- The BoPC review the proposed budget materials, with opportunities for discussion, questions, directives, etc. to the Chief of Police or designates.
- The BoPC approve a budget recommendation to be sent to Halifax Regional Council for their consideration in February.

Throughout the Fiscal Year

- Chief of Police or designate provides quarterly financial reporting to the BoPC:
 - Identifying actual budget spent to date for HRP;
 - Forecasting actual budget expected to be spent by the end of the fiscal year for HRP
 - Specific details related to the BoPC budget

QUESTIONS?