



**ACTIVE TRANSPORTATION ADVISORY COMMITTEE  
DRAFT MINUTES  
OCTOBER 21, 2021**

**PRESENT:** Hugh Millward, Chair  
Douglas Wetmore, Vice Chair  
Councillor Becky Kent  
Alison Carlyle  
Milena Khazanavicius  
Ashleigh Boers  
Andrew Taylor  
Elizabeth Pugh

**REGRETS:** Myles McCormick  
Peter Zimmer  
Mohammad Ehsan  
Paul Berry

**OTHERS PRESENT:** Councillor Paul Russell

**STAFF:** Krista Vining, Legislative Assistant  
Alicia Wall, Legislative Support

*These minutes are considered draft and will require approval by the Active Transportation Advisory Committee at a future meeting.*

*The following does not represent a verbatim record of the proceedings of this meeting.*

*The agenda, reports, supporting documents, and information items circulated are online at [halifax.ca](http://halifax.ca).*

*The meeting was called to order at 4:31 p.m., and the Committee adjourned at 5:59 p.m.*

## **1. CALL TO ORDER**

The Chair called the meeting to order at 4:31 p.m.

The Chair acknowledged that we are on the ancestral and unceded territory of the Mi'kmaq people.

## **2. APPROVAL OF MINUTES – July 15, 2021**

MOVED by Elizabeth Pugh, seconded by Andrew Taylor

**THAT the minutes of July 15, 2021 be approved as circulated.**

**MOTION PUT AND PASSED.**

## **3. APPROVAL OF THE ORDER OF BUSINESS AND APPROVAL OF ADDITIONS AND DELETIONS**

Additions: None

Deletions: None

MOVED by Councillor Kent, seconded by Milena Khazanavicius

**THAT the agenda be approved as presented.**

**MOTION PUT AND PASSED.**

## **4. BUSINESS ARISING OUT OF THE MINUTES – NONE**

## **5. CALL FOR DECLARATION OF CONFLICT OF INTERESTS – NONE**

## **6. CONSIDERATION OF DEFERRED BUSINESS – NONE**

## **7. CORRESPONDENCE, PETITIONS & DELEGATIONS**

### **7.1 Correspondence – None**

### **7.2 Petitions – None**

### **7.3 Presentations – None**

## **8. REPORTS/DISCUSSION/UPDATES**

### **8.1 STAFF UPDATES**

#### **8.1.1 Staff Update on Projects and Plans**

David MacIsaac, Manager, Active Transportation Planning updated the Committee on the following:

- The Africville public engagement has been completed.
- The first round of engagement with respect to complete streets planning in Dartmouth north is finished.
- The functional plan for North Preston is almost finished and installation of new sidewalks and active transportation facilities on Cain Street is on the books for next year.
- Work is being done with respect to the Shearwater Flyer.
- Community based engagement will take place in East Preston in November.
- The Almon Street functional plan is almost finished, and the council report is being finalized.
- The Wyse Road protected bike lane project is close to completion.
- Traffic signals have been installed on Oxford Street at the Allen and Oak crossing.
- The Forest Hills Greenway has been extended.

*These minutes are considered draft and will require approval by the Active Transportation Advisory Committee at a future meeting.*

**Active Transportation Advisory  
Committee Draft Minutes  
October 21, 2021**

- Staff is having discussions with Sackville Lakes community groups regarding a multi-use pathway through Second Lake Provincial Park.
- Work on the Salt Marsh Trail is continuing.
- Education and promotion work is being done.

MacIsaac responded to questions of clarification from the Committee.

**8.1.2 Staff Presentation on Policies and Procedures Relating to Sidewalks (Standards, Capital Projects, and Maintenance)**

The following was before the Committee:

- Staff presentation dated October 21, 2021

Siobhan Witherbee, Active Transportation Planner and David MacIsaac, Manager of Active Transportation Planning gave a presentation on policies and procedures relating to sidewalks and responded to questions from the Committee.

Members noted that multi-use pathways make it difficult for guide dogs, and that snow clearing standards with respect to things such as width could be better defined.

**8.2 COMMITTEE MEMBERS – NONE**

**9. DATE OF NEXT MEETING – November 18, 2021**

**10. ADJOURNMENT**

The meeting adjourned at 5:59 p.m.

Alicia Wall  
Legislative Support