



**DESIGN ADVISORY COMMITTEE
DRAFT MINUTES
December 8, 2021**

PRESENT: Ted Farquhar, Chair
Jonathan Lampier, Vice Chair
Sujana Devabhaktuni
Thomas Gribbin
Jesse Hitchcock
Alex Kawchuk
Sarah MacDonald

REGRETS: Elizabeth Barry
Nicholas Robins
Cristina Verissimo
Nancy Soliman

STAFF: Jill McGillicuddy, Legislative Assistant

These minutes are considered draft and will require approval by Design Advisory Committee at a future meeting.

The following does not represent a verbatim record of the proceedings of this meeting.

The agenda, reports, supporting documents, and information items circulated are online at halifax.ca.

These minutes are considered draft and will require approval by the Design Advisory Committee at a future meeting

**Design Advisory Committee
Draft Minutes
December 8, 2021**

The meeting was called to order at 4:35 p.m. and adjourned at 6:08 p.m.

1. CALL TO ORDER

Ted Farquhar, Chair called the meeting to order at 4:35 p.m.

2. APPROVAL OF MINUTES – November 10, 2021

It was determined additional time and further discussion was required prior to approving the minutes of November 10, 2021. Committee members will provide potential amendments to the draft minutes.

MOVED by Thomas Gribbin, seconded by Jonathan Lampier

THAT the minutes of November 10, 2021 be deferred until the next meeting of Design Advisory Committee.

MOTION PUT AND PASSED.

3. APPROVAL OF THE ORDER OF BUSINESS AND APPROVAL OF ADDITIONS AND DELETIONS

Deferred to the next meeting of Design Advisory Committee:

- Item 9.1.4 Design Advisory Committee Orientation

MOVED by Jonathan Lampier, seconded by Sarah MacDonald

THAT the agenda be approved as amended.

MOTION PUT AND PASSED.

4. BUSINESS ARISING OUT OF THE MINUTES – NONE

5. CALL FOR DECLARATION OF CONFLICT OF INTERESTS – NONE

6. CONSIDERATION OF DEFERRED BUSINESS – NONE

7. CORRESPONDENCE, PETITIONS & DELEGATIONS

7.1 Correspondence

Erin MacIntyre, Director, Current Planning provided an overview of the correspondence forwarded to Thomas Gribbin and responded to questions of clarification from the Design Advisory Committee.

7.2 Petitions – None

7.3 Presentations – None

8. INFORMATION ITEMS BROUGHT FORWARD – NONE

9. REPORTS

9.1.1 Review of Centre Plan – Package B

The following was before Design Advisory Committee:

- A staff presentation dated December 8, 2021

Ben Sivak, Program Manager, Community Policy gave a presentation on Centre Plan – Package B and responded to questions of clarification from the Design Advisory Committee.

The presentation focussed on the future mandate of the committee as it relates to Centre Plan – Package B

Committee members spoke to the presentation and the role of the Committee under Package B. Issues included:

- Concern regarding potential reduction of the Committee's role, remaining an advisory role;
- Matters that may be considered by way of variance;
- Pre-application process as opposed to expanding the site plan approval process;
- Landscaping requirements as presented in Chapter 5;
- Design requirements from an environmental design perspective (HALIFAC 2050)
- Role of the Development Engineering Group

Sivak responded to the committee's questions and outlined the role of the committee would remain advisory in nature, the geographical area is larger under Package B and applications would be forwarded to the committee resulting from a requested variance. The impacts of the Halifax Charter on the site plan approval process were outlined.

Members requested copies of the Centre Plan Package B Plan and ensuing Land Use Bylaw.

9.1.2 Site Plan Approval Application Tracker – December 2021

Sean Audas, Land Development & Subdivision Program Manager and MacIntyre responded to questions of clarification from the Design Advisory Committee.

Committee members expressed concern over the number of committee recommendation that were not accepted by developers.

The committee requested revisions to the tracker including adding the date of the DAC meeting for each application and adding a matrix grading system regarding recommendations.

9.1.3 Design Advisory Committee 2022 Proposed Meeting Schedule

The following was before the Design Advisory Committee

- Proposed Meeting Schedule for 2022

MOVED by Jesse Hitchcock, seconded by Jonathan Lampier

THAT the Design Advisory Committee approve the 2022 meeting schedule as presented.

MOTION PUT AND PASSED.

9.1.4 Design Advisory Committee Orientation

This matter was deferred during the approval of the Order of Business.

10. ADDED ITEMS – NONE

11. DATE OF NEXT MEETING – January 12, 2021

12. ADJOURNMENT

The meeting adjourned at 6:08 p.m.