



**AUDIT AND FINANCE STANDING COMMITTEE
MINUTES
December 14, 2022**

PRESENT: Councillor Cathy Deagle Gammon, Vice Chair
Councillor David Hendsbee
Councillor Shawn Cleary
Councillor Iona Stoddard
Councillor Pam Lovelace
Mayor Mike Savage

REGRETS: Councillor Paul Russell, Chair

OTHERS PRESENT: Councillor Tony Mancini

STAFF: Jerry Blackwood, Executive Director of Finance and Asset Management/
Chief Financial Officer
John Traves, Municipal Solicitor
Annie Sherry, Legislative Assistant

The following does not represent a verbatim record of the proceedings of this meeting.

The agenda, reports, supporting documents, information items circulated, and video (if available) are online at halifax.ca.

The meeting was called to order at 10:01 a.m. The Standing Committee moved into an In Camera (In Private) session at 10:41 a.m. and reconvened at 11:09 a.m. The Standing Committee adjourned at 11:13 a.m.

1. CALL TO ORDER AND LAND ACKNOWLEDGEMENT

The Vice Chair called the meeting to order at 10:01 a.m. and acknowledged that the meeting took place in the traditional and ancestral territory of the Mi'kmaq people, and that we are all treaty people.

2. APPROVAL OF MINUTES – November 16, 2022

MOVED by Councillor Hendsbee, seconded by Councillor Cleary

THAT the minutes of November 16, 2022 be approved as circulated.

MOTION PUT AND PASSED.

3. APPROVAL OF THE ORDER OF BUSINESS AND APPROVAL OF ADDITIONS AND DELETIONS

Additions: None

Deletions: None

Moved by Councillor Cleary, seconded by Councillor Stoddard

As provided for in section 37 (1) of Administrative Order One, *Respecting the Procedures of the Council*, Councillor Cleary requested that Item 12.1.1 - Corporate Real Estate, Development and Sale of Industrial Lands, Land and Building Acquisition and Disposal Audit be considered immediately following Item 12.2.2.

Moved by Councillor Cleary, seconded by Councillor Hendsbee

THAT the agenda be approved as amended.

MOTION PUT AND PASSED.

4. BUSINESS ARISING OUT OF THE MINUTES – NONE

5. CALL FOR DECLARATION OF CONFLICT OF INTERESTS – NONE

6. MOTIONS OF RECONSIDERATION – NONE

7. MOTIONS OF RESCISSION – NONE

8. CONSIDERATION OF DEFERRED BUSINESS – NONE

9. NOTICES OF TABLED MATTERS – NONE

10. CORRESPONDENCE, PETITIONS & DELEGATIONS

10.1 Correspondence – None

10.2 Petitions – None

10.3 Presentation – None

11. INFORMATION ITEMS BROUGHT FORWARD – NONE

12. REPORTS

12.1 AUDITOR GENERAL

12.1.1 Corporate Real Estate, Development and Sale of Industrial Lands, Land and Building Acquisition and Disposal Audit

The following was before the Standing Committee:

- Auditor General report dated December 9, 2022
- Presentation dated December 14, 2022

Evangeline Colman-Sadd, Auditor General gave a presentation and responded to questions of clarification from the Standing Committee.

MOVED by Councillor Hendsbee, seconded by Councillor Cleary

THAT the Audit and Finance Standing Committee direct the Chief Administrative Officer to prepare a staff report on an action plan to address the recommendations within the Corporate Real Estate, Development and Sale of Industrial Lands, Land and Building Acquisition and Disposal Audit by within six months.

Mayor Savage proposed that the action plan return to the Audit and Finance Standing Committee by March 1, 2023 to provide for consideration during 2023/2024 Budget discussions. As provided for in section 53 (2) of Administrative Order One, *Respecting the Procedures of the Council*, the amendment was accepted as friendly.

The motion now read:

THAT the Audit and Finance Standing Committee direct the Chief Administrative Officer to prepare a staff report on an action plan to address the recommendations within the Corporate Real Estate, Development and Sale of Industrial Lands, Land and Building Acquisition and Disposal Audit by March 1, 2023.

MOTION PUT AND PASSED.

As provided for in section 103 of Administrative Order One, *Respecting the Procedures of the Council*, a motion was made to convene In Camera to discuss a personnel matter.

MOVED by Councillor Lovelace, seconded by Councillor Hendsbee

THAT the Audit and Finance Standing Committee convene to In Camera to discuss a personnel matter.

MOTION PUT AND PASSED.

12.2 STAFF

12.2.1 Councillor Appointments to the Special Events Advisory Committee

The following was before the Standing Committee:

- Staff recommendation report dated December 7, 2022

MOVED by Mayor Savage, seconded by Councillor Stoddard

THAT the Audit and Finance Standing Committee:

- 1. Appoint one (1) Councillor to serve as the Chair of the Special Events Advisory Committee from the three (3) elected members of Halifax Regional Council appointed to the Special Events Advisory Committee, for a term to the end of the Council term; and**
- 2. Appoint one (1) Councillor to serve as the Vice Chair of the Special Events Advisory Committee from the Community Council membership, for a term to the end of the Council term.**

MOVED by Councillor Hendsbee, seconded by Mayor Savage

THAT the Audit and Finance Standing Committee nominate Councillor Mancini as Chair of the Special Events Advisory Committee.

Iain MacLean, Municipal Clerk responded to questions of clarification from the Standing Committee.

MOVED by Councillor Cleary, seconded by Councillor Hendsbee

THAT the Audit and Finance Standing Committee nominate Councillor Morse as Vice Chair of the Special Events Advisory Committee.

The motion now read:

MOVED by Mayor Savage, seconded by Councillor Stoddard

THAT the Audit and Finance Standing Committee:

- 1. Appoint Councillor Mancini to serve as the Chair of the Special Events Advisory Committee from the three (3) elected members of Halifax Regional Council appointed to the Special Events Advisory Committee, for a term to the end of the Council term; and**
- 2. Appoint Councillor Morse to serve as the Vice Chair of the Special Events Advisory Committee from the Community Council membership, for a term to the end of the Council term.**

MOTION PUT AND PASSED.

12.2.2 Audit & Finance Standing Committee 2023 Meeting Schedule

The following was before the Standing Committee:

- Draft 2023 meeting schedule

MOVED by Councillor Hendsbee, seconded by Councillor Cleary

THAT the Audit and Finance Standing Committee approve the proposed 2023 Audit and Finance Standing Committee meeting schedule as outlined in the staff memorandum.

Annie Sherry, Legislative Assistant responded to questions of clarification from the Standing Committee and noted that staff would work with the Chair and Vice Chair to ensure there was no overlap for the February 16, 2023 and June 21, 2023 meeting dates.

MOTION PUT AND PASSED.

12.3 GRANTS COMMITTEE - NONE

12.4 MEMBERS OF STANDING COMMITTEE - NONE

13. MOTIONS - NONE

14. IN CAMERA (IN PRIVATE)

14.1 PERSONNEL MATTER – Private and Confidential Report

The following was before the Standing Committee:

- Private and confidential staff report dated November 30, 2022

MOVED by Councillor Cleary, seconded by Councillor Lovelace

That the Audit and Finance Standing Committee:

- 1. Adopt the recommendations as outlined in the private and confidential staff report dated November 30, 2022; and**
- 2. Direct that private and confidential report dated November 30, 2022 be maintained private and confidential**

MOTION PUT AND PASSED.

15. ADDED ITEMS – NONE

16. NOTICES OF MOTION – NONE

17. PUBLIC PARTICIPATION – NONE

18. DATE OF NEXT MEETING – January 19, 2022

19. ADJOURNMENT

The meeting adjourned at 11:13 a.m.

Annie Sherry
Legislative Assistant