



**ACCESSIBILITY ADVISORY COMMITTEE  
DRAFT MINUTES  
April 17, 2023**

PRESENT: Jacki Purcell, Vice Chair  
Councillor Trish Purdy  
Councillor Paul Russell  
Nicole McDonald  
Elizabeth Doull  
Michelle Mahoney  
Rachele Manett

REGRETS: Andrew Taylor, Chair  
Councillor Cathy Deagle Gammon  
Kristen Hemming  
Jordan Waterbury

STAFF: Melissa Myers, Accessibility Advisor, Office of Diversity & Inclusion/ANSAIO  
Krista Vining, Acting Deputy Clerk  
Lama Farhat, Legislative Assistant

*These minutes are considered draft and will require approval by Accessibility Advisory Committee at a future meeting.*

*The following does not represent a verbatim record of the proceedings of this meeting.*

*The agenda, reports, supporting documents, and information items circulated are online at [halifax.ca](http://halifax.ca).*

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*The meeting was called to order at 4:03 p.m. The Committee adjourned at 5:23 p.m.*

## **1. CALL TO ORDER AND LAND ACKNOWLEDGEMENT**

The Vice Chair called the meeting to order at 4:03 p.m. and acknowledged that the meeting took place in the traditional and ancestral territory of the Mi'kmaq people, and that we are all treaty people.

## **2. APPROVAL OF MINUTES – March 20, 2023**

MOVED by Councillor Russell, seconded by Rachele Manett

**THAT the minutes of March 20, 2023 be approved as circulated.**

**MOTION PUT AND PASSED.**

## **3. APPROVAL OF THE ORDER OF BUSINESS AND APPROVAL OF ADDITIONS AND DELETIONS**

MOVED by Councillor Russell, seconded by Rachel Manett

**THAT the agenda be approved as presented.**

**MOTION PUT AND PASSED.**

## **4. BUSINESS ARISING OUT OF THE MINUTES - NONE**

## **5. CALL FOR DECLARATION OF CONFLICT OF INTERESTS – NONE**

## **6. CONSIDERATION OF DEFERRED BUSINESS – NONE**

## **7. CORRESPONDENCE, PETITIONS & DELEGATIONS**

**7.1 Correspondence - None**

**7.2 Petitions – None**

**7.3 Presentation - None**

## **8. INFORMATION ITEMS BROUGHT FORWARD – NONE**

## **9. REPORTS**

### **9.1 STAFF**

#### **9.1.1 Auditing Active Transportation Facilities Presentation**

The following was before the Committee:

- Staff presentation dated April 17, 2023

Maria Jacobs, Active Transportation Planner gave a presentation and responded to questions of clarification from the Committee regarding the use and monitoring of the AccessNow auditing tool, the quality of the data, and potential user identification and criteria.

The Committee provided the following feedback:

- Inclusion of community consultation as part of the audit process;
- Inclusion of date stamps on entries from AccessNow;
- Provision of detailed access notes at trails and multi-use pathways;
- Use of consistent and plain language across all trail signs;
- Evaluation of user demographics and/or criteria and feedback provided;
- Considerations for seating in relation to weight, height, and size variation;

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- Diversity of accessibility needs; and
- Ensure consistency with the Provincial Government's regulations, legislations and standards.

**9.2 COMMITTEE MEMBERS – NONE**

**9.3 STAFF UPDATES - NONE**

**10. ADDED ITEMS – NONE**

**11. DATE OF NEXT MEETING – May 15, 2023**

**12. ADJOURNMENT**

The meeting adjourned at 5:23 p.m.

Lama Farhat  
Legislative Assistant