



**AUDIT AND FINANCE STANDING COMMITTEE
DRAFT MINUTES
May 17, 2023**

PRESENT: Councillor Paul Russell, Chair
Councillor Cathy Deagle Gammon, Vice Chair
Councillor David Hendsbee
Councillor Iona Stoddard
Councillor Pam Lovelace
Mayor Mike Savage, Ex Officio

REGRETS: Councillor Shawn Cleary

STAFF: Jerry Blackwood, Executive Director of Finance and Asset
Management/Chief Financial Officer
John Traves, K.C., CD, Executive Director of Legal & Legislative
Services/Municipal Solicitor/Chief Governance Officer
Annie Sherry, Legislative Assistant

These minutes are considered draft and will require approval by Audit and Finance Standing Committee at a future meeting.

The following does not represent a verbatim record of the proceedings of this meeting.

The agenda, reports, supporting documents, information items circulated, and video (if available) are online at halifax.ca.

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**Audit and Finance Standing Committee
Draft Minutes
May 17, 2023**

The meeting was called to order at 10:00 a.m. and adjourned at 10:20 a.m.

1. CALL TO ORDER AND LAND ACKNOWLEDGEMENT

The Chair called the meeting to order at 10:00 a.m. and acknowledged that the meeting took place in the traditional and ancestral territory of the Mi'kmaq people, and that we are all treaty people.

2. APPROVAL OF MINUTES – April 19, 2023

MOVED by Councillor Stoddard, seconded by Councillor Deagle Gammon

THAT the minutes of April 19, 2023 be approved as circulated.

MOTION PUT AND PASSED.

3. APPROVAL OF THE ORDER OF BUSINESS AND APPROVAL OF ADDITIONS AND DELETIONS

Additions: None

Deletions: None

Deferred to the June 21, 2023 meeting of the Audit and Finance Standing Committee:

- Item 12.1.1 - 2022-23 Annual Report and 2023-24 Audit Priorities

MOVED by Councillor Deagle Gammon, seconded by Councillor Lovelace

THAT the agenda be approved as amended.

MOTION PUT AND PASSED.

Later in the meeting, it was MOVED by Mayor Savage, seconded by Councillor Lovelace

THAT the following item be deferred to the June 21, 2023 meeting of the Audit and Finance Standing Committee:

- Item 11.2 - Councillor Cleary – CAO Contract Amendment Report

MOTION PUT AND PASSED.

4. BUSINESS ARISING OUT OF THE MINUTES – NONE

5. CALL FOR DECLARATION OF CONFLICT OF INTERESTS – NONE

6. MOTIONS OF RECONSIDERATION – NONE

7. MOTIONS OF RESCISSION – NONE

8. CONSIDERATION OF DEFERRED BUSINESS – NONE

9. NOTICES OF TABLED MATTERS – NONE

10. CORRESPONDENCE, PETITIONS & DELEGATIONS

10.1 Correspondence – None

10.2 Petitions – None

10.3 Presentation – None

11. INFORMATION ITEMS BROUGHT FORWARD – April 19, 2023

11.1 Councillor Cleary – Action Plan on Corporate Real Estate Development Audit

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The following was before the Standing Committee:

- Staff report dated April 14, 2023

Michael Wile, Manager, Acquisitions, Disposals & Industrial Lands responded to questions of clarification from the Standing Committee.

11.2 Councillor Cleary – CAO Contract Amendment Report

The following was before the Standing Committee:

- Staff report dated April 12, 2023

This matter was deferred; refer to the Order of Business.

12. REPORTS

12.1 AUDITOR GENERAL

12.1.1 2022-23 Annual Report and 2023-24 Audit Priorities

The following was before the Standing Committee:

- Auditor General report dated May 17, 2023
- Presentation dated May 17, 2023

This matter was deferred during the approval of the Order of Business.

12.2 STAFF

12.2.1 Increase to Contracts – Keshen Goodman Library Renovation

The following was before the Standing Committee:

- Staff report dated May 12, 2023

MOVED by Mayor Savage, seconded by Councillor Stoddard

THAT the Audit and Finance Standing Committee recommend that Regional Council:

- 1. Approve a transfer of \$1,175,000 (net HST included) from Project Account No. CB190003 – Halifax North Memorial Public Library;**
- 2. Approve a budget increase of \$1,175,000 (net HST included) to Project Account No. CB190010 - Keshen Goodman Library Renovations;**
- 3. Approve an increase of \$362,359 (net HST included) to RFP 19-188, PO #2070834773 for changes to the contracted scope of work; and**
- 4. Approve an increase of \$10,550 (net HST included) to PO #2070856766 for changes in contracted scope of work, as outlined in the Financial Implications section of this report.**

Philip Dugandzic, Director, Corporate Facility Design & Construction, and Jerry Blackwood, Executive Director of Finance and Asset Management/Chief Financial Officer responded to questions of clarification from the Standing Committee regarding funding sources for the proposed increase and plans to address the budget line transfer in 2024-25 Capital Budget planning.

MOTION PUT AND PASSED.

12.3 GRANTS COMMITTEE – NONE

12.4 MEMBERS OF STANDING COMMITTEE – NONE

13. MOTIONS – NONE

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14. IN CAMERA (IN PRIVATE) – NONE

15. ADDED ITEMS – NONE

16. NOTICES OF MOTION – NONE

17. PUBLIC PARTICIPATION – NONE

18. DATE OF NEXT MEETING – June 21, 2023

19. ADJOURNMENT

The meeting adjourned at 10:20 a.m.

Annie Sherry
Legislative Assistant