



**SPECIAL EVENTS ADVISORY COMMITTEE  
DRAFT MINUTES  
November 8, 2023**

**PRESENT:** Councillor Tony Mancini, Chair  
Councillor Kathryn Morse, Vice Chair  
Tim Rissesco  
Roberta Dexter Robidoux  
Natasha Chestnut

**REGRETS:** Councillor Pam Lovelace  
Ross Jefferson  
Mark Schaay  
Alison Gillan

**STAFF:** Billy Comer, Manager, Events  
Shari Dillman, Civic Events Coordinator/Events Grant Administrator  
Catie Campbell, Legislative Assistant

*These minutes are considered draft and will require approval by the Special Events Advisory Committee at a future meeting.*

*The following does not represent a verbatim record of the proceedings of this meeting.*

*The agenda, reports, supporting documents, and information items circulated are online at [halifax.ca](http://halifax.ca).*

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**Special Events Advisory Committee  
Draft Minutes  
November 8, 2023**

*The meeting was called to order at 9:33 a.m., and the Committee adjourned at 10:42 a.m.*

## **1. CALL TO ORDER AND LAND ACKNOWLEDGEMENT**

The Chair called the meeting to order at 9:35 a.m. and acknowledged that the meeting took place in the traditional and ancestral territory of the Mi'kmaq people, and that we are all treaty people.

## **2. APPROVAL OF MINUTES – September 13, 2023**

MOVED by Councillor Morse, seconded by Tim Rissesco

**THAT the minutes of September 13, 2023 be approved as circulated.**

**MOTION PUT AND PASSED.**

## **3. APPROVAL OF THE ORDER OF BUSINESS AND APPROVAL OF ADDITIONS AND DELETIONS**

Additions: None

Deletions: None

MOVED by Roberta Dexter-Robidoux, seconded by Tim Rissesco

**THAT the agenda be approved as presented.**

**MOTION PUT AND PASSED.**

## **4. BUSINESS ARISING OUT OF THE MINUTES – NONE**

## **5. CALL FOR DECLARATION OF CONFLICT OF INTERESTS – NONE**

## **6. CONSIDERATION OF DEFERRED BUSINESS – NONE**

## **7. CORRESPONDENCE, PETITIONS & DELEGATIONS**

**7.1 Correspondence – None**

**7.2 Petitions – None**

**7.3 Presentation – None**

## **8. INFORMATION ITEMS BROUGHT FORWARD – NONE**

## **9. REPORTS**

### **9.1 STAFF**

#### **9.1.1 Review of the Event Evaluation Criteria**

The following was before the Committee:

- Staff presentation dated November 8, 2023

Shari Dillman, Civic Events Coordinator/Events Grant Administrator and Billy Comer, Manager, Events gave a presentation and responded to questions of clarification from the Committee.

#### **9.1.2 Proposed 2024 Meeting Schedule**

The following was before the Committee:

- Staff memorandum dated November 3, 2023

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Catie Campbell, Legislative Assistant spoke to the topic and responded to questions of clarification from the Committee.

MOVED by Councillor Morse, seconded by Tim Rissesco

**THAT the Special Events Advisory Committee approve the proposed 2024 Special Events Advisory Committee meeting schedule as outlined in the staff memorandum.**

**MOTION PUT AND PASSED.**

**10. ADDED ITEMS – NONE**

**11. DATE OF NEXT MEETING – December 13, 2023 (if required)**

**13. ADJOURNMENT**

The meeting adjourned at 10:42 a.m.

Catie Campbell  
Legislative Assistant