



**HERITAGE ADVISORY COMMITTEE  
DRAFT MINUTES  
April 23, 2025**

**PRESENT:** Tyler Brothers, Chair  
Rosa Milito, Vice Chair  
Councillor David Hendsbee  
Councillor Nancy Hartling  
Meghan Chadwick  
Paul Clarke  
David Jones  
Brian MacDonald  
Danielle McCabe  
Ruby Shepherd

**REGRETS:** Jason Cooke  
Joann Rofihe

**STAFF:** Kurt Pyle, Manager of Culture, Heritage & Planning  
Simon Ross-Siegel, Legislative Assistant

*These minutes are considered draft and will require approval by Heritage Advisory Committee at a future meeting.*

*The following does not represent a verbatim record of the proceedings of this meeting.*

*The agenda, reports, supporting documents, and information items circulated are online at [halifax.ca](http://halifax.ca).*

## **1. CALL TO ORDER AND LAND ACKNOWLEDGEMENT**

The Chair called the meeting to order at 3:05 p.m. and acknowledged that the meeting took place in the traditional and ancestral territory of the Mi'kmaq people, and that we are all treaty people.

### **1.1 Annual Election of Chair**

Simon Ross-Siegel, Legislative Assistant called for nominations for the position of Chair of the Heritage Advisory Committee.

MOVED by Tyler Brothers, seconded by Councillor Hartling

**THAT Tyler Brothers be nominated Chair of the Heritage Advisory Committee.**

Tyler Brothers was declared the successful nominee.

MOVED by Rosa Milito, seconded by Paul Clarke

**THAT Tyler Brothers be appointed Chair of the Heritage Advisory Committee.**

**MOTION PUT AND PASSED.**

Tyler Brothers was declared the Chair of the Heritage Advisory Committee.

Tyler Brothers assumed the Chair.

### **1.2 Annual Election of Vice Chair**

Tyler Brothers called for nominations for the position of Vice Chair of the Heritage Advisory Committee.

MOVED by Rosa Milito, seconded by Councillor Hartling

**THAT Rosa Milito be nominated Vice Chair of the Heritage Advisory Committee.**

Rosa Milito was declared the successful nominee.

MOVED by Councillor Hartling, seconded by Ruby Shepherd

**THAT Rosa Milito be appointed Vice Chair of the Heritage Advisory Committee.**

**MOTION PUT AND PASSED.**

Rosa Milito was declared the Vice Chair of the Heritage Advisory Committee.

## **2. APPROVAL OF MINUTES – March 26, 2025**

MOVED by Councillor Hendsbee, seconded by Brian MacDonald

**THAT the minutes of March 26, 2025 be approved as circulated.**

**MOTION PUT AND PASSED.**

## **3. APPROVAL OF THE ORDER OF BUSINESS AND APPROVAL OF ADDITIONS AND DELETIONS**

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Additions: None

Deletions: None

MOVED by Brian MacDonald, seconded by Paul Clarke

**THAT the agenda be approved as presented.**

**MOTION PUT AND PASSED.**

**4. BUSINESS ARISING OUT OF THE MINUTES – NONE**

**5. CALL FOR DECLARATION OF CONFLICT OF INTERESTS – NONE**

**6. CONSIDERATION OF DEFERRED BUSINESS – NONE**

**7. CORRESPONDENCE, PETITIONS & DELEGATIONS**

**7.1 Correspondence – None**

**7.2 Petitions – None**

**7.3 Presentation – None**

**8. INFORMATION ITEMS BROUGHT FORWARD – NONE**

**9. REPORTS/DISCUSSION**

**9.1 STAFF**

**9.1.1 Case HRTGPLAN-2023-01756 Background Study: Proposed Downtown Dartmouth Heritage Conservation District Plan**

The following was before the Committee:

- Staff report dated February 21, 2025
- Staff presentation dated April 23, 2025

Elizabeth Cushing, Planner II gave a presentation and responded to questions of clarification from the Committee.

MOVED by Councillor Hartling, seconded by David Jones

**THAT the Heritage Advisory Committee recommend that Halifax Regional Council:**

- 1. Accept the background study contained in Attachment A of the staff report dated February 21, 2025 to initiate the process to establish a Heritage Conservation District in Downtown Dartmouth; and**
- 2. Follow the Public Participation Program for HCDs, adopted by Regional Council on November 17, 2020, as contained in Attachment B of the staff report dated February 21, 2025, to obtain public input on the proposed Downtown Dartmouth Heritage Conservation District (HCD) plan and bylaw in accordance with Section 6 of the Heritage Conservation Districts Regulations.**

**MOTION PUT AND PASSED.**

**10. ADDED ITEMS – NONE**

**11. DATE OF NEXT MEETING – May 28, 2025**

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## **12. ADJOURNMENT**

The meeting adjourned at 3:48 p.m.

Simon Ross-Siegel  
Legislative Assistant