



**HERITAGE ADVISORY COMMITTEE  
DRAFT MINUTES  
June 18, 2025**

**PRESENT:** Tyler Brothers, Chair  
Rosa Milito, Vice Chair  
Councillor David Hendsbee  
Meghan Chadwick  
Paul Clarke  
Jason Cooke  
Brian MacDonald  
Danielle McCabe  
Joann Rofihe  
Ruby Shepherd

**REGRETS:** Councillor Nancy Hartling  
David Jones

**STAFF:** Kurt Pyle, Manager of Culture, Heritage & Planning  
Simon Ross-Siegel, Legislative Assistant

*These minutes are considered draft and will require approval by Heritage Advisory Committee at a future meeting.*

*The following does not represent a verbatim record of the proceedings of this meeting.*

*The agenda, reports, supporting documents, and information items circulated are online at [halifax.ca](http://halifax.ca).*

## **1. CALL TO ORDER AND LAND ACKNOWLEDGEMENT**

The Chair called the meeting to order at 3:01 p.m. and acknowledged that the meeting took place in the traditional and ancestral territory of the Mi'kmaq people, and that we are all treaty people.

## **2. APPROVAL OF MINUTES – April 23, 2025**

MOVED by Councillor Hendsbee, seconded by Jason Cooke

**THAT the minutes of April 23, 2025 be approved as circulated.**

**MOTION PUT AND PASSED.**

## **3. APPROVAL OF THE ORDER OF BUSINESS AND APPROVAL OF ADDITIONS AND DELETIONS**

Additions: None

Deletions: None

As provided for in section 37 (1) of Administrative Order One, *Respecting the Procedures of the Council*, Jason Cooke requested that Item 9.1.3 Case HRTG-2025-01168: Substantial Alteration to the Municipally Registered Heritage Property at 7895 Highway 7, Musquodoboit Harbour be considered prior to Item 9.1.2 Case HRTG-2024-01522: Request to include 2316 Maynard Street, Halifax in the Registry of Heritage Properties for the Halifax Regional Municipality.

MOVED by Jason Cooke, seconded by Paul Clarke

**THAT the agenda be approved as amended.**

**MOTION PUT AND PASSED.**

## **4. BUSINESS ARISING OUT OF THE MINUTES – NONE**

## **5. CALL FOR DECLARATION OF CONFLICT OF INTERESTS**

Meghan Chadwick declared a conflict of interest for Item 9.1.1 Case HRTG-2025-00279: Substantial Alteration to the Municipally Registered Heritage Property at 5492 Inglis Street, Halifax, based on having previously performed work for Fathom Studios.

Ruby Shepherd declared a conflict of interest for Item 9.1.1 Case HRTG-2025-00279: Substantial Alteration to the Municipally Registered Heritage Property at 5492 Inglis Street, Halifax, based on having previously performed work for Fathom Studios.

## **6. CONSIDERATION OF DEFERRED BUSINESS – NONE**

## **7. CORRESPONDENCE, PETITIONS & DELEGATIONS**

**7.1 Correspondence – None**

**7.2 Petitions – None**

**7.3 Presentation – None**

## **8. INFORMATION ITEMS BROUGHT FORWARD – NONE**

## **9. REPORTS/DISCUSSION**

### **9.1 STAFF**

#### **9.1.1 Case HRTG-2025-00279: Substantial Alteration to the Municipally Registered Heritage Property at 5492 Inglis Street, Halifax**

The following was before the Committee:

- Staff report dated April 2, 2025
- Staff presentation dated June 18, 2025

Meghan Chadwick and Ruby Shepherd were recused from the meeting during consideration of this item having declared a conflict of interest in the matter, as having previously performed work for Fathom Studios.

Carter Beaupre-McPhee, Planner III gave a presentation and responded to questions of clarification from the Committee.

MOVED by Councillor Hendsbee, seconded by Brian MacDonald

**THAT the Heritage Advisory Committee recommend that Halifax Regional Council approve the proposed substantial alteration to the municipally registered heritage property at 5492 Inglis Street, Halifax, as set out in the staff report dated April 2, 2025.**

Beaupre-McPhee responded to questions of clarification from the Committee. Beaupre-McPhee spoke to the proposed materials, spatial configurations, proposed mixed-use of the property, and the application of the heritage agreement to the proposed development agreement.

### **MOTION PUT AND PASSED.**

Meghan Chadwick and Ruby Shepherd rejoined the meeting at this time.

#### **9.1.2 Case HRTG-2024-01522: Request to include 2316 Maynard Street, Halifax in the Registry of Heritage Properties for the Halifax Regional Municipality**

The following was before the Committee:

- Staff report dated May 6, 2025
- Staff presentation dated June 18, 2025

Gong Shaoqiu, Planner I and Alex Kitson, Heritage Planning Researcher gave a presentation.

The Committee applied the heritage building criteria to 2316 Maynard Street in performing the heritage evaluation and provided the following scoring:

<b>Criterion</b>	<b>Score</b>
1. Age	16
2A. Relationship to Important Occasions, Institutions, Personages or Groups	15
3. Significance of Architect/Builder	3
4A. Architectural Merit: Construction Type	10
4B. Architectural Merit: Style	6
5. Architectural Integrity	8
6. Relationship to Surrounding Area	5
<b>Total</b>	<b>63</b>

MOVED by Brian MacDonald, seconded by Ruby Shepherd

**THAT the Heritage Advisory Committee recommend that Halifax Regional Council:**

- 1. Set a date for a heritage hearing to consider the inclusion of the subject property in the Registry of Heritage Property for the Halifax Regional Municipality; and**
- 2. Approve the request to include 2316 Maynard Street, Halifax, in the Registry of Heritage Property for the Halifax Regional Municipality, as shown on Map 1 of the staff report dated May 6, 2025, as a municipal heritage property under the Heritage Property Act.**

Jesse Morton, Principal Planner responded to questions of clarification from the Committee.

**MOTION PUT AND PASSED.**

**9.1.3 Case HRTG-2025-01168: Substantial Alteration to the Municipally Registered Heritage Property at 7895 Highway 7, Musquodoboit Harbour**

The following was before the Committee:

- Staff report dated June 5, 2025
- Staff presentation dated June 18, 2025

Carter Beaupre-McPhee, Planner III gave a presentation and responded to questions of clarification from the Committee.

MOVED by Councillor Hendsbee, seconded by Jason Cooke

**THAT the Heritage Advisory Committee recommend that Halifax Regional Council approve the proposed substantial alteration to the municipally registered heritage property 7895 Highway 7, Musquodoboit Harbour, as set out in the staff report dated June 5, 2025.**

Beaupre-McPhee responded to questions of clarification from the Committee.

**MOTION PUT AND PASSED.**

**10. ADDED ITEMS – NONE**

**11. DATE OF NEXT MEETING – July 23, 2025 Special Meeting**

**12. ADJOURNMENT**

The meeting adjourned at 4:14 p.m.

Simon Ross-Siegel  
Legislative Assistant