



**ACCESSIBILITY ADVISORY COMMITTEE
MINUTES
August 25, 2025**

PRESENT: Rachele Manett, Chair
Nikolas Harris, Vice Chair
Councillor Laura White
Councillor Jean St-Amand
Glenn Babcock
Anne Sinclair
Jamil Sinno
Cathi Stevenson

REGRETS: Councillor Trish Purdy
Oliver Keith
Céline Vautour

STAFF: Melissa Myers, Accessibility Advisor
Elizabeth Macdonald, Legislative Assistant

The following does not represent a verbatim record of the proceedings of this meeting.

The agenda, reports, supporting documents, and information items circulated are online at [halifax.ca](https://www.halifax.ca).

1. CALL TO ORDER AND LAND ACKNOWLEDGEMENT

The Chair called the meeting to order at 4:07 p.m. and acknowledged that the meeting took place in the traditional and ancestral territory of the Mi'kmaq people, and that we are all treaty people.

2. APPROVAL OF MINUTES – June 16, 2025

MOVED by Councillor White, seconded by Cathi Stevenson

THAT the minutes of June 16, 2025 be approved as circulated.

MOTION PUT AND PASSED.

3. APPROVAL OF THE ORDER OF BUSINESS AND APPROVAL OF ADDITIONS AND DELETIONS

Additions: None

Deletions: None

MOVED by Jamil Sinno, seconded by Councillor St-Amand

THAT the agenda be approved as presented.

MOTION PUT AND PASSED.

4. BUSINESS ARISING OUT OF THE MINUTES – NONE

5. CALL FOR DECLARATION OF CONFLICT OF INTERESTS – NONE

6. CONSIDERATION OF DEFERRED BUSINESS – NONE

7. CORRESPONDENCE, PETITIONS & DELEGATIONS

7.1 Correspondence – None

7.2 Petitions – None

7.3 Presentations – None

8. INFORMATION ITEMS BROUGHT FORWARD – NONE

9. REPORTS/DISCUSSION

9.1 STAFF

9.1.1 Discussion of 2025 Annual Town Hall

The following was before the Committee:

- Staff memorandum dated June 18, 2025

Melissa Myers spoke to the staff memorandum, confirmed a livestream facilitator had been booked for the event and that most Business Units had confirmed their representatives for the Town Hall.

The Committee discussed the roles and responsibilities members wanted to take on during the event.

Myers and Elizabeth Macdonald, Legislative Assistant responded to questions of clarification from the Committee.

10. ADDED ITEMS – NONE

11. DATE OF NEXT MEETING – September 15, 2025

12. ADJOURNMENT

The meeting adjourned at 4:39 p.m.

Elizabeth Macdonald
Legislative Assistant