HALIFAX

GRANTS COMMITTEE
DRAFT MINUTES
October 21, 2026

PRESENT:	Councillor Jean St-Amand, Chair Joseph Allen, Vice Chair Councilor Hendsbee Councillor Virgina Hinch Councillor Nancy Hartling Alyssa Gagne Lara White Stephanie Sachsse
REGRETS:	Hosherdar Polad Shernel O'Brien
STAFF:	Wendy Gauthier, Grants Program Manager, Finance & Asset Management Peter Greechan, Community Developer Tax & Special Project Olawumi Odeyinka-Apantaku, Legislative Assistant

These minutes are considered draft and will require approval by Grants Committee at a future meeting.

The following does not represent a verbatim record of the proceedings of this meeting.

The agenda, reports, supporting documents, and information items circulated are online at halifax.ca.

1. CALL TO ORDER AND LAND ACKNOWLEDGEMENT

The Chair called the meeting to order at 10:05 a.m. and acknowledged that the meeting took place in the traditional and ancestral territory of the Mi'kmaq people, and that we are all treaty people.

1.1 African Nova Scotian Affirmation

The Chair led the Committee in the African Nova Scotian Affirmation.

2. APPROVAL OF MINUTES – August 26, 2026

MOVED by Councillor Hinch, seconded by Joseph Allen

THAT the minutes of August 26, 2026be approved as circulated.

MOTION PUT AND PASSED.

3. APPROVAL OF THE ORDER OF BUSINESS AND APPROVAL OF ADDITIONS AND DELETIONS

Additions: None

Deletions: None

MOVED by Councillor Hartling, seconded by Alyssa Gagne

THAT the agenda be approved as presented.

MOTION PUT AND PASSED.

4. BUSINESS ARISING OUT OF THE MINUTES – NONE

5. CALL FOR DECLARATION OF CONFLICT OF INTERESTS – NONE

6. CONSIDERATION OF DEFERRED BUSINESS – NONE

7. CORRESPONDENCE, PETITIONS & DELEGATIONS
7.2 Petitions – None
7.3 Presentation – None

8. INFORMATION ITEMS BROUGHT FORWARD – NONE

9. REPORTS/DISCUSSION
9.1 STAFF
9.1.1 Proposed Amendments to Administrative Order 2022-005-ADM Respecting the Community Grants Program

The following was before the Committee:

- Staff report dated September 23, 2026

MOVED by Councillor Hinch, seconded by Joseph Allen

THAT the Grants Committee recommend that Halifax Regional Council adopt the amendments to Administrative Order Number 2022-005-ADM, the *Community Grants Program Administrative Order*, as set out in Attachment 2 to the staff report dated September 23, 2026.

Peter Greechan, Community Developer Tax & Special Project and Wendy Gauthier, Grants Program Manager, Finance & Asset Management responded to questions of clarification from the Committee regarding the application evaluation of area rate in the proposed amendment.

MOVED by Councillor Hartling, seconded by Lara White

THAT the motion be amended to strike clauses 19 (d) and 28 (d) associated with area rates and further request the Chief Administrative Officer (CAO) to direct staff to consider future amendments as needed to address area rates and community grant eligibility.

MOTION TO AMEND PUT AND PASSED.

The motion as amended now read:

MOVED by Councillor Hinch, seconded by Joseph Allen

THAT the Grants Committee recommend that Halifax Regional Council:

1. **Adopt the amendments to Administrative Order Number 2022-005-ADM, the *Community Grants Program Administrative Order*, as set out in Attachment 2 to the staff report dated September 23, 2026, as amended to strike clauses 19 (d) and 28 (d) associated with area rates; and**

2. **Request the Chief Admirative Officer (CAO) to direct staff to consider future amendments as needed to address area rates and community grant eligibility.**

MOTION AS AMENDED PUT AND PASSED.

10. ADDED ITEMS – NONE

11. DATE OF NEXT MEETING – January 13, 2027

12. ADJOURNMENT

The meeting adjourned at 11:04 p.m.

Olawumi Odeyinka-Apantaku
Legislative Assistant