



**GRANTS COMMITTEE  
MINUTES  
May 15, 2017**

**PRESENT:** Councillor Russell Walker, Chair  
Sara Colburne, Vice Chair  
Janice Kenny  
Ratnam Mohan  
Donald Dodge  
Councillor Lindell Smith  
Councillor Steve Streach  
Councillor David Hendsbee

**REGRETS:** Linda MacKay

**STAFF:** Peta Jane Temple, Team Lead, Grants & Contributions  
Bruce Fisher, Manager of Financial Policy & Planning  
Peter Greechan, Community Developer, Grants & Contributions  
Paul Forrest, Civic Events Coordinator, Program Support Services  
Tara Legge, Leasing Officer, Operations Support  
Helen Goode, Lease Administrator, Operations Support  
Sheilagh Edmonds, Legislative Assistant

*The following does not represent a verbatim record of the proceedings of this meeting.*

*The agenda, supporting documents, and information items circulated to the Grants Committee are available online: <http://www.halifax.ca/boardscom/bccgrants/170515grants-agenda.php>*

*The meeting was called to order at 1:00 p.m. and adjourned at 2:04 p.m.*

**1. CALL TO ORDER**

The Chair called the meeting to order at 1:00 p.m. in the Barrington Room, City Hall.

**2. APPROVAL OF MINUTES – March 6, 2017**

MOVED by Councillor Streach, seconded by Sara Colburne

**THAT the minutes of March 6, 2017 be approved.**

**MOTION PUT AND PASSED**

**3. APPROVAL OF THE ORDER OF BUSINESS AND APPROVAL OF ADDITIONS AND DELETIONS**

Additions:

10.1 Regional Special Events Grants - 2017

MOVED by Janice Kenny, seconded by Ratnam Mohan

**THAT the agenda be approved as amended.**

Two-third majority vote required.

**MOTION PUT AND PASSED.**

**3.1 Election of Vice Chair**

The Chair called for nominations for Vice Chair.

MOVED by Janice Kenny, seconded by Ratnam Mohan

**That Sara Colburne be nominated for Vice Chair**

**MOTION PUT AND PASSED.**

The Chair called three times for further nominations; there being none,

**Sara Colburne was declared Vice Chair.**

**4. BUSINESS ARISING OUT OF THE MINUTES - NONE**

**5. CALL FOR DECLARATION OF CONFLICT OF INTERESTS - NONE**

**6. CONSIDERATION OF DEFERRED BUSINESS – NONE**

**7. CORRESPONDENCE, PETITIONS & DELEGATIONS**

**8. INFORMATION ITEMS BROUGHT FORWARD – NONE**

**9. REPORTS**

**9.1 STAFF**

### 9.1.1 211 Information and Referral Services (211 NS) – License Agreement

The following was before the Grants Committee:

- A staff recommendation report dated March 28, 2017

Tara Legge, Leasing Officer, Operations Support was in attendance to respond to any questions from the Committee. The Committee did not have any questions.

MOVED by Councillor Hendsbee, seconded by Councillor Smith

**THAT the Grants Committee recommend Halifax Regional Council authorize the Mayor and Municipal Clerk to enter into a less than market value license agreement with 211 Nova Scotia for the premises located at 21 Mount Hope Avenue, Dartmouth as per the key terms and conditions set out in Table 1 in the discussion section of the March 28, 2017 staff report.**

**MOTION PUT AND PASSED.**

### 9.1.2 Community Grants Program 2017: Recommended Awards

The following was before the Grants Committee:

- A staff recommendation/information report dated May 3, 2017.

Peta-Jane Temple reviewed the recommended grants as outlined in the May 3, 2017 staff report. Peta-Jane and Bruce Fisher, Manager of Financial Policy and Planning responded to questions from the Committee members.

MOVED by Janice Kenny, seconded by Ratnam Mohan

**THAT the Grants Committee recommend that Regional Council approve the fifty-two (52) grants as set out in Attachment 2 of the May 3, 2017 staff report for a combined total of \$453,858 from operating account M311-8004 Community Grants.**

**MOTION PUT AND PASSED.**

### 9.1.3 Committee's Terms of Reference - Discussion

The following was before the Grants Committee:

- A copy of the Committee's Terms of Reference

At 1:51 p.m. Councillor Smith retired from the meeting.

Peta-Jane Temple suggested that, as a starting point for reviewing the Committee's terms of reference, staff could draft a report to the Committee identifying the scope of potential amendments to the terms of reference and then have the Committee provide input, as well as the Municipal Clerk's Office.

Following a brief discussion, there was general consensus to proceed in this regard. The Chair indicated that staff would be following up with the Committee at a future meeting, therefore, no motion was required at this time.

### 9.1.4 Scheduling a July Meeting - Discussion

The Legislative Assistant advised that staff have requested the Committee's consideration of scheduling a July meeting so that the Committee could deal with a report on the 2017/18 Interim Professional Arts

Grants which is anticipated to be finalized. The Legislative Assistant pointed out that the first Monday of July is a holiday in lieu of the Canada Day holiday, which falls on Saturday

MOVED by Councillor Hendsbee, seconded by Ratnam Mohan

**THAT the Grants Committee schedule a meeting for July 10, 2017 at 1:00 p.m.**

**MOTION PUT AND PASSED.**

**10. ADDED ITEMS**

**10.1 Regional Special Events Grants – 2017**

The following was before the Grants Committee:

- A staff recommendation report dated May 10, 2017.

Paul Forrest, Civic Events Coordinator, Program Support Services provided an overview of the report, and noted that only one application (out of 25) was ineligible and it was 'DND Family Days'. It did not qualify because the event is organized by a government agency, and government agencies are not eligible for funding.

Paul Forrest responded to questions.

Councillor Hendsbee suggested for future consideration that it would have be helpful for members to have had an information report of previously approved events accompany this report, for comparison purposes.

MOVED by Sara Colburne, seconded by Janice Kenny

**That the Grants Committee recommend Halifax Regional Council:**

- 1. Approve twenty-three Event Grants for a total of \$25,275 as identified in Attachment 1 from the approved 2017/18 Operating Budget - C760 Community/Civic Events; and**
- 2. Approve a grant of \$4,500 to the Light Up Bedford Parade for 2017/18 from the approved 2017/18 Operating Budget – C760 Community/Civic Events, and pending final approval of the 2018/19 Operating Budget – C760 Community/Civic Events, approve a grant of \$4,500 to the Light Up Bedford Parade for 2018/19.**

**MOTION PUT AND PASSED.**

**12. DATE OF NEXT MEETING – June 12, 2017**

**13. ADJOURNMENT**

The meeting adjourned at 2:04 p.m.

Sheilagh Edmonds  
Legislative Assistant