



**FEDERATION OF CANADIAN MUNICIPALITIES
2018 CONFERENCE ADVISORY COMMITTEE
MINUTES
July 17, 2017**

PRESENT: Councillor Russell Walker, Chair
Councillor Sam Austin, Vice Chair
Mayor Mike Savage
Deputy Mayor Steve Craig
Councillor David Hendsbee
Councillor Bill Karsten
Councillor Wayne Mason
Councillor Lindell Smith

STAFF: Marion Currie, Program Manager, Corporate and Customer Services
Phoebe Rai, Legislative Assistant

The following does not represent a verbatim record of the proceedings of this meeting.

The agenda, reports, supporting documents, and information items circulated are online at halifax.ca.

The meeting was called to order at 1:05 p.m. and adjourned at 1:32 p.m.

1. CALL TO ORDER

The meeting was called to order at 1:05 p.m. in Halifax Hall, City Hall, 1841 Argyle Street, Halifax.

- **Election of Chair and Vice Chair**

The Legislative Assistant called for nominations for the position of Chair of the FCM 2018 Conference Advisory Committee.

MOVED by Councillor Karsten, seconded by Councillor Mason

THAT Councillor Russell Walker be nominated Chair of the FCM 2018 Conference Advisory Committee.

MOTION PUT AND PASSED.

The Legislative Assistant called three times for any further nominations. There being none, it was MOVED by Councillor Karsten, seconded by Councillor Mason

THAT nominations for the position of Chair be closed.

MOTION PUT AND PASSED.

The Legislative Assistant declared Councillor Russell Walker Chair of the FCM 2018 Conference Advisory Committee.

The Chair then called for nominations for the position of Vice Chair of the FCM 2018 Conference Advisory Committee.

MOVED by Mayor Savage, seconded by Councillor Mason

THAT Councillor Sam Austin be nominated Vice Chair of the FCM 2018 Conference Advisory Committee

MOTION PUT AND PASSED.

The Chair called three times for any further nominations. There being none, it was MOVED by Mayor Savage, seconded by Councillor Karsten

THAT nominations for the position of Vice Chair be closed.

MOTION PUT AND PASSED.

Councillor Sam Austin was declared Vice Chair of the FCM 2018 Conference Advisory Committee.

2. APPROVAL OF MINUTES – NONE

3. APPROVAL OF THE ORDER OF BUSINESS AND APPROVAL OF ADDITIONS AND DELETIONS

MOVED by Councillor Smith, seconded by Mayor Savage

THAT the agenda be approved as presented.

MOTION PUT AND PASSED.

- 4. BUSINESS ARISING OUT OF THE MINUTES – NONE
- 5. CALL FOR DECLARATION OF CONFLICT OF INTERESTS – NONE
- 6. CONSIDERATION OF DEFERRED BUSINESS – NONE
- 7. CORRESPONDENCE, PETITIONS & DELEGATIONS – NONE
- 8. INFORMATION ITEMS BROUGHT FORWARD – NONE

9. REPORTS

9.1 STAFF

9.1.1 Federation of Canadian Municipalities Site Visit

Marion Currie, Program Manager provided information regarding the facilities to be used during the FCM 2018 Conference including the Nova Centre and Cunard Centre. Committee members suggested that a tour in late September would be of value.

The Committee offered suggestions for the conference including:

- Canada flags on stage for national anthem;
- Organized coat check;
- Strong rural component;
- Adequate transportation, load and go;
- Be mindful of prominent advertising on materials such as lanyards;
- Consider HRP mounted units near the FCM meeting space; and
- Outdoor activities for delegates.

Marion Currie provided an overview of the responsibilities of the municipality, which includes:

- Mayor's social reception on Friday;
- Gala dinner Sunday evening;
- Study Tour program;
- Companion program;
- Transportation and logistics requirements, considering the likelihood that hotels in both Halifax and Dartmouth will be used;
- Arranging volunteers for the conference.

Currie also noted that the municipality has received \$50,000 from the provincial government for the conference. Responding to questions from Committee members, Currie agreed to investigate the number of hotel rooms available and determine the price for conference Pins.

9.1.2 Proposed 2017 Meeting Schedule

The following was before the Committee:

- Proposed 2017 FCM 2018 Conference Advisory Committee Meeting Schedule

MOVED by Councillor Austin, seconded by Mayor Savage

THAT the FCM 2018 Conference Advisory Committee approve the proposed 2017 Meeting Schedule.

Councillor Walker suggested that the schedule be amended to change the date of the November meeting to November 15, 2017. The amendment was accepted as friendly.

MOTION PUT AND PASSED.

10. ADDED ITEMS – NONE

11. DATE OF NEXT MEETING – September 6, 2017 at 1:00 p.m. in Halifax Hall

12. ADJOURNMENT

The meeting adjourned at 1:32 p.m.

Phoebe Rai
Legislative Assistant