



**HALIFAX AND WEST COMMUNITY COUNCIL
DRAFT MINUTES
November 4, 2025**

PRESENT: Councillor Janet Steele, Chair
Councillor Virginia Hinch, Vice Chair
Councillor Kathryn Morse
Councillor Laura White
Councillor Patty Cuttell
Councillor Shawn Cleary

STAFF: Simon Ross-Siegel, Legislative Assistant

These minutes are considered draft and will require approval by Halifax and West Community Council at a future meeting.

The following does not represent a verbatim record of the proceedings of this meeting.

The agenda, reports, supporting documents, information items circulated, and video (if available) are online at halifax.ca.

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1. CALL TO ORDER AND LAND ACKNOWLEDGEMENT

The Chair called the meeting to order at 6:00 p.m. and acknowledged that the meeting took place in the traditional and ancestral territory of the Mi'kmaq people, and that we are all treaty people.

1.1 Annual Election of Chair

Simon Ross-Siegel, Legislative Assistant called for nominations for the position of Chair of the Halifax and West Community Council.

MOVED by Councillor Cleary, seconded by Councillor Hinch

THAT Councillor Steele be nominated Chair of the Halifax and West Community Council.

Councillor Steele was declared the successful nominee.

MOVED by Councillor Cleary, seconded by Councillor Cuttell

THAT Councillor Steele be appointed Chair of the Halifax and West Community Council.

MOTION PUT AND PASSED.

Councillor Steele was declared the Chair of the Halifax and West Community Council.

Councillor Steele assumed the Chair.

1.2 Annual Election of Vice Chair

Councillor Steele called for nominations for the position of Vice Chair of the Halifax and West Community Council.

MOVED by Councillor Morse, seconded by Councillor White

THAT Councillor Hinch be nominated Vice Chair of the Halifax and West Community Council.

Councillor Hinch was declared the successful nominee.

MOVED by Councillor Cuttell, seconded by Councillor Morse

THAT Councillor Hinch be appointed Vice Chair of the Halifax and West Community Council.

MOTION PUT AND PASSED.

Councillor Hinch was declared the Vice Chair of the Halifax and West Community Council.

2. APPROVAL OF MINUTES – October 14, 2025

MOVED by Councillor Cleary, seconded by Councillor Hinch

THAT the minutes of October 14, 2025 be approved as circulated.

MOTION PUT AND PASSED.

3. APPROVAL OF THE ORDER OF BUSINESS AND APPROVAL OF ADDITIONS AND DELETIONS

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Additions: None

Deletions: None

MOVED by Councillor Cleary, seconded by Councillor Cuttall

THAT the agenda be approved as presented.

MOTION PUT AND PASSED.

4. BUSINESS ARISING OUT OF THE MINUTES – NONE

5. CALL FOR DECLARATION OF CONFLICT OF INTERESTS – NONE

6. MOTIONS OF RECONSIDERATION – NONE

7. MOTIONS OF RESCISSION – NONE

8. CONSIDERATION OF DEFERRED BUSINESS – NONE

9. NOTICES OF TABLED MATTERS – NONE

10. HEARINGS – NONE

11. CORRESPONDENCE, PETITIONS & DELEGATIONS

11.1 Correspondence – None

11.2 Petitions – None

11.3 Presentation – None

12. PUBLIC PARTICIPATION

The Chair noted there were no registered speakers and called three times for any other members of the public wishing to speak; there were none.

13. INFORMATION ITEMS BROUGHT FORWARD – NONE

14. REPORTS

14.1 STAFF

14.1.1 PLANAPP 2024-00458: Substantive Amendment to a Development Agreement for 120 Brunello Boulevard, Timberlea

The following was before Community Council:

- Staff report dated October 17, 2025

MOVED by Councillor Cleary, seconded by Councillor Morse

THAT Halifax and West Community Council give notice of motion to consider the proposed amending development agreement, as set out in Attachment A of the staff report dated October 17, 2025, to include a Nordic wellness spa as an associated service permitted under the definition of a golf course and alter the boundary of the golf course to accommodate the proposed spa, and schedule a public hearing.

MOTION PUT AND PASSED.

14.1.2 PLANAPP 2025-00497: Development Agreement for 65-71 Sunnybrae Avenue and 70 Central Avenue, Fairview

The following was before Community Council:

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- Staff report dated October 9, 2025

MOVED by Councillor Morse, seconded by Councillor White

THAT Halifax and West Community Council give notice of motion to consider the proposed development agreement, as set out in Attachment A of the staff report dated October 9, 2025, to consolidate multiple day care facilities into a Child Care Center and expand the capacity by 48 to a total of 134 children at 65 to 71 Sunnybrae Avenue and 70 Central Avenue, Fairview, and schedule a public hearing.

MOTION PUT AND PASSED.

14.1.3 PLANAPP 2025-00730: Development Agreement for 110 Frederick Avenue, Fairview

The following was before Community Council:

- Staff report dated October 22, 2025

MOVED by Councillor Morse, seconded by Councillor Hinch

THAT Halifax and West Community Council give notice of motion to consider the proposed development agreement, as set out in Attachment A of the staff report dated October 22, 2025, to allow a 40-space Child Care Centre at 110 Frederick Avenue, Fairview, and schedule a public hearing.

MOTION PUT AND PASSED.

14.1.4 Proposed 2026 Meeting Schedule

The following was before Community Council:

- Staff memorandum dated November 4, 2025

MOVED by Councillor White, seconded by Councillor Cuttall

THAT the Halifax and West Community Council approve the proposed 2026 Halifax and West Community Council meeting schedule as outlined in the staff memorandum.

MOTION PUT AND PASSED.

15. MOTIONS – NONE

16. IN CAMERA (IN PRIVATE) – NONE

17. ADDED ITEMS – NONE

18. NOTICES OF MOTION – NONE

19. DATE OF NEXT MEETING – December 1, 2025

20. ADJOURNMENT

The meeting was adjourned at 6:17 p.m.

Simon Ross-Siegel
Legislative Assistant