

Candidates are advised that section 17 (1) of the *Municipal Elections Act* sets out the qualifications for eligibility as councillor, as follows:

Eligibility as councillor

17 (1) Except as otherwise provided in this Act, every person shall be qualified to be elected as councillor who

- (a) is a Canadian citizen of the full age of eighteen years at the time of nomination;
- (b) has been ordinarily resident in the municipality or in an area annexed to the municipality for a period of six months preceding nomination day, and continues to so reside;
- (c) has obtained a certificate in the prescribed form from the clerk, treasurer, collector or other official having knowledge of the facts that, as of nomination day, the charges that are liens on the person's property and the taxes due to the municipality by the person have been fully paid or all instalments or interim payments that are due as of nomination day have been paid; and
- (d) is not disqualified under this Act.

(2) A councillor who is otherwise qualified shall be eligible for re-election. *R.S., c. 300, s. 17; 1998, c. 18, s. 568; 2003, c. 9, s. 7; 2003 (2nd Sess.), c. 5, s. 1; 2011, c. 68, s. 5.*

As per s. 17(1)(c), the candidate is required to obtain a certificate “that, as of nomination day, the charges that are liens on the person’s property and the taxes due to the municipality by the person have been fully paid or all instalments or interim payment that are due as of nomination day have been paid.” The attached Form 3 “Certificate in Respect to Charges that are Liens/Taxes” should be presented to an official with the Taxation department of HRM Finance.

To make arrangements, contact Melvina Rose at rosem@halifax.ca or Sherry Campbell at campbes@halifax.ca. Call 902-490-8440 to reach the Taxation department with any questions.

Allow at least 7 working days prior to nomination date/nomination appointment to produce the certificate. HRM is not liable in any way for failure of a candidate to allow appropriate notice to produce the required certificate.

BE PREPARED TO PROVIDE THE FOLLOWING INFORMATION along with an EMAIL CONTACT:

Your full name: _____

FULL Address or Addresses of Property (including ALL properties owned in HRM):

Assessment Account # (if known):

- Property 1: _____
- Property 2: _____
- Other properties: _____

NOTE: Please include all owners' names for the property. Matrimonial property must also be provided.

If you DO NOT own property in HRM you are still required to complete the Form 3 and include with Nomination package.

FORM 3

SECTIONS 17, 44, 45

**CERTIFICATE IN RESPECT TO
CHARGES THAT ARE LIENS/TAXES**

I certify that as of the _____ day of _____, _____,
(nomination day)

_____ has fully paid all (i) the charges that are liens on
(name of candidate)

property that are due, (ii) all the municipal taxes that are due, and (iii) all instalments or

interim payments that are due as of nomination day have been paid to the

Town/Municipality/Regional Municipality of _____ from him/her.

Clerk, Treasurer, Collector or other official
having knowledge of the facts