

**ADMINISTRATIVE ORDER NUMBER 2016-001-GOV
RESPECTING THE ADVISORY COMMITTEE ON THE WESTERN COMMON**

WHEREAS the Halifax Regional Municipality has established the Western Common for the purposes of public recreation, wilderness and heritage protection, future business park development and hosting the Otter Lake Solid Waste Resource Facility;

AND WHEREAS the Halifax Regional Municipality has approved the creation of a Regional Park within the Western Common through the Regional Municipal Planning Strategy;

AND WHEREAS the Halifax Regional Municipality approved the Western Common Wilderness Common Master Plan on June 15, 2010 as guidance for the future of the Western Common Park;

AND WHEREAS the Halifax Regional Municipality wishes to establish a committee to provide advice to Regional Council on the development, operation and protection of the Western Common Park;

BE IT RESOLVED AS AN ADMINISTRATIVE ORDER of the Council of the Halifax Regional Municipality under the authority of the *Halifax Regional Municipality Charter*, as follows:

Short Title

1. This Administrative Order may be known as the *Western Common Advisory Committee Administrative Order*.

Interpretation

2. In this Administrative Order,

- (a) "Committee" means the Western Common Advisory Committee;
- (b) "Community Council" means Halifax and West Community Council;
- (c) "Council" means the Council of the Halifax Regional Municipality;
- (d) "Master Plan" means the Western Common Wilderness Common Master Plan;
- (e) "Municipality" means the Halifax Regional Municipality;
- (f) "Park" means the Western Common Regional Park;
- (g) "Western Common" means those lands identified as such in the Western Common Wilderness Common Master Plan; and
- (h) "Wilderness Common" means those lands identified as such in the Western Common Wilderness Common Master Plan.

Purpose

3. The purpose of this Administrative Order is to establish the terms of reference under which the Western Common Advisory Committee will advise Council on the development and operation of the Western Common.

The Western Common Advisory Committee

4. There is hereby established an Advisory Committee on the Western Common.

The Western Common

5. The Municipality's management of the Western Common will be guided by the following objectives:

- (a) the protection of valuable ecological and cultural assets;
- (b) the provision of access to sustainable wilderness recreation through improvements and programs;
- (c) the location of Otter Lake Regional Waste Facility; and
- (d) the possible expansion of the Ragged Lake Business Park.

Duties of the Committee

6. The Committee shall monitor the phased development of the Western Common and advise Council, through the Halifax and West Community Council, on the community perspective of the implementation of the Master Plan as follows:

- (a) the Committee shall advise Council on detailed planning and development of the Park; and
- (b) the Committee shall advise Council on environmental sustainability in the Park, including:
 - (i) public access and wilderness recreation programming;
 - (ii) impact of land uses, within and adjacent to the Western Common, on the Park;
 - (iii) ecological diversity and connectivity;
 - (iv) cultural landscapes; and
 - (v) park operational matters.

Administrative Order One

7. Except as herein provided, the provisions of Administrative Order One, Respecting the Procedures of Council, shall apply to the Committee.

Public Appointment Policy

8. Except as herein provided, the provisions of the Public Appointment Policy shall apply to the Committee.

Membership

9. The nominating body for membership on the Committee shall be the Halifax and West Community Council.

10. The Committee shall be comprised of nine (9) members as follows:
 - (a) one (1) representative of the local business community;
 - (b) one (1) member of the public with demonstrated knowledge of public recreation and trails;
 - (c) one (1) member of the public with demonstrated knowledge in applied ecological sciences;
 - (d) one (1) member of an environmental Non-Government Organization (NGO);
 - (e) one (1) member resident of the community of Goodwood/Hatchet Lake;
 - (f) one (1) member resident of Beechville/Timberlea;
 - (g) two (2) members at large with an interest in the furtherance of the Park; and
 - (h) one (1) member of Halifax and West Community Council.

Term of Membership

11. At its initial creation, four members of the Committee shall be appointed for a term of one year and five members, including the member of Halifax and West Community Council, for a term of two years, after which all appointments shall be for a term of two years.

Reporting

12. The Committee Chair shall, with the assistance of staff, submit a written report to the Halifax and West Community Council in accordance with section 6 at least once annually.

Sub-Committees

13. The Committee may appoint sub-committees, consisting of members of the Committee, to report to the Committee on matters that the Committee determines require further investigation.

14. The Committee shall appoint one of its members to chair the sub-committee at the time it constitutes the sub-committee.

15. Sub-committees shall report directly to the Committee.

Meetings

16. The Committee shall meet no less than twice annually or otherwise as required to fulfill the duties as outlined.

17. The Chair, in consultation with staff of the Office of the Municipal Clerk, shall be responsible for calling all meetings of the Committee and for setting the agenda.

General

18. For greater certainty, the Committee does not report to the Community Planning & Economic Development Standing Committee or the Environment and Sustainability Standing Committee, unless otherwise directed by Council.

19. In the absence of the Chair, the members of the Committee may select a member to chair a meeting.

Done and passed in Council this 31 day of May, 2016.

Mayor

Municipal Clerk

I, Sherryl Murphy, Acting Municipal Clerk of the Halifax Regional Municipality, hereby certify that the above-noted Administrative Order was passed at a meeting of Halifax Regional Council held on May 31, 2016.

Sherryl Murphy, Acting Municipal
Clerk

Notice of Motion:

May 24, 2016

Approval:

May 31, 2016

Amendment # 1 – Section 11

Notice of Motion:

July 19, 2016

Approval:

July 26, 2016