

**HALIFAX REGIONAL MUNICIPALITY**

**ADMINISTRATIVE ORDER NUMBER 15**

**Respecting License, Permit and Processing Fees**

BE IT RESOLVED as an Administrative Order of the Council of the Halifax Regional Municipality as follows:

**SHORT TITLE**

1. The Administrative Order may be cited as Administrative Order Number 15, the License, Permits and Processing Fees Administrative Order.

**LICENSE FEES ESTABLISHED**

2. The fees for licenses issued pursuant to the By-laws mentioned in Schedule "A" to this Administrative Order shall be as set forth therein.

Done and passed in Council this 30<sup>th</sup> day of March, 1999.

Walter Fitzgerald  
Mayor

Vi Carmichael  
Municipal Clerk

## Schedule A

- 1.** Notwithstanding the processing fees set forth in the various Municipal Planning Strategies, Land Use By-Laws and Subdivision By-Laws in force in Halifax Regional Municipality, the following processing fees shall apply in the place and stead of the fees, including fees for the Heritage, Blasting, Civic Addressing, Sign, Lot Grading and Grade Alteration By-laws.
  - 1A.**
    - (1) The fees for sections 4A, 6A, 6B, 13A, 15A, 16A, and 21A shall be increased on April 1st of each calendar year by the average monthly increase to the All-Item Consumer Price Index for the Province of Nova Scotia for the period of time from January 1<sup>st</sup> to December 31<sup>st</sup> of the preceding calendar year, rounded up to the nearest \$10.
    - (2) If there is no increase in the Consumer Price Index for the Province of Nova Scotia, there shall be no increase in the fees under subsection (1).
  - 1B.** When amendments are prepared by staff for Council's consideration that proposes changes to the fees under sections 4A, 6A, 6B, 13A, 15A, 16A, and 21A of this Administrative Order, the Guiding Principles in the staff report dated September 23, 2019 must be applied, in accordance with Council's direction of October 22, 2019.
  - 1C.**
    - (1) For the purposes of this section,
      - (a) "existing building" means any building in which a building permit has been issued;
      - (b) "non-profit organization" means:
        - (i) a non-profit association incorporated pursuant to the Co-operative Associations Act, R.S.N.S.1989 c. 98, as amended,
        - (ii) a non-profit association to which the Co-operative Associations Act applies,
        - (iii) a not-for-profit corporation incorporated pursuant to the Canada Not-for-profit Corporations Act, S.C. 2009, c. 23, and
        - (iv) a non-profit organization otherwise incorporated pursuant to an Act of the Nova Scotia Legislature; and
      - (c) "registered Canadian charitable organization" means a charitable organization registered pursuant to the Income Tax Act (Canada) and the regulations made pursuant to that Act;.

(2) All the fees listed in Schedule B may be waived for residential developments undertaken by a non-profit organization or registered Canadian charitable organizations, providing all the following are satisfied:

(a) on the date the complete application is received by the Municipality, the applicant must have been registered as a non-profit organization or registered Canadian charitable organization for a period of at least 1 year;

(b) the provision of affordable housing must be included in either the mandate, or the programs and activities, of the of the non-profit organization or registered Canadian charitable organization;

(c) a minimum of 60% of the development must be for a residential use and

(i) where the application is for the development of a building(s), a minimum of 60% of the total gross floor area the development must be for a residential use, or

(ii) where the application is for the subdivision of land a minimum of 60% of

(A) the lots created through the subdivision, or

(B) the lands subject to the subdivision,

must be in a zone, or subject to a development agreement, that would permit a residential use;

(d) where there is a capital cost charge imposed by a by-law of the Municipality that applies to the property, a minimum of 60% of the total gross floor area of any existing building(s) must be for a residential use;

(e) the property that is the subject of the application must be owned by one, or a combination of, the following:

(i) the non-profit organization or registered Canadian charitable organization,

(ii) the Municipality,

(iii) the Province of Nova Scotia,

(iv) the Government of Canada, or

(v) an agent of the Province of Nova Scotia or the Government of Canada, including a Crown corporation; and

(f) on the date of the complete application is received by the Municipality, the non-profit organization or registered Canadian charitable organization must have fully paid all taxes owing or all installments or all interim payments due to the Municipality.

2. Repealed.

3. Repealed.

4. Repealed.

4A.

| <b>Fees pursuant to By-law O-109T Respecting Open Air Burning</b> |                       |                           |
|---|-----------------------|---------------------------|
| <b>Fee Description</b>  | <b>By-law Section</b> | <b>Fee</b>                |
| <b>Open Air Burning By-law</b><br>- Residential<br>- Commercial   | <b>10(1)</b>          | <b>No fee<br/>\$50.00</b> |

5. Repealed.

6. Repealed.

6A.

| <b>Fee Description</b>   | <b>Fee</b>     | <b>Cancellations &amp; Refunds</b>  |
|--|----------------|---|
| <b>Municipal Strategy Amendments, Rezoning, Planning Applications</b>  |                |   |
| Pre-Planning Application   | <b>\$500</b>   | Cancellation of the pre public consultation will result in a 50% refund. No refunds will be issued post public consultation. Where public consultation does not apply, a cancellation within 30 calendar days will result in a full refund. No refunds will be issued after 30 calendar days. |
| Municipal Planning Strategy Amendment along with a Development Agreement   | <b>\$5,000</b> |   |
| Land Use By-law Amendment  | <b>\$3,000</b> |   |
| Municipal Planning Strategy Amendment along with a Land Use By-law Amendment   | <b>\$5,000</b> |   |
| Land Use By-law Amendment along with a Development Agreement   | <b>\$4,000</b> |   |
| Deregistration & Demolition of a Heritage Property   | <b>\$4,000</b> |   |
| Development Agreement  | <b>\$3,000</b> |   |
| Discharge of a Development Agreement (in whole or in part)   | <b>\$500</b>   | Non-refundable  |
| Amendments to Development Agreements unless all the amendments are listed as non-substantive in the development agreement* | <b>\$4,000</b> | Non-refundable  |
| Amendments to Development Agreements where all the amendments are listed as Non-Substantive*                               | <b>\$3,000</b> | Non-refundable  |

**Please note:** In addition to the above noted fees, the applicant shall be responsible for advertising costs, and the Municipality may require the deposit of an appropriate amount too cover such costs. These costs are refundable if not required.

\* Amendments defined within contract

**Variations and Site Plans**

|   |                |  |
|---|----------------|--|
| Variance  | <b>\$1,000</b> | \$500 refundable if not appealed             |
| Appeal of a Variance  | <b>\$1,000</b> | Non-refundable                               |
| Non-Substantive Site Plan Approval OR Level 1 (I) Site Plan Approval        | <b>\$500</b>   | Non-refundable                               |
| Level 2 (II) Site Plan Approval   | <b>\$1,000</b> | Non-refundable                               |
| Downtown Substantive Site Plan Approval OR Level 3 (III) Site Plan Approval | <b>\$2,000</b> | Non-refundable except for exempt properties. |

**Development Permit Fees**

|   |              |                |
|---|--------------|----------------|
| Residential Development Permit Fee (includes: New Residential-up to 2 units, enclosed additions, Residential or Multi-use, Industrial, Commercial or Institutional (MICI) renovations, and lease hold improvements) | <b>\$200</b> | Non-refundable |
| Commercial Development Permit Fee (includes: Multi-use, Industrial, Commercial or Institutional (MICI))   | <b>\$500</b> | Non-refundable |
| Basic Development Permit Fee (includes: Home Occupation, Occupancy Only and Accessory Structures such as Decks, Pools, Sheds, and Fence)  | <b>\$50</b>  | Non-refundable |
| Zoning Confirmation Letters   | <b>\$150</b> | Non-refundable |

**Engineering Fees related to Development**

|  |              |                |
|--|--------------|----------------|
| Engineering Review Fee for Non-Engineering Specific Permits (ie: Building & Development Permits) | <b>\$200</b> | Non-refundable |
| Lot Grading  | <b>\$200</b> | Non-refundable |
| Grade Alteration   | <b>\$200</b> | Non-refundable |
| Top Soil Removal   | <b>\$200</b> | Non-refundable |
| For blasting less than 50 cubic metres of rock   | <b>\$100</b> | Non-refundable |
| All other blasting applications  | <b>\$600</b> | Non-refundable |

**Subdivisions**

|   |                |                |
|---|----------------|----------------|
| Subdivision Concept Plan                  | <b>\$600</b>   | Non-refundable |
| Subdivision Tentative Plan                | <b>\$400</b>   | Non-refundable |
| Subdivision Final Without Infrastructure  | <b>\$500</b>   | Non-refundable |
| Subdivision Final Plan New Infrastructure | <b>\$2,000</b> | Non-refundable |
| Repeal of a Final Plan of Subdivision     | <b>\$400</b>   | Non-refundable |
| Amendment to a Final Plan of Subdivision  | <b>\$400</b>   | Non-refundable |

**Civic Naming and Numbering**

|   |                |                |
|---|----------------|----------------|
| Change Civic Number   | <b>\$400</b>   | Non-refundable |
| Change Street Name <sup>1</sup>   | <b>\$2,000</b> | Non-refundable |
| Manufacture & Install Private Road Sign - Sign & Sign post <sup>2</sup>   | <b>\$150</b>   | Non-refundable |
| <i>Please note: No civic addressing fee shall be collected from the owner when the installation of a Private Road sign is required as the result of a civic addressing change that added one or more civic addresses to an existing travel way so that it now meets the definition of a "private road" under the Civic Addressing By-law.</i> |                |                |
| <small>1 This application fee assumes a consultative process<br/>2 This fee is under review</small>   |                |                |

**6B.**

| <b>Fees pursuant to By-law T-1000, Respecting the Regulation of Taxis, Accessible Taxis, Limousines and Transportation Network Companies</b> |                       |   |
|--|-----------------------|---|
| <b>Fee Description</b>   | <b>By-law Section</b> | <b>Fee</b>  |
| Owner's License Annual fee   | Part 3 & Part 5       | \$50<br>(for partial term shall be the licence fee prorated monthly.)                                 |
| Owner's Renewal fee  | Part 3 & Part 5       | \$50<br>(for partial term shall be the licence fee prorated on a monthly basis.)                      |
| Permanent Taxi Driver's fee  | Part 4 & Part 5       | \$100 for a two-year term<br>(for partial term shall be the licence fee prorated on a monthly basis.) |
| Driver Application Fee   | Part 4 & Part 5       | \$50 for 12-month license if the applicant successfully passes the testing requirements               |
| Change of Vehicle Fee  | Part 3                | \$35  |
| Change of Business Name Fee  | Part 3                | \$25  |
| Change of Broker Fee   | Part 3                | \$25  |
| Replacement of destroyed, lost or stolen license fee   | Part 5                | \$10  |
| Broker's License Annual Fee  | Part 12A              | \$300   |
| Transportation Network Company Annual Fee  | Part 12B              | 1 – 10 Vehicles      \$2,000<br>11 – 25 Vehicles    \$5,000<br>26 – 100 Vehicles    \$15,000          |

|  |  |               |          |
|--|--|---------------|----------|
|  |  | 100+ Vehicles | \$25,000 |
|--|--|---------------|----------|

**6C.**

| <b>Fees pursuant to By-law E-200, Respecting Encroachments Upon, Under, or Over A Street</b>  |                       |  |
|---|-----------------------|--|
| <b>Fee Description</b>  | <b>By-law Section</b> | <b>Fee</b>   |
| Encroachment up to 1.5 square metres  | S. 5(2)               | \$ 60.00   |
| Encroachment from 1.5 to 2.5 square metres  | S. 5(2)               | \$ 95.00   |
| Encroachment over 2.5 square metres   | S. 5(2)               | \$125.00   |
| Encroachment other than those described in paragraph 4(a)(iv) of Bylaw E-200 shall be subject to an annual rental fee   | S.6                   | \$1.00 per 0.1 square metres of such encroachment, with a minimum fee of \$10.00.  |
| Temporary Encroachments shall be subject to a daily rental fee for the temporary use of the street or a part thereof during construction at the following rate: | S.6                   | <ul style="list-style-type: none"> <li>(a) \$0.30 per square metre for the travelled way;</li> <li>(b) \$0.25 per square metre for the sidewalk between the curb and 2 metres back from the curb face; and</li> <li>(c) \$0.15 per square metre for the balance of the sidewalk and to the street line or property line which shall be payable monthly in advance, with the first month=s payment due at the time the license is issued and subsequent payments being due one month from the time of the previous due date.</li> <li>(d) where the encroachment occupies any part of a metered parking space, it shall be deemed to occupy the total metered parking space and the daily rental fee shall apply to 16.7 square metres of travelled way.</li> </ul> |

7.

| By-law #     | Short Title      | Section                         | Fee              |
|--------------|------------------|---------------------------------|------------------|
| By-law P-800 | Pesticide By-law | S. 7(2)<br>Any other<br>permits | \$0.00<br>\$0.00 |

8. Repealed.

9. Repealed.

9A.

| By-law #      | Short Title                                    | Section | Permit                                 | Fee           |
|---------------|--|---------|--|---------------|
| <b>P-1200</b> | <b><i>On-Street Parking Permits By-law</i></b> |         |  |               |
|               |  | 5(a)    | Annual Resident Parking Permit         | \$40.00/year  |
|               |  | 5(b)    | Temporary Resident Parking Permit      | \$0.00        |
|               |  | 5(c)    | Annual Visitor Parking Permit          | \$40.00/year  |
|               |  | 5(e)    | Commuter Parking Permit:               |               |
|               |  |         | Zone 7, 8, 9                           | \$60.00/month |
|               |  |         | Zone 2, 5, 6, 10                       | \$50.00/month |
|               |  |         | Zone 1, 3, 4, 11, 12, 13, 14, 15       | \$40.00/month |
|               |  | 5(ea)   | Student Commuter Parking Permit        | \$30.00/month |
|               |  | 5(f)    | Municipal Parking Permit               | \$0.00        |
|               |  | 5(g)    | Annual Carshare Vehicle Parking Permit | \$40.00/year  |
|               |  | 5(h)    | Daily Contractor Parking Permit        | \$40.00/day   |
|               |  | 58      | Replacement Permit                     | \$15.00       |

10. Repealed.

11. Repealed.



**12.**

| By-law #          | Short Title          |              | Section |         |         |         |         |         |         |
|-------------------|----------------------|--------------|---------|---------|---------|---------|---------|---------|---------|
| P-500             | Parking Meter By-law |              | 10      |         |         |         |         |         |         |
|                   |                      | Fee per Zone |         |         |         |         |         |         |         |
|                   |                      | A            | B       | C       | D       | E       | F       | G       | H       |
| Hour beginning at | 8 AM                 | \$1.50       | \$2.00  | \$2.00  | \$3.00  | \$1.50  | \$1.50  | \$1.50  | \$2.00  |
|                   | 9 AM                 | \$1.50       | \$2.00  | \$2.00  | \$3.00  | \$1.50  | \$1.50  | \$1.50  | \$2.00  |
|                   | 10 AM                | \$1.50       | \$3.00  | \$2.00  | \$3.00  | \$1.50  | \$1.50  | \$1.50  | \$2.00  |
|                   | 11 AM                | \$1.50       | \$3.00  | \$3.00  | \$3.00  | \$1.50  | \$1.50  | \$1.50  | \$2.50  |
|                   | 12 PM                | \$1.50       | \$3.00  | \$3.00  | \$3.00  | \$1.50  | \$1.50  | \$1.50  | \$2.50  |
|                   | 1 PM                 | \$1.50       | \$3.00  | \$3.00  | \$3.00  | \$1.50  | \$1.50  | \$1.50  | \$2.50  |
|                   | 2 PM                 | \$1.50       | \$2.00  | \$2.00  | \$1.50  | \$1.50  | \$1.50  | \$1.50  | \$1.00  |
|                   | 3 PM                 | \$1.50       | \$2.00  | \$2.00  | \$1.50  | \$1.50  | \$1.50  | \$1.50  | \$1.00  |
|                   | 4 PM                 | \$1.50       | \$2.00  | \$2.00  | \$1.50  | \$1.50  | \$1.50  | \$1.50  | \$1.00  |
|                   | 5 PM                 | \$1.50       | \$1.00  | \$1.00  | \$1.50  | \$1.50  | \$1.50  | \$1.50  | \$1.00  |
| Daily Max         |                      | \$14.50      | \$23.00 | \$22.00 | \$23.50 | \$14.50 | \$14.50 | \$14.50 | \$17.50 |

**12A.** Council, by resolution, or the CAO, may waive any parking rate under section 12 where, in the opinion of Council or the CAO, such waiver would be beneficial to the Municipality.

**13. Repealed.**

**13A.**

| Fees pursuant to By-law C-501, Respecting Vending on Municipal Lands |                |                |
|--|----------------|----------------|
| Fee Description  | By-law Section | Fee            |
| Food Services vehicle  | 4              | \$915.00 annum |
| Bicycle Wagon  | 20 (4)         | \$120.00 annum |
| Stands   | 4              | \$230.00 annum |
| Artisans/Craftspeople  |                |                |
| -Spring Garden Road  | 40 (3)         | \$ 35.00 annum |
| -Waterfront  | 40 (3)         | \$250.00 annum |
| -Ferry Terminal Park   | 40 (3)         | \$100.00 annum |
| Newspaper Boxes  | 42 (2)         | \$ 55.00 annum |

14. Repealed

15. Repealed

15A.

| <b>Fees pursuant to By-law S-801, Respecting Licensing of Temporary Signs</b> |                       |   |
|---|-----------------------|---|
| <b>Fee Description</b>  | <b>By-Law Section</b> | <b>Fees</b>                             |
| Multiple Resident Signs   | 5(3), 12(5)           | 30.00 per license per 30 day Occasion   |
| Mobile Signs  | 5(3), 12(3)           | \$30.00 per license per 30 day occasion |
| Box signs   | 5(3), 12(4)           | \$100.00 per license per year           |
| Banners   | 5(3), 12(2)           | \$60.00 per license per occasion        |
| Sandwich Boards   | 5(3), 15(1)           | \$80.00 per license per Year            |
| Inflatable Signs  | 5(3), 12(1)           | \$30.00 per license per 30 day occasion |
| Community Event Sign  | 5(3), 12(7),<br>15    | \$20.00 per license                     |
| Multi Special Event Signs   | 5(3), 12(8)           | \$30.00 per license per occasion        |

16. Repealed

16A.

| <b>Fees pursuant to Permanent Signs</b>  |                 |
|--|-----------------|
| <b>Fee description</b>   | <b>Fees</b>     |
| A Permanent Sign includes but is not limited to Projection, Roof, Ground, Billboard, Facia | \$ 200 per sign |

17.

| <b>Schedule of Engineering Fees – Local Improvement Charges</b> |  |
|---|--|
| Paving  | 5% of property owners share of total construction costs  |
| Stand-alone curb  | 5% of property owners share of total construction costs  |
| Sidewalk, Curb & Gutter   | 10% of property owners share of total construction costs |

18.

| By-law #     | Short Title     | Section | Fee     |
|--------------|-----------------|---------|---------|
| By-law N-300 | Nuisance By-law | S.8(3)  | \$50.00 |

19.

| By-law #     | Short Title    | Section                         | Fee      |
|--------------|----------------|---------------------------------|----------|
| By-law S-300 | Streets By-law | 23 (2)                          |          |
|              |                | <b>Activity</b>                 |          |
|              |                | Lateral Connection – Main       | \$200.00 |
|              |                | Renew Lateral Connection – Main | \$200.00 |
|              |                | Sewer Cap Off                   | \$200.00 |
|              |                | Water Lateral Cap               | \$200.00 |
|              |                | Water Lateral Main to Prop      | \$200.00 |
|              |                | Extension to Sewer Main         | \$700.00 |
|              |                | Sewer Main Repair               | \$700.00 |
|              |                | New Watermain                   | \$700.00 |
|              |                | Watermain Relining              | \$700.00 |
|              |                | Watermain Renewal               | \$700.00 |
|              |                | Culvert                         | \$200.00 |
|              |                | Curb/Sidewalk Cut               | \$200.00 |
|              |                | Utility Pole Support Anchor(s)  | \$125.00 |
|              |                | Utility Pole Installation       | \$125.00 |

| By-law # | Short Title | Section                     | Fee       |
|----------|-------------|-----------------------------|-----------|
|          |             | Replace Utility Pole        | \$125.00  |
|          |             | Oversize Move               | \$125.00  |
|          |             | Temporary Closure – Crane   | \$200.00  |
|          |             | Partial Closure – Crane     | \$200.00  |
|          |             | Partial Closure – Movie     | \$200.00  |
|          |             | Temporary Closure – Movie   | \$200.00  |
|          |             | Partial Closure – General   | \$200.00  |
|          |             | Temporary Closure – General | \$200.00  |
|          |             | Overhead Power Lines        | \$125.00  |
|          |             | Overhead Telecom Lines      | \$125.00  |
|          |             | Monitor Well/Borehole       | \$125.00  |
|          |             | Rickshaws                   | \$200.00  |
|          |             | Special Events              | No Charge |
|          |             | Overhead Banner             | \$125.00  |

|                 |                    |  |                            |
|-----------------|--------------------|--|----------------------------|
|                 |                    | Lateral Connection- Pro Line                               | \$200.00                   |
|                 |                    | Renew Lateral Connection – Prop                            | \$200.00                   |
|                 |                    | Water Lateral Renewal                                      | \$200.00                   |
|                 |                    | Buried Electrical Lateral                                  | \$200.00                   |
|                 |                    | Buried Electrical Main                                     | \$200.00                   |
|                 |                    | Buried Telecom Lateral                                     | \$200.00                   |
|                 |                    | Buried Telecom Main  | \$200.00                   |
|                 |                    | Newspaper Boxes  | \$125.00                   |
|                 |                    | Refuse Container   | \$125.00                   |
|                 |                    | Advertising Benches  | \$125.00                   |
|                 |                    | Kiosk/Booths   | \$125.00                   |
|                 |                    | Transit Shelter  | \$125.00                   |
|                 |                    | Capital Project  | \$125.00                   |
|                 |                    | Repairs to Street Surface                                  | \$125.00                   |
|                 |                    | Repairs to sidewalk  | \$125.00                   |
|                 |                    | Road Construction  | \$125.00                   |
|                 |                    | Temp Workplace Adjacent to ROW                             | \$125.00                   |
|                 |                    | Temporary Workplace on ROW                                 | \$125.00                   |
|                 |                    | Natural Gas Lateral  | \$200.00                   |
|                 |                    | Natural Gas Main (<20m)                                    | \$200.00                   |
|                 |                    | Natural Gas Main (21m < 500m)                              | \$700.00                   |
|                 |                    | Natural Gas Main (>500 m)                                  | Staff Time                 |
|                 |                    | 24(1)(a)   | \$1000.00 Security Deposit |
|                 |                    | 24 (1)(b)  |                            |
|                 |                    | <b>SID<br/>(Percentage of Pavement Reinstatement Cost)</b> |                            |
|                 |                    | 8.5 – 10   | 30%                        |
|                 |                    | 7.0 – 8.5  | 25%                        |
| <b>By-law #</b> | <b>Short Title</b> | <b>Section</b>   | <b>Fee</b>                 |
|                 |                    | <b>SID<br/>(Percentage of Pavement Reinstatement Cost)</b> |                            |
|                 |                    | 6.0 – 7.0  | 20%                        |
|                 |                    | 4.0 – 6.0  | 15%                        |
|                 |                    | 0.0 – 4.0  | 5%                         |

|  |  |                       |  |
|--|--|-----------------------|--|
|  |  | 24 (1)(c)             | 15% of total restoration Cost based on current unit prices |
|  |  | 25 (2)                | \$ 1000.00 Application Fee<br>\$20,000.00 Security Deposit |
|  |  | 25(6)                 | \$65.00 per inspection                                     |
|  |  | 28(h)(i)<br>28(h)(ii) | \$2 million per occurrence<br>\$2 million per occurrence   |
|  |  | 30(2)                 | \$1000.00 Security Deposit                                 |

**20.**

| By-law #               | Fee      |
|------------------------|----------|
| <b>By-law S-500</b>    |          |
| Solar Collector Permit | \$150.00 |

**21. Repealed**

**21A.** (1) There are no fees prescribed under By-law S-1000, Respecting the Regulation of Sidewalk Cafes, for the period from May 27, 2020 until December 31, 2020, including both dates.

(1A) There are no fees prescribed under By-law S-1000, Respecting the Regulation of Sidewalk Cafes, for the period from April 7, 2021 until December 31, 2021, including both dates.

(2) If a fee prescribed under subsection (4) of this section has been paid to the Municipality during the period from January 1, 2020 until April 6, 2021, including both dates, the fee for a subsequent café license or a subsequent removal and reinstatement shall be reduced by the amount paid during such period, until either:

(a) 4:15 pm on March 31, 2025; or

(b) the full amount paid during the period has been applied against the fee for the subsequent café license or a subsequent removal and reinstatement,

whichever occurs first.

(3) The reduction under subsection (2) of this section may be applied to reduce a fee under subsection (4), providing the applicant is the same applicant that paid the fee for the period from January 1, 2020 until April 6, 2021, including both dates.

(4) Subject to subsections (1), (1A), (2), and (3) of this section, the fees prescribed under By-law S-1000 are as follows:

| <b>Fees pursuant to By-law S-1000, Respecting the Regulation of Sidewalk Cafes</b>  |                       |  |
|---|-----------------------|--|
| <b>Fee Description</b>  | <b>By-Law Section</b> | <b>Fees</b>                                    |
| Seasonal Sidewalk Café License Fee for unenclosed sidewalk café.  | 13                    | \$250 per Seasonal Sidewalk Café               |
| Seasonal Sidewalk Café License fee for unenclosed sidewalk café where the tables and chairs are removed from the sidewalk each day by the closing time of the principle use property. |                       | No fee   |
| Seasonal Sidewalk Café License Fee for enclosed sidewalk cafés smaller than 9.29 square meters.   | 13                    | \$400 per Seasonal Sidewalk Café               |
| All other Seasonal Sidewalk Café License Fee.   | 13                    | \$800 per Seasonal Sidewalk Café               |
| Annual Sidewalk Café License Fee.   | 13                    | \$1,000 per Annual Sidewalk Café               |
| Parking Meter Removal and Reinstatement Fee.  |                       | \$150 per meter per sidewalk café season       |
| Street Post Removal and Reinstatement Fee.  |                       | \$150 per street post per sidewalk café season |

**22.**

| <b>By-law</b> | <b>Short Title</b>                               | <b>Section</b>                       | <b>Fee</b> |
|---------------|--|--------------------------------------|------------|
| A-600         | <i>Advertising on Provincial Highways By-law</i> |                                      |            |
|               |  | 9(1) Application for initial license | \$200      |
|               |  | 9(2) Application for license renewal | \$50       |

**23. Repealed**

24.

| By-law # | Short Title  | Section | Details                 | Fee    |
|----------|--------------|---------|-------------------------|--------|
| B-400    | Alarm By-law | 3(2)    | Alarm System Permit Fee | \$0.00 |

25.

| <b>By-law C-1000, Respecting Charges for the Resolution of Inadequate Water Supply and On-Site Sewage Disposal Systems</b> |                       |            |
|--|-----------------------|------------|
| <b>Fee Description</b>   | <b>By-law Section</b> | <b>Fee</b> |
| Application Fee – Water Supply Improvement   | 5(h)                  | \$150.00   |
| Application Fee – On-Site Sewage Disposal System   | 5A(g)                 | \$150.00   |

26.

| <b>By-law G-200, Respecting Grade Alteration and Stormwater Management Associated with Land Development</b> |                       |  |
|---|-----------------------|--|
| <b>Fee Description</b>  | <b>By-law Section</b> | <b>Fee</b>   |
| Performance Security  | 16(b)                 | 110% of the cost of the work                                       |
| Permit Fee  | s. 20                 | \$200  |
| Security Deposit  | ss. 22(1)             | \$2,500/0.5 hectare of land prorated, with a minimum fee of \$1000 |

## SCHEDULE B

1. For the purposes of 1C (2) of Schedule A, the following fees may be waived:

- (a) in section 6A,
  - (i) Residential Development Permit Fee (includes: New Residential-up to 2 units, enclosed additions, Residential or Multi-use, Industrial, Commercial or Institutional (ICI) renovations, and lease hold improvements),
  - (ii) Commercial Development Permit Fee (includes: Multi-use, Industrial, Commercial or Institutional (MICI)),
  - (iii) Basic Development Permit Fee (includes: Home Occupation, Occupancy Only and Accessory Structures such as Decks, Pools, Sheds, and Fence),
  - (iv) Engineering Review Fee for Non-Engineering Specific Permits (ie: Building & Development Permits),
  - (v) Lot Grading,
  - (vi) Grade Alteration,
  - (vii) Top Soil Removal,
  - (viii) For blasting less than 50 cubic metres of rock,
  - (ix) All other blasting applications,
  - (x) Subdivision Concept Plan,
  - (xi) Subdivision Tentative Plan,
  - (xii) Subdivision Final Without Infrastructure,
  - (xiii) Subdivision Final Plan New Infrastructure,
  - (xiv) Repeal of a Final Plan of Subdivision,
  - (xv) Amendment to a Final Plan of Subdivision,
  - (xvi) Manufacture & Install Private Road Sign - Sign & Sign post
  - (xvii) Pre-Planning Application,
  - (xviii) Municipal Planning Strategy Amendment along with a Development Agreement,
  - (xix) Land Use By-law Amendment,
  - (xx) Municipal Planning Strategy Amendment along with a Land Use By-law Amendment,
  - (xxi) Land Use By-law Amendment along with a Development Agreement,
  - (xxii) Development Agreement,
  - (xxiii) Discharge of a Development Agreement (in whole or in part),
  - (xxiv) Amendments to Development Agreements unless all the amendments are listed as non-substantive in the development agreement,
  - (xxv) Amendments to Development Agreements where all the amendments are listed as Non-Substantive,
  - (xxvi) Variance,
  - (xxvii) Non-Substantive Site Plan Approval OR Level 1 (I) Site Plan Approval,
  - (xxviii) Level 2 (II) Site Plan Approval,
  - (xxix) Downtown Substantive Site Plan Approval OR Level 3 (III) Site Plan Approval,
  - (xxx) Zoning Confirmation Letters, and
  - (xxxi) Deregistration & Demolition of a Heritage Property;
  
- (b) in section 6C,
  - (i) Encroachment up to 1.5 square metres,
  - (ii) Encroachment from 1.5 to 2.5 square metres,
  - (iii) Encroachment over 2.5 square metres,
  - (iv) Encroachment other than those described in paragraph 4(a)(iv) of Bylaw E-200 shall be subject to an annual rental fee, and
  - (v) Temporary Encroachments shall be subject to a daily rental fee for the temporary use of the street or a part thereof during construction; and
  
- (c) in section 16A, a Permanent Sign includes but is not limited to Projection, Roof, Ground, Billboard, Facia;
  
- (d) in section 19,
  - (i) Lateral Connection – Main,
  - (ii) Renew Lateral Connection – Main,
  - (iii) Renew Lateral Connection – Main,



- (iv) Sewer Cap Off,
- (v) Water Lateral Cap,
- (vi) Water Lateral Main to Prop,
- (vii) Extension to Sewer Main,
- (viii) Sewer Main Repair,
- (ix) New Watermain,
- (x) Watermain Relining,
- (xi) Watermain Renewal,
- (xii) Culvert,
- (xiii) Curb/Sidewalk Cut,
- (xiv) Utility Pole Support Anchor(s),
- (xv) Utility Pole Installation,
- (xvi) Replace Utility Pole,
- (xvii) Oversize Move,
- (xviii) Temporary Closure – Crane,
- (xix) Partial Closure – Crane,
- (xx) Partial Closure – General,
- (xxi) Temporary Closure – General,
- (xxii) Overhead Power Lines,
- (xxiii) Overhead Telecom Lines,
- (xxiv) Monitor Well/Borehole,
- (xxv) Lateral Connection- Pro Line,
- (xxvi) Renew Lateral Connection – Prop,
- (xxvii) Water Lateral Renewal,
- (xxviii) Buried Electrical Lateral,
- (xxix) Buried Electrical Main,
- (xxx) Buried Telecom Lateral,
- (xxxi) Buried Telecom Main,
- (xxxii) Capital Project,
- (xxxiii) Repairs to Street Surface,
- (xxxiv) Repairs to sidewalk,
- (xxxv) Road Construction,
- (xxxvi) Temp Workplace Adjacent to ROW,
- (xxxvii) Temporary Workplace on ROW,
- (xxxviii) Natural Gas Lateral,
- (xxxix) Natural Gas Main (<20m),
- (xl) Natural Gas Main (21m < 500m),
- (xli) Natural Gas Main (>500 m), and

(e) in section 20, the Solar Collector Permit; and

(f) in section 25, the charges for Water Supply Improvement Application Fee.

**Amendment No. 1**

Processing Fees

Notice of Motion: March 23, 1999  
Approved: March 30, 1999

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**Amendment No. 2**

Items 2 & 3 added to Schedule "A"

Notice of Motion: May 4, 1999  
Approved: May 11, 1999

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**Amendment No. 3**

Item 4 added to Schedule "A"  
(By-Law O-100 Open Air Burning By-Law)

Notice of Motion: June 1, 1999  
Approved: June 15, 1999

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**Amendment No. 4**

Addition of Item 5 to Schedule "A"  
(By-Law T-108 Taxi & Limousine)

Notice of Motion: June 11, 1999  
Approved: July 6, 1999

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**Amendment No. 5**

Addition of Item 6  
(By-Law E-200 Encroachments)

Notice of Motion: June 1, 1999  
Approved: July 13, 1999

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**Amendment No. 6**

Addition of Item 7  
(By-Law P-800 Pesticides)

Notice of Motion: December 12, 2000  
Approved: January 9, 2001

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**Amendment No. 7**

Add Item 8 (Fees)

Notice of Motion: February 5, 2002  
Approved: February 12, 2002

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**Amendment No. 8**

Add Item 9 (On Street Parking Exemptions and Permits)

Notice of Motion: December 10, 2002  
Approved: March 18, 2003

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**Amendment No. 9**

Add Item 10 (Blasting By-law)

Notice of Motion:

November 4, 2003

Approved:

November 18, 2003

**Amendment No. 10**

Add Item 11 (Automatic Machines)

Notice of Motion:

February 3, 2004

Approved:

March 2, 2004

**Amendment No. 11**

Amendments to Schedule A (Heritage Property Demolition and De-registration &amp; Planning Applications)

Notice of Motion: (Councillor Sloane)

June 13, 2006

Approval

June 20, 2006

**Amendment No. 12**

Addition to schedule - Section 12

(Parking Meter Rates)

Notice of Motion:

Approval:

June 20, 2006

Effective Date

July 1, 2006

**Amendment No. 13**

Addition to schedule (Commerce &amp; Vending on Municipal Lands)

Notice of Motion:

July 4, 2006

Approval:

September 12, 2006

Effective Date:

September 16, 2006

**Amendment No. 14**

Notice of Motion:

August 8, 2006

Approval:

October 3, 2006

Effective Date:

October 14, 2006

**Amendment No 15**

Addition to schedule (Sign By-law)

Notice of Motion:

June 27, 2006

Approval:

September 12, 2006

Effective Date:

November 18, 2006

**Amendment No 16**

Addition to schedule (Street Improvements)

Notice of Motion:

March 6, 2007

Approval:

April 10, 2007

Effective Date:

April 1, 2006

**Amendment No 17**

Addition to schedule (By-Law N-300 Nuisances)

Notice of Motion:

July 3, 2007

Approval:

August 7, 2007

**Amendment No 18**

Addition to schedule (By-law S-308 Streets)

Notice of Motion:

June 24, 2008

Approval:

July 8, 2008

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**Amendment No. 19**

Addition to schedule (By-law C-500)

Notice of Motion:

May 11, 2010

Approval:

May 18, 2010

---

**Amendment No. 20**

Addition to schedule (By-law S-309)

Notice of Motion:

June 22, 2010

Approval:

August 3, 2010

---

**Amendment No. 21**

Replace Section 1 of Schedule A

Notice of Motion:

September 21, 2010

Approval:

September 28, 2010

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**Amendment No 22**

Replace Schedule A, Section 5

Notice of Motion

September 21, 2010

Approval

October 19, 2010

Effective Date

December 24, 2010

---

**Amendment No 23**

Amendment to Section 9

Notice of Motion:

January 24, 2012

Approval:

January 31, 2012

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**Amendment No 24**

Addition to schedule

Notice of Motion:

September 25, 2012

Approval:

October 2, 2014

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**Amendment No 25**

Amendments to # 5

Notice of Motion:

September 25, 2012

Approval:

October 23, 2012

Effective Date:

November 17, 2012

**Amendment No 26**

Replace Section 13

Notice of Motion:

June 24, 2014

Approval:

September 9, 2014

---

**Amendment No 27**

Amendment to Minor Variances

Notice of Motion:

July 22, 2014

Approval:

September 9, 2014

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**Amendment No 28**

Amendment – addition of Section 21 – Sidewalk Café

Notice of Motion:

September 9, 2014

Approval:

October 21, 2014

---

**Amendment No 29**

Amendment – Revised Section 15 – Signs

Notice of Motion:

October 7, 2014

Approval:

January 13, 2015

Effective Date:

April 17, 2015

---

**Amendment No. 30**

Notice of Motion:

December 9, 2014

Approval by Ministers:

May 20 &amp; 22, 2015

Effective Date:

September 5, 2015

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**Amendment No 31**

Amendment – Revised Section 15 – Signs

Notice of Motion:

February 24, 2015

Approval:

March 31, 2015

Effective Date:

April 17, 2015

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**Amendment No. 32**

Amendments – Section 19 &amp; 21

Notice of Motion:

April 28, 2015

Approval:

May 12, 2015

---

**Amendment No. 33**

Amendment – Section 21

Notice of Motion:

August 4, 2015

Approval:

October 6, 2015

**Amendment No. 34**

Amendment – Section 2

|                   |                |
|-------------------|----------------|
| Notice of Motion: | August 4, 2015 |
| Approval:         | May 31, 2016   |
| Effective Date:   | July 2, 2016   |

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**Amendment No. 35**

Amendment – Section 23

|                   |               |
|-------------------|---------------|
| Notice of Motion: | May 24, 2016  |
| Approval:         | June 21, 2016 |
| Effective Date:   | July 30, 2016 |

---

**Amendment No. 36**

Amendment – Section 22

|                   |               |
|-------------------|---------------|
| Notice of Motion: | May 31, 2016  |
| Approval:         | July 19, 2016 |
| Effective Date:   | July 23, 2016 |

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**Amendment No. 37**

Amendment – Section 24

|                   |                |
|-------------------|----------------|
| Notice of Motion: | June 13, 2017  |
| Approval:         | July 18, 2017  |
| Effective Date:   | August 1, 2017 |

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**Amendment No. 38**

Amendment – Section 5(h)

|                   |                   |
|-------------------|-------------------|
| Notice of Motion: | February 13, 2018 |
| Approval:         | March 20, 2018    |
| Effective Date:   | March 31, 2018    |

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**Amendment No. 39**

Repeal Section 9 and add Section 9A

|                   |                 |
|-------------------|-----------------|
| Notice of Motion: | August 14, 2018 |
| Approval:         | October 2, 2018 |
| Effective Date:   | October 6, 2018 |

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**Amendment No. 40**

Repeal Table 11 and Table 14 of Schedule A

|                   |                    |
|-------------------|--------------------|
| Notice of Motion: | September 11, 2018 |
| Approval:         | September 18, 2018 |
| Effective Date:   | November 3, 2018   |

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**Amendment No. 41**

Amendment – Section 20, Chart

|                   |                  |
|-------------------|------------------|
| Notice of Motion: | December 4, 2018 |
| Approval:         | January 15, 2019 |
| Effective Date:   | February 9, 2019 |

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**Amendment No. 42**

Amendment – Section 8, Private Road Signs

|                   |                    |
|-------------------|--------------------|
| Notice of Motion: | September 17, 2019 |
| Approval:         | October 22, 2019   |
| Effective Date:   | October 26, 2019   |

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**Amendment No. 43**Repeal sections 2, 3, 4, 5,6, 8, 10, 13, 15, 23,  
Amendment – section 1

Added sections 4A, 6A, 6B, 6C, 13A, 15A, 16A, 21A,

|                   |                  |
|-------------------|------------------|
| Notice of Motion: | October 22, 2019 |
| Approval:         | October 29, 2019 |

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**Amendment No. 44**

Repeal and replace sections 9A and 12

|                   |                   |
|-------------------|-------------------|
| Notice of Motion: | October 8, 2019   |
| Approval:         | November 26, 2019 |
| Effective Date:   | October 13, 2020  |

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**Amendment No. 45**

Amendment – section 21A

|                   |              |
|-------------------|--------------|
| Notice of Motion: | May 12, 2020 |
| Approval:         | May 26, 2020 |

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**Amendment No. 46**

Amendment – section 13A

|                   |                   |
|-------------------|-------------------|
| Notice of Motion: | June 23, 2020     |
| Approval:         | September 1, 2020 |
| Effective Date:   | September 5, 2020 |

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**Amendment No. 47**

Amendment – add section 26

|                   |                    |
|-------------------|--------------------|
| Notice of Motion: | July 21, 2020      |
| Approval:         | September 22, 2020 |
| Effective Date:   | September 26, 2020 |

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**Amendment No. 48**

Amendment – section 6B

|                   |                    |
|-------------------|--------------------|
| Notice of Motion: | July 21, 2020      |
| Approval:         | September 22, 2020 |
| Effective Date:   | November 1, 2020   |

**Amendment No. 49**

Amendment – add section 1C and Schedule B

|                   |                    |
|-------------------|--------------------|
| Notice of Motion: | September 22, 2020 |
| Approval:         | November 10, 2020  |
| Effective Date:   | November 14, 2020  |

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**Amendment No. 50**

Amendment – Section 22

|                   |                    |
|-------------------|--------------------|
| Notice of Motion: | September 22, 2020 |
| Approval:         | November 10, 2020  |
| Effective Date:   | November 14, 2020  |

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**Amendment No. 51**

Amendment – Add section 12A

|                   |                   |
|-------------------|-------------------|
| Notice of Motion: | December 1, 2020  |
| Approval:         | December 15, 2020 |
| Effective Date:   | December 2, 2020  |

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**Amendment No. 52**

Amendment – Table 9A

|                   |                  |
|-------------------|------------------|
| Notice of Motion: | December 1, 2020 |
| Approval:         | January 12, 2021 |
| Effective Date:   | January 16, 2021 |

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**Amendment No. 53**

Amendment – replace section 25

|                   |                   |
|-------------------|-------------------|
| Notice of Motion: | December 15, 2020 |
| Approval:         | January 12, 2021  |
| Effective Date:   | January 16, 2021  |

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**Amendment No. 54**

Amendment – section 21A

|                   |                |
|-------------------|----------------|
| Notice of Motion: | March 23, 2021 |
| Approval:         | April 6, 2021  |

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**Amendment No. 55**

Amendment – amend section 9A, repeal and replace section 12

|                   |                |
|-------------------|----------------|
| Notice of Motion: | April 6, 2021  |
| Approval:         | April 20, 2021 |