

**HALIFAX REGIONAL MUNICIPALITY
ADMINISTRATIVE ORDER NUMBER 48
RESPECTING THE CREATION OF
COMMUNITY COUNCILS**

BE IT RESOLVED AS AN ADMINISTRATIVE ORDER of the Council of the Halifax Regional Municipality as follows:

Short Title

1. This Administrative Order may be cited as Administrative Order Number 48, the *Community Council Administrative Order*.

Interpretation

1A. In this Administrative Order,

(a) "Charter" means *Halifax Regional Municipality Charter, 2008, SNS, c. 39*, as amended.

Community Councils

2. There is hereby established the following Community Councils:

(a) the North West Community Council for the area of the Halifax Regional Municipality that on the 6th day of November 2012 is included in:

- i) polling district 1, Waverley - Fall River - Musquodoboit Valley;
- ii) polling district 13, Hammonds Plains - St. Margarets;
- iii) polling district 14, Middle/Upper Sackville - Beaver Bank - Lucasville;
- iv) polling district 15, Lower Sackville; and
- v) polling district 16, Bedford – Wentworth;

(b) the Harbour East-Marine Drive Community Council for the area of the Halifax Regional Municipality that on the 6th day of November 2012 is included in:

- i) polling district 2, Preston - Chezzetcook - Eastern Shore;
- ii) polling district 3, Dartmouth South - Eastern Passage;
- iii) polling district 4, Cole Harbour – Westphal;
- iv) polling district 5, Dartmouth Centre; and
- v) polling district 6, Harbourview - Burnside - Dartmouth East;

(c) the Halifax and West Community Council for the area of the Halifax Regional Municipality that on the 6th day of November 2012 is included in:

- i) polling district 7, Halifax South Downtown;
- ii) polling district 8, Halifax Peninsula North;
- iii) polling district 9, Halifax West Armdale;
- iv) polling district 10, Halifax – Bedford Basin West;
- v) polling district 11, Spryfield – Sambro Loop - Prospect Road; and
- vi) polling district 12, Timberlea - Beechville - Clayton Park – Wedgewood

with the exception of the shaded area of the Halifax Regional Municipality as shown on Schedule 1; and

(d) the Regional Centre Community Council for the area of the Halifax Regional Municipality that on the 6th day of November 2012 is included in:

- i) polling district 5, Dartmouth Centre, for those shaded areas of the district shown as the Regional Centre Community Council Area on Schedule 4;

- ii) polling district 6, Harborview - Burnside - Dartmouth East, for those shaded areas of the district shown as the Regional Centre Community Council Area on Schedule 4;
- iii) polling district 7, Halifax South Downtown, for those shaded areas of the district shown as the Regional Centre Community Council Area on Schedule 4;
- iv) polling district 8, Halifax Peninsula North, for those shaded areas of the district shown as the Regional Centre Community Council Area on Schedule 4; and
- v) polling district 9, Halifax West Armdale, for those shaded areas of the district shown as the Regional Centre Community Council Area on Schedule 4.

Powers

3. (1) Subject to subsection (3) of this section, sections 29, 30 and 31 of the *Charter* apply to **the North West** Community Council.

Development Agreements – Halifax and West, and Harbour-East Marine Drive Community Councils

- (1A) Section 31 of the *Charter* applies to the Harbour East-Marine Drive Community Council and the Halifax and West Community Council.

PACs – Halifax and West, and Harbour-East Marine Drive, Regional Centre Community Councils

- (1B) Subject to subsection (3) of this section, subsection 30(2) of the *Charter* applies to the Harbour East-Marine Drive Community Council, the Halifax and West Community Council, and the Regional Centre Community Council.

Land Use By-law Amendments - Halifax and West, Harbour-East Marine Drive Community Councils

- (1C) Subsection 30(3) of the *Charter* applies to the Harbour East-Marine Drive Community Council and the Halifax and West Community Council, except for those shaded areas shown as the Regional Centre Community Council Area on Schedule 4.

Land Use By-law Amendments - Regional Centre Community Council

- (1D) Subsection 30(3) of the *Charter* applies to the Regional Centre Community Council for those shaded areas shown as the Regional Centre Community Council Area on Schedule 4.

Site Plan and Variance Appeals - Halifax and West, Harbour-East Marine Drive Community Councils

- (1E) Subsection 30(4) of the *Charter* applies to the Harbour East-Marine Drive Community Council and the Halifax and West Community Council, except for those shaded areas shown as the Regional Centre Community Council Area on Schedule 4.

Site Plan and Variance Appeals - Regional Centre Community Council

- (1F) Subsection 30(4) of the *Charter* applies to the Regional Centre Community Council for those shaded areas shown as the Regional Centre Community Council Area on Schedule 4.

Area Rates - Halifax and West, Harbour-East Marine Drive Community Councils

- (1G) Section 29 applies to the Harbour East-Marine Drive Community Council, and the Halifax and West Community Council.

- (2) Repealed.
- (3) A Community Council shall create no more than two planning advisory committees.
- (4) If a Community Council creates a planning advisory committee, the terms of reference for the planning advisory committee shall be as set out in Schedule 3 of this Administrative Order.
- (5) Nothing in this section prevents a Community Council from:

(a) limiting or adding to the duties of a planning advisory committee from those duties prescribed by section 4 of Schedule 3 of this Administrative Order; or

(b) specifying the number of community citizens that must be appointed to a planning advisory committee from a specified District or portion of a District.

Financial Consequences

4. A Community Council shall not pass any resolution or make any decision which could potentially result in financial consequences for the Municipality which are contrary to those which would result from a previous decision of the Regional Council, unless and until the financial consequences are presented to the Regional Council and approved by it.

Policies and Procedures

5. Repealed.

Effective Date

6. This Administrative Order comes into force December 3, 2012.

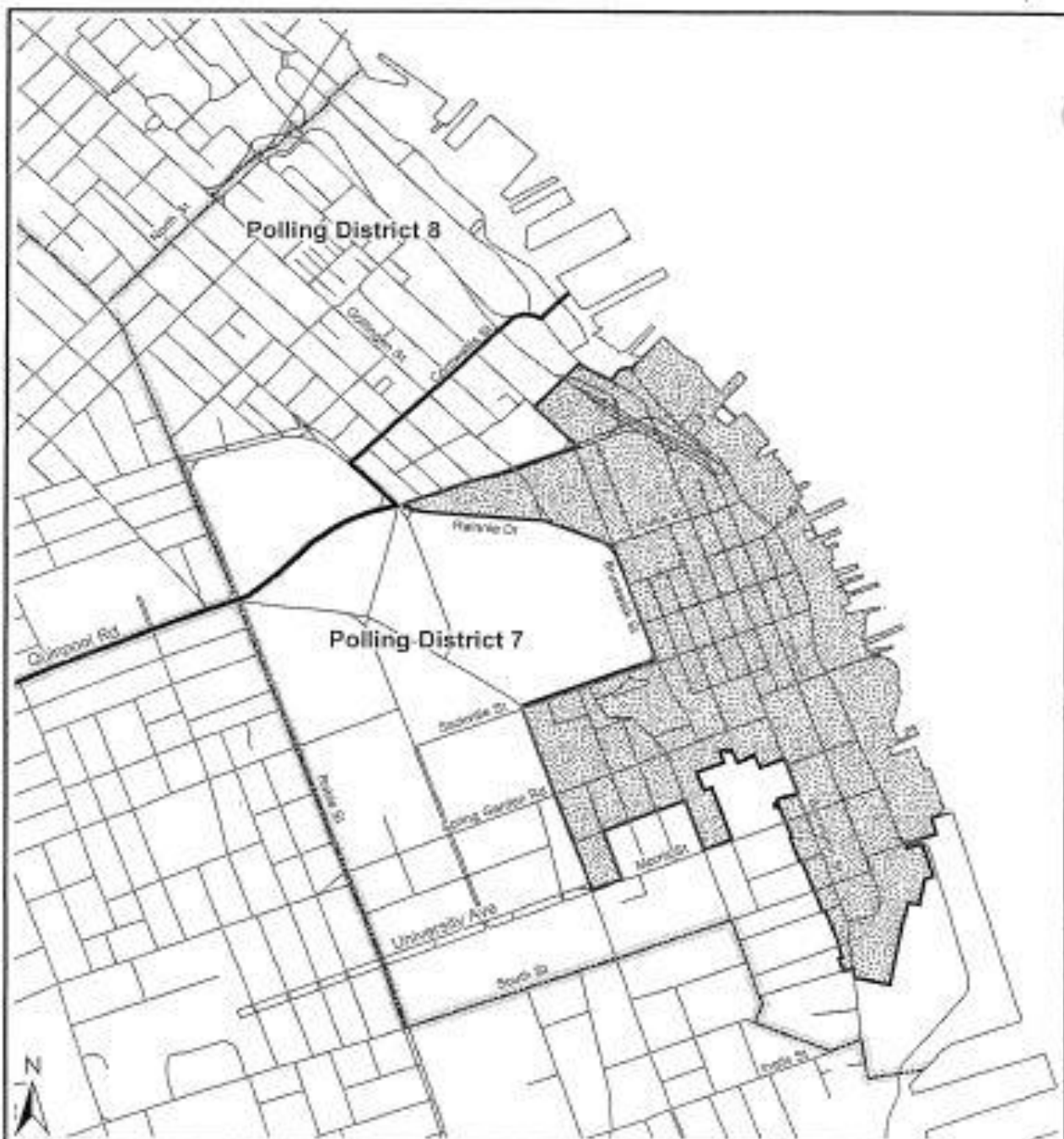
Done and passed in Council this 27th day of November, A.D. 2012.

MAYOR

MUNICIPAL CLERK

I, Cathy Mellett, Municipal Clerk of Halifax Regional Municipality, hereby certify that the above noted Administrative Order was passed at a meeting of Halifax Regional Council held on November 27, 2012.

Cathy Mellett, Municipal Clerk



**Schedule 1 - Area to be Excluded from
Western Community Council**

HALIFAX
REGIONAL MUNICIPALITY

 Downtown Halifax Plan Area  2012 District Boundary Lines

0 100 200 m



Halifax Plan Area
Downtown Halifax Secondary Municipal Plan Area

HRM does not guarantee the accuracy of
any representation on this plan.

SCHEDULE 2

Repealed.

**SCHEDULE 3
TERMS OF REFERENCE
PLANNING ADVISORY COMMITTEE**

Serving Polling Districts _____, _____ and ____ (and the portion of Districts _____ and _____ (map attached)) incorporated into the _____ Community Council.

1. Membership

- Up to 2 Community Council Members
- Up to 8 community citizens

2. Appointment

- Term of Appointment
 - Councillor: 1 year
 - Residents: 2 years
- Appointments shall be made by the Community Council.
- The Committee shall annually elect from its non-council members a Chair and Vice-Chair.

3. Re-appointment of Members

- Citizen members may be appointed for a maximum of two (2) consecutive terms.
- Citizen members may be appointed for more than two (2) consecutive terms when there are no other interested and qualified candidates.

4. Legislated Duties

- To advise the Community Council with respect to the preparation or amendment of planning documents within or affecting (all or portions of) Polling Districts _____, _____ and _____ incorporated into the Community Council. The term “planning documents” shall be as defined in clause m of section 209 of the *Halifax Regional Municipality Charter*.
- To advise the Community Council with respect to planning matters generally within or affecting (all or portions of) Polling Districts _____, _____, and _____ incorporated into the Community Council. The term “planning matters” means any discretionary decision of Community Council related to the use and development of land.
- Hold public meetings associated with municipal planning strategy amendments as deemed necessary.

5. Additional Duties

- As may be directed by Community Council.

6. Meetings

- The Planning Advisory Committee shall meet at least once per month or as required to conduct business of the Committee. Additional meetings may be scheduled at the discretion of the Chair in consultation with staff.
- The quorum for regular meetings shall be in accordance with Section 74 of Administrative Order One, the Procedure of Council Administrative Order, Quorum of Committee.

- Any member of the Committee who fails to attend three (3) consecutive meetings, without having been excused by the Committee shall vacate the member's seat in accordance with subsection 3 of section 68 of Administrative Order One, the Procedure of Council Administrative Order, and subsection 1 of section 22 of the *Halifax Regional Municipality Charter*.
- All Planning Advisory Committee meetings shall be open to the public, or as allowed under Part VII Section 218 (1) of the *Halifax Regional Municipality Charter*.

7. Procedure

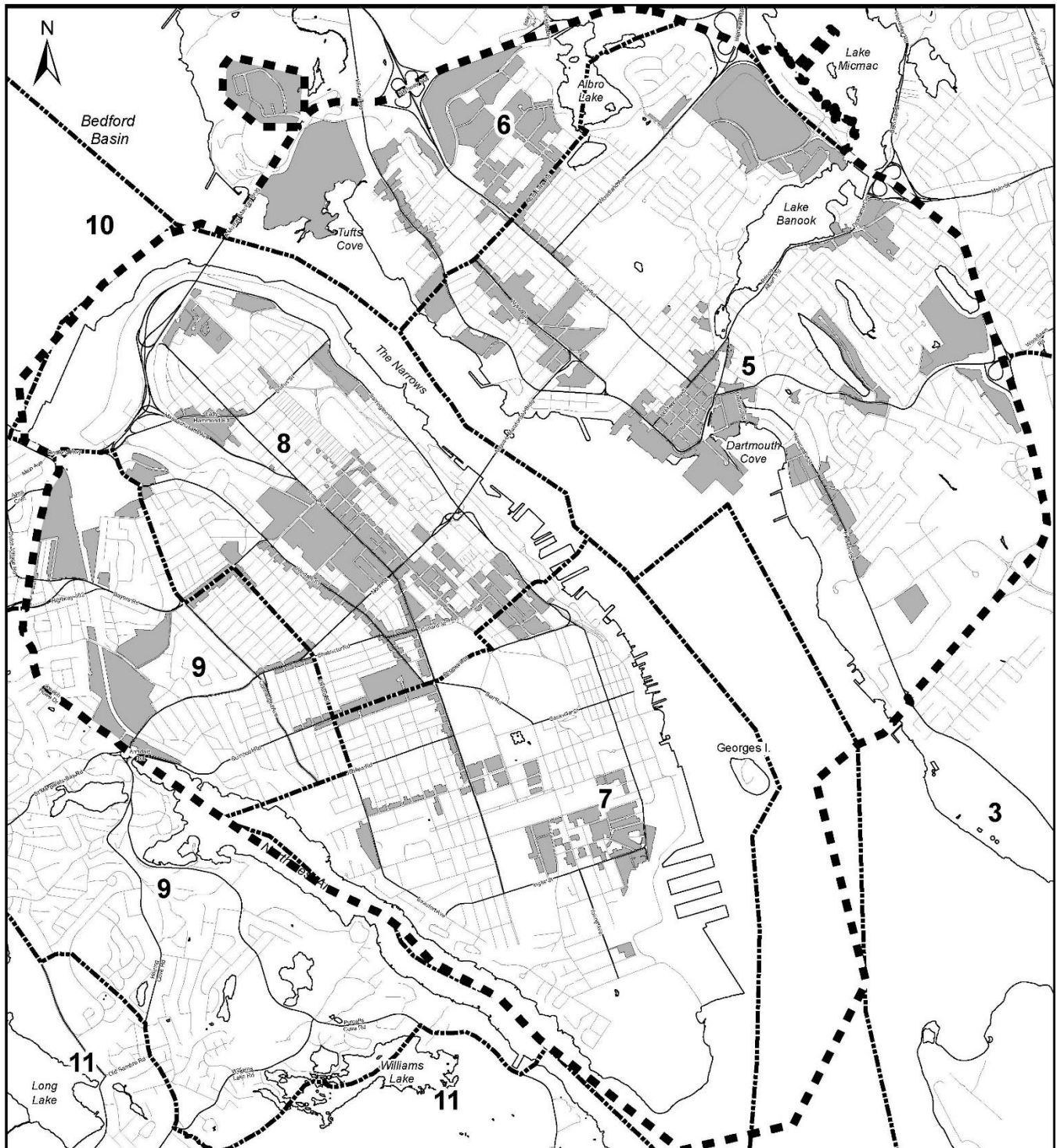
Meeting procedures shall be governed by the HRM Administrative Order One, the Procedure of Council Administrative Order, as it relates to Committee Procedures.

8. Remuneration

Remuneration shall be paid related to travel for attendance at meetings at rates established by Halifax Regional Municipality.

9. Resignation

A member may resign from the Committee at any time in accordance with Section 68 of Administrative Order One, the Procedure of Council Administrative Order, Vacating of Position on Committee.



**Schedule 4
Regional Centre Community Council Area**

-  Regional Centre Community Council Area
-  Regional Centre Plan Area
-  Polling Districts

HALIFAX



HRM does not guarantee the accuracy of any base map representation on this plan

Last Updated October 8, 2019

Notice of Motion: November 13, 2012
Approval: November 27, 2012
Effective Date: December 3, 2012

Amendment # 1
Name Change
Notice of Motion: December 11, 2012
Approval: January 15, 2013

Amendment # 2
Planning Advisory Committees
Notice of Motion: February 12, 2013
Approval: February 19, 2013

Amendment # 3
Name Change for Districts 7, 8 & 9
Notice of Motion: May 13, 2014
Approval: May 20, 2014

Amendment # 4
Repeal Schedule 2
Notice of Motion: June 2, 2015
Approval: November 10, 2015

Amendment # 5
Renaming District 12
Notice of Motion: April 26, 2016
Approval: May 10, 2016

Amendment # 6
Creation of Regional Centre Community Council
Notice of Motion: November 26, 2019
Approval: December 3, 2019
