



**AUDIT COMMITTEE  
SPECIAL MEETING  
DRAFT MINUTES  
MARCH 25, 2021**

PRESENT: Councillor Russell, Chair  
Councillor Deagle Gammon, Vice-Chair  
Councillor Hendsbee  
Councillor Purdy  
Councillor Cleary  
Councillor Morse  
Councillor Kent  
Councillor Smith  
Mayor Mike Savage  
Claude Carter  
Caroline Duchesne

REGRETS:

STAFF: John Traves, Municipal Solicitor  
Jane Fraser, Chief Financial Officer  
Jacques Dubé, Chief Administrative Officer  
David Harley, Manager, Accounting and Financial Reporting  
Carey Blair, Lead Audit Engagement Partner, KPMG  
Simon Ross-Siegel, Legislative Assistant  
Annie Sherry, Legislative Assistant

*These minutes are considered draft and will require approval by Regional Council at a future meeting.*

*The following does not represent a verbatim record of the proceedings of this meeting.*

*The agenda, reports, supporting documents, and information items circulated are online at [halifax.ca](http://halifax.ca).*

*These minutes are considered draft and will require approval by the Committee at a future meeting.*

**Audit Committee Special Meeting  
Draft Minutes  
March 25, 2021**

*The meeting was called to order at 10:02 a.m. The meeting adjourned at 10:49 a.m.*

**1. CALL TO ORDER**

The meeting was called to order at 10:02 a.m.

**2. APPROVAL OF MINUTES – August 19, 2020**

MOVED by Councillor Deagle Gammon, seconded by Councillor Purdy

**THAT the minutes of August 19, 2020 be approved as circulated.**

**MOTION PUT AND PASSED.**

**3. APPROVAL OF THE ORDER OF BUSINESS AND APPROVAL OF ADDITIONS AND DELETIONS**

MOVED by Councillor Cleary, seconded by Councillor Hendsbee

**THAT the agenda be approved as circulated.**

**MOTION PUT AND PASSED.**

**4. CALL FOR DECLARATION OF CONFLICT OF INTERESTS – NONE**

**5. AUDIT OF THE CONSOLIDATED FINANCIAL STATEMENTS OF HRM, 2021**

The following was before the Committee:

- A staff presentation dated March 3, 2021
- A presentation titled "Halifax Regional Municipality – Audit Planning Report for the year ended March 31, 2021" dated March 11, 2021

Carey Blair, Lead Audit Engagement Partner, KPMG, provided a presentation on the audit findings report and responded to questions from the Audit Committee.

MOVED by Councillor Deagle Gammon, seconded by Councillor Cleary

**THAT the Audit Committee approve the Audit Plan, as set out in the March 3, 2021 Report and Recommendation to the Audit Committee, for the 2020/21 year end audit of HRM's consolidated financial statements, General Rate Surplus statements, and Miscellaneous Trust Funds statements as prepared by the Municipal Auditor (KPMG).**

**MOTION PUT AND PASSED.**

**6. IN CAMERA (IN PRIVATE) – NONE**

**7. DATE OF NEXT MEETING – TBD**

**8. ADJOURNMENT**

The meeting was adjourned at 10:49 a.m.

Simon Ross-Siegel  
Legislative Assistant