



**ADVISORY COMMITTEE ON ACCESSIBILITY IN HRM
SPECIAL MEETING
MINUTES
June 21, 2021**

PRESENT: Andrew Taylor, Chair
Jacki Purcell, Vice Chair
Nicole McDonald
Elizabeth Doull
Rachele Manett
Aja Joshi
Leslie Gates

REGRETS: Councillor Cathy Deagle Gammon
Samantha Horne
Councillor Paul Russell

STAFF: Melissa Myers, Accessibility Advisor, Office of Diversity & Inclusion
Tracey Jones-Grant, Managing Director, Office of Diversity & Inclusion
Darren Young, Manager of Building Infrastructure, Facility Design &
Construction, Corporate & Customer Services
Annie Sherry, Legislative Assistant
Haruka Aoyama, Legislative Assistant

The following does not represent a verbatim record of the proceedings of this meeting.

The agenda, reports, supporting documents, and information items circulated are online at halifax.ca.

The meeting was called to order at 4:02 p.m. and the Committee adjourned at 5:23 p.m.

1. CALL TO ORDER

The Chair called the meeting to order at 4:02 p.m.

2. APPROVAL OF MINUTES – May 17, 2021

MOVED by Leslie Gates, seconded by Rachele Manett

THAT the minutes of the May 17, 2021 Accessibility Advisory Committee meeting be approved as circulated.

MOTION PUT AND PASSED.

3. APPROVAL OF THE ORDER OF BUSINESS AND APPROVAL OF ADDITIONS AND DELETIONS

Additions: None

Deletions: None

MOVED by Jacki Purcell, seconded by Nicole McDonald

THAT the agenda be approved as presented.

MOTION PUT AND PASSED.

4. BUSINESS ARISING OUT OF THE MINUTES – NONE

5. CALL FOR DECLARATION OF CONFLICT OF INTEREST – NONE

6. CONSIDERATION OF DEFERRED BUSINESS – NONE

7. CORRESPONDENCE, PETITIONS & DELEGATION

7.1 Correspondence

Correspondence was received and circulated to the Committee on June 8, 2021.

7.2 Petitions – NONE

7.3 Presentations – NONE

8. INFORMATION ITEMS BROUGHT FORWARD - NONE

9. REPORTS/DISCUSSION

9.1 STAFF

9.1.1 Accessible Parking Guidelines Report

The following was before the Advisory Committee:

- A staff information report dated June 11, 2021
- A presentation titled, *Accessible Parking Design & Planning Guideline*, dated June 21, 2021

Jeff Nephew, Senior Advisor, Parking Services gave a presentation on the Accessible Parking Design & Planning Guideline and responded to questions of clarification from the Committee. A copy of the staff presentation is on file.

The Committee asked questions and discussed the following topics:

- On-street accessible parking spaces are always free for anyone who holds a valid permit.

- Where will a designated area for accessible parking go during construction or closure of streets?
- Accessibility of accessible parking spaces throughout winter/issues with snow.
- How often does the parking availability map get updated?
- Enforcement for violations of those without permits using accessible parking spaces.

Victoria Horne, Manager of Parking, shared a link to a webpage “On-Street Accessible Parking Locations Interactive Map.” <https://www.halifax.ca/transportation/parking/street-accessible-parking>

9.1.2 2021 Work Plan Discussion and Approval

The following was before the Advisory Committee:

- The Accessibility Advisory Committee 2021 Work Plan

MOVED by Rachele Manett, seconded by Elizabeth Doull

THAT the Accessibility Advisory Committee recommend that the Executive Standing Committee approve the Accessibility Advisory Committee 2021 Work Plan.

MOTION PUT AND PASSED.

9.1.3 Annual Town Hall Discussion

Annie Sherry, Legislative Assistant, gave an overview of the 2019 Annual Town Hall meeting including information on date, locations, budget allocations, expenditures, and format of the Town Hall meeting.

Agenda and minutes for the 2019 Annual Town Hall are available on Halifax.ca

The Committee discussed the following topics for the 2021 Annual Town Hall:

- Considerations for safety of attendees should the Town Hall be held in-person - especially for those who are immunocompromised.
- Is it possible to host Annual Town Hall or Committee meetings virtually to make it more accessible for those who do not feel comfortable gathering in-person and/or for those who are immunocompromised?
- Support for a hybrid model of both virtual and in-person for meetings of the AAC and Town Hall.
- Working with the HRM libraries to host the in-person spaces for the Town Hall and facilitate broader outreach.
- Options for offering interpretation in multiple languages.

9.1.4 Staff Update: Accessibility Strategy

Melissa Myers, Accessibility Advisor provided an update on the approval of the Accessibility Strategy at the May 18, 2021 Regional Council special meeting.

9.2 COMMITTEE MEMBERS - NONE

10. ADDED ITEMS

11. DATE OF NEXT MEETING – July 19, 2021

12. ADJOURNMENT

The meeting adjourned at 5:23 p.m.

**Accessibility Advisory Committee
Special Meeting
June 21, 2021**

Haruka Aoyama
Legislative Assistant