



**ADVISORY COMMITTEE ON ACCESSIBILITY IN HRM
SPECIAL MEETING
DRAFT MINUTES
AUGUST 16, 2021**

PRESENT: Andrew Taylor, Chair
Jacki Purcell, Vice Chair
Councillor Cathy Deagle Gammon
Councillor Paul Russell
Nicole McDonald
Elizabeth Doull
Samantha Horne
Leslie Gates
Aja Joshi

REGRETS: Rachele Manett

STAFF: Melissa Myers, Accessibility Advisor, Office of Diversity & Inclusion
Tracey Jones-Grant, Managing Director, Office of Diversity & Inclusion
Mairead Barry, Director of Strategy, Halifax Public Libraries
Darren Young, Manager of Building Infrastructure, Facility Design & Construction, Corporate & Customer Services
Annie Sherry, Legislative Assistant
Alicia Wall, Legislative Support

These minutes are considered draft and will require approval by the Advisory Committee on Accessibility in HRM at a future meeting.

The following does not represent a verbatim record of the proceedings of this meeting.

The agenda, reports, supporting documents, and information items circulated are online at halifax.ca.

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**Advisory Committee on
Accessibility in HRM
Special Meeting
August 16, 2021**

The meeting was called to order at 4:04 p.m. and the Committee adjourned 4:56 p.m.

1. CALL TO ORDER

The Chair called the meeting to order at 4:04 p.m.

2. APPROVAL OF MINUTES – July 19, 2021

MOVED by Councillor Russell, seconded by Jacki Purcell

THAT the minutes of July 19, 2021 be approved as circulated.

MOTION PUT AND PASSED.

3. APPROVAL OF THE ORDER OF BUSINESS AND APPROVAL OF ADDITIONS AND DELETIONS

MOVED by Councillor Deagle Gammon, seconded by Jacki Purcell

THAT the agenda be approved as presented.

MOTION PUT AND PASSED.

4. BUSINESS ARISING OUT OF THE MINUTES - NONE

5. CALL FOR DECLARATION OF CONFLICT OF INTERESTS - NONE

6. CONSIDERATION OF DEFERRED BUSINESS - NONE

7. CORRESPONDENCE, PETITIONS & DELEGATIONS - NONE

7.1 Correspondence - None

7.2 Petitions - None

7.3 Presentation - None

8. INFORMATION ITEMS BROUGHT FORWARD – NONE

9. REPORTS

9.1 STAFF

9.1.1 Annual Town Hall

The following was before the Committee:

- Memorandum from the Legislative Assistant dated August 16, 2021

Annie Sherry, Legislative Assistant spoke to the four options available for the annual town hall and provided November 8th and November 10th as possible dates. It was noted that the budget amount for the event is \$1,500.00.

The Committee discussed the available options indicating that a hybrid model of virtual and in-person would be ideal, and noted the importance of accessibility and access to internet when determining the location.

The Committee decided on November 10, 2021 as the date and option one as contained in the memorandum from the Legislative Assistant which would consist of live streaming the in-person event from the Halifax Central Library and having viewing locations setup at various libraries.

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**9.1.2 Staff Update - NONE
9.2 COMMITTEE MEMBERS - NONE
10. ADDED ITEMS – NONE**

11. DATE OF NEXT MEETING – September 20, 2021

12. ADJOURNMENT

The meeting adjourned at 4:56 p.m.

Alicia Wall
Legislative Support