



**ADVISORY COMMITTEE ON ACCESSIBILITY IN HRM
SPECIAL MEETING
DRAFT MINUTES
SEPTEMBER 20, 2021**

PRESENT: Andrew Taylor, Chair
Jacki Purcell, Vice Chair
Councillor Cathy Deagle Gammon
Councillor Paul Russell
Nicole McDonald
Elizabeth Doull
Aja Joshi

REGRETS: Rachele Manett
Samantha Horne
Leslie Gates

STAFF: Melissa Myers, Accessibility Advisor, Office of Diversity & Inclusion
Tracey Jones-Grant, Managing Director, Office of Diversity & Inclusion
Darren Young, Manager of Building Infrastructure, Facility Design & Construction
David Nantau, Supervisor, Bus Operations
Annie Sherry, Legislative Assistant
Haruka Aoyama, Legislative Assistant
Alicia Wall, Legislative Support

These minutes are considered draft and will require approval by the Advisory Committee on Accessibility in HRM at a future meeting.

The following does not represent a verbatim record of the proceedings of this meeting.

The agenda, reports, supporting documents, and information items circulated are online at halifax.ca.

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**Advisory Committee on
Accessibility in HRM
Meeting
September 20, 2021**

The meeting was called to order at 4:05 p.m. and the Committee adjourned 4:47 p.m.

1. CALL TO ORDER

The meeting was called to order at 4:05 p.m.

2. APPROVAL OF MINUTES – August 16, 2021

MOVED by Councillor Deagle Gammon, seconded by Jacki Purcell

THAT the minutes of August 16, 2021 be approved as circulated.

MOTION PUT AND PASSED.

3. APPROVAL OF THE ORDER OF BUSINESS AND APPROVAL OF ADDITIONS AND DELETIONS

MOVED by Councillor Russell, seconded by Councillor Deagle Gammon

THAT the agenda be approved as presented.

MOTION PUT AND PASSED.

4. BUSINESS ARISING OUT OF THE MINUTES – NONE

5. CALL FOR DECLARATION OF CONFLICT OF INTEREST

6. CONSIDERATION OF DEFERRED BUSINESS – NONE

7. CORRESPONDENCE, PETITIONS & DELEGATION

7.1 Correspondence – None

7.2 Petitions – None

7.3 Presentations – None

8. INFORMATION ITEMS BROUGHT FORWARD - NONE

9. REPORTS/DISCUSSION

9.1 STAFF

9.1.1 Annual Town Hall Update

The following was before the Committee:

- Memorandum from the Legislative Assistant dated September 16, 2021

Annie Sherry, Legislative Assistant, provided an update on planning for the annual town hall which included a site visit to Paul O'Regan Hall with the Accessibility Advisor, working with HRM Corporate Communications and Public Libraries staff to develop a communications plan, and providing the Committee with a list of discussions to take place before the next meeting of the Committee.

Tracey Jones-Grant responded to questions of clarification from the Committee.

The Committee asked questions and discussed the use of sighted guides for the in-person portion of the event, how potential changes in COVID-19 restrictions could impact the event, the amount of ASL interpreters that could be required, and if updates could be provided at this meeting regarding largescale projects like the Cogswell Development. The Committee further decided that the timing of the event will be from 6:30-8:30 p.m.

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9.1.2 Communications Material for Town Hall

The following was before the Committee:

- Draft communications materials for the Annual Town Hall

Annie Sherry, Legislative Assistant, noted that the draft communication materials for the annual town hall were circulated to the Committee. The Committee provided feedback and expressed concern with one of the icons used on the draft materials. The Legislative Assistant stated that this concern would be passed along to Corporate Communications to change for the final versions.

9.1.3 Staff Update - NONE

9.2 COMMITTEE MEMBERS - NONE

10. ADDED ITEMS - NONE

11. DATE OF NEXT MEETING – October 18, 2021

12. ADJOURNMENT

The Committee adjourned at 4:47 p.m.

Annie Sherry
Legislative Assistant

DRAFT