



**AUDIT AND FINANCE STANDING COMMITTEE
DRAFT MINUTES
November 17, 2021**

PRESENT: Councillor Russell, Chair
Councillor Deagle Gammon, Vice Chair
Councillor Hendsbee
Councillor Purdy
Councillor Morse
Councillor Cleary
Mayor Savage

REGRETS: Councillor Hendsbee

STAFF: Jacques Dubé, Chief Administrative Officer
Jerry Blackwood, Chief Financial Officer
John Traves, Municipal Solicitor
Annie Sherry, Legislative Assistant
Krista Vining, Legislative Assistant

These minutes are considered draft and will require approval by the Audit and Finance Standing Committee at a future meeting.

The following does not represent a verbatim record of the proceedings of this meeting.

The agenda, reports, supporting documents, information items circulated, and video (if available) are online at halifax.ca.

The meeting was called to order at 10:01 a.m. and adjourned at 10:54 a.m.

1. CALL TO ORDER

The Chair called the meeting to order at 10:01 a.m.

1.1 Annual Election of Chair

Annie Sherry, Legislative Assistant called for nominations for the position of Chair of the Audit and Finance Standing Committee.

MOVED by Councillor Cleary, seconded by Councillor Deagle Gammon

THAT Councillor Russell be nominated Chair of the Audit and Finance Standing Committee.

Councillor Russell accepted the nomination.

MOTION PUT AND PASSED.

Annie Sherry, Legislative Assistant called three times for further nominations.

MOVED by Councillor Cleary, seconded by Councillor Russell

THAT nominations cease.

MOTION PUT AND PASSED.

As there were no other nominations, Councillor Russell was declared Chair of the Audit and Finance Standing Committee.

1.2 Annual Election of Vice Chair

Annie Sherry, Legislative Assistant, called for nominations for the position of Vice Chair of the Audit and Finance Standing Committee.

MOVED by Councillor Purdy, seconded by Councillor Cleary

THAT Councillor Deagle Gammon be nominated Vice Chair of the Audit and Finance Standing Committee.

Councillor Deagle Gammon accepted the nomination.

MOTION PUT AND PASSED.

Annie Sherry, Legislative Assistant called three times for further nominations.

MOVED by Councillor Cleary, seconded by Councillor Purdy

THAT nominations cease.

MOTION PUT AND PASSED.

As there were no other nominations, Councillor Deagle Gammon was declared Vice Chair of the Audit and Finance Standing Committee.

2. APPROVAL OF MINUTES – October 20, 2021

MOVED by Councillor Deagle Gammon, seconded by Councillor Purdy

THAT the minutes of October 20, 2021 be approved as circulated.

MOTION PUT AND PASSED.

3. APPROVAL OF THE ORDER OF BUSINESS AND APPROVAL OF ADDITIONS AND DELETIONS

Additions: None

Deletions: None

As provided for in section 37 (1) of Administrative Order One, *Respecting the Procedures of the Council*, Councillor Deagle Gammon requested that Item 17 – Public Participation be considered prior to Item 5 – Call for Declaration of Conflict of Interests.

MOVED by Councilor Deagle Gammon, seconded by Councillor Morse

THAT the agenda be approved as amended.

MOTION PUT AND PASSED.

4. BUSINESS ARISING OUT OF THE MINUTES - NONE

5. CALL FOR DECLARATION OF CONFLICT OF INTERESTS - NONE

6. MOTIONS OF RECONSIDERATION – NONE

7. MOTIONS OF RESCISSION – NONE

8. CONSIDERATION OF DEFERRED BUSINESS – NONE

9. NOTICES OF TABLED MATTERS – NONE

10. CORRESPONDENCE, PETITIONS & DELEGATIONS

10.1 Correspondence

Correspondence was received and circulated for item 12.2.1.

10.2 Petitions - None

10.3 Presentations – None

11. INFORMATION ITEMS BROUGHT FORWARD – NONE

12. REPORTS

12.1 AUDITOR GENERAL – NONE

12.2 STAFF

12.2.1 Herring Cove Water and Wastewater Servicing Phase 4

The following was before the Standing Committee:

- Staff recommendation report dated September 28, 2021
- Staff presentation dated November 16, 2021
- Correspondence from Eileen & Stephen Murphy

MOVED by Councillor Deagle Gammon, seconded by Councillor Cleary

THAT the Audit and Finance Standing Committee recommend that Halifax Regional Council:

- 1. Direct the Chief Administrative Officer to proceed with the detailed design of Herring Cove Water and Wastewater Servicing Phase 4 at the same time as Phase 2B.**

2. **Approve an unbudgeted reserve withdrawal of \$200,000 from the General Contingency Reserve - Q421 for the detailed design on Herring Cove Water and Wastewater Servicing Phase 4.**
3. **Approve an increase of \$200,000 to capital project account CS210001 – Herring Cove Water and Wastewater Servicing Phase 4.**
4. **Authorize a sole source award to the Halifax Regional Water Commission up to a maximum amount of \$200,000 for the detailed design of the Herring Cove Water and Wastewater Servicing Project Phases 2B and 4.**

Youssef Habboush, Program Engineer, Infrastructure and Planning, provided a presentation and responded to questions of clarification from the Standing Committee.

Peter Duncan, Director, Infrastructure Planning, and Jerry Blackwood, Chief Financial Officer, responded to questions of clarification from the Standing Committee regarding local improvement charges.

MOTION PUT AND PASSED.

12.2.2 Second Quarter 2021-22 Financial Report

The following was before the Standing Committee:

- Staff recommendation report dated November 8, 2021
- Staff presentation dated November 17, 2021

MOVED by Mayor Savage, seconded by Councillor Cleary

THAT the Audit & Finance Standing Committee forward the Second Quarter 2021/22 Financial Report to Halifax Regional Council for their information.

Dave Harley, Manager, Accounting & Financial Reporting, provided a presentation and responded to questions of clarification from the Standing Committee.

MOTION PUT AND PASSED.

12.2.3 Increase Capital Account CV210001 Fleet Expansion

The following was before the Standing Committee:

- Staff recommendation report dated September 28, 2021

MOVED by Councillor Cleary, seconded by Councillor Deagle Gammon

THAT the Audit and Finance Standing Committee recommend that Halifax Regional Council:

1. **Approve an unbudgeted reserve withdrawal of \$300,000 from the General Contingency Reserve – Q421; and**
2. **Approve an increase of \$300,000 to capital project CV210001 – Municipal Fleet Expansion for the purchase of 6 new vehicles.**

Danielle Paris, Fleet Coordinator, responded to questions of clarification from the Standing Committee.

MOTION PUT AND PASSED.

12.3 GRANTS COMMITTEE – NONE

12.4 COMMITTEE MEMBERS – NONE

13. MOTIONS – NONE

14. IN CAMERA (IN PRIVATE) – NONE

15. ADDED ITEMS - NONE

16. NOTICES OF MOTION - NONE

17. PUBLIC PARTICIPATION

Stephen Murphy, a resident of Herring Cove, spoke to the importance of the completing the Herring Cove Water and Wastewater Servicing project and outlined milestones dating back to 1969.

18. DATE OF NEXT MEETING – December 15, 2021

19. ADJOURNMENT

The meeting adjourned at 10:54 a.m.

Annie Sherry
Legislative Assistant

DRAFT