



**DESIGN REVIEW COMMITTEE  
SPECIAL MEETING  
DRAFT MINUTES  
DECEMBER 1, 2021**

**PRESENT:** Nathan Guy, Vice Chair  
Charlotte Fouquet  
Jan Sheppard Kutcher  
Jessica Harper  
Julian Gonzalez

**REGRETS:** Marilee Sulewski, Chair  
Sandrine Mounier  
Sarah MacDonald  
Rob Leblanc  
Christina Verissimo  
Erica Armstrong  
Marcel Tarnogorski

**STAFF:** Sara Knight, Solicitor  
Annie Sherry, Legislative Assistant  
Alicia Wall, Legislative Support

*These minutes are considered draft and will require approval by the Design Review Committee at a future meeting.*

*The following does not represent a verbatim record of the proceedings of this meeting.*

*The agenda, reports, supporting documents, and information items circulated are online at [halifax.ca](http://halifax.ca).*

*The meeting was called to order at 4:32 p.m. and the Committee adjourned at 4:55 p.m.*

**1. CALL TO ORDER**

The Vice Chair called the meeting to order at 4:32 p.m.

**2. APPROVAL OF MINUTES – October 20, 2021**

MOVED by Charlotte Fouquet, seconded by Julian Gonzalez

**THAT the minutes of October 20, 2021 be approved as circulated.**

**MOTION PUT AND PASSED.**

**3. APPROVAL OF THE ORDER OF BUSINESS AND APPROVAL OF ADDITIONS AND DELETIONS**

Additions: None

Deletions: None

MOVED by Jessica Harper, seconded by Charlotte Fouquet

**THAT the agenda be approved as presented.**

**MOTION PUT AND PASSED.**

**4. BUSINESS ARISING OUT OF THE MINUTES - NONE**

**5. CALL FOR DECLARATION OF CONFLICT OF INTERESTS - NONE**

**6. CONSIDERATION OF DEFERRED BUSINESS - NONE**

**7. CORRESPONDENCE, PETITIONS & DELEGATIONS - NONE**

**7.1 Correspondence - None**

**7.2 Petitions - None**

**7.3 Presentations - None**

**8. INFORMATION ITEMS BROUGHT FORWARD – NONE**

**9. REPORTS**

**9.1 STAFF**

**9.1.1 Upcoming Applications**

Annie Sherry, Legislative Assistant noted that there are four applications in the pre-application stage at this time.

**9.1.2 Case H00520: Amendment to the Bonus Zoning Provisions for Heritage Buildings within the Downtown Halifax Land Use By-law**

The following was before the Committee:

- Staff recommendation report dated October 28, 2021
- Staff presentation dated December 1, 2021

Seamus McGreal, Planner III, Regional Planning, presented Case H00520 indicating housekeeping amendments are required to add missing language from the Downtown Halifax Land Use By-law to allow

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Policy 18A to be implementable. It was further noted that the Heritage Advisory Committee has provided a positive recommendation for this amendment.

MOVED by Charlotte Fouquet, seconded by Jan Sheppard Kutcher

**THAT the Design Review Committee recommend that Halifax Regional Council:**

- 1. Give First Reading to consider an amendment to the Land Use By-law for Downtown Halifax as contained in Attachment A and schedule a public hearing; and**
- 2. Adopt the amendment to the Land Use By-law for Downtown Halifax, as set out in Attachment A.**

**MOTION PUT AND PASSED.**

**9.1.3 Amendment to the Design Review Committee Terms of Reference –Section 4 of the Downtown Halifax Land Use Bylaw**

The following was before the Committee:

- Staff recommendation report dated October 19, 2021

MOVED by Charlotte Fouquet, seconded by Jan Sheppard Kutcher

**THAT Design Review Committee recommend that Halifax Regional Council adopt the amendments to the Land Use By-law for Downtown Halifax as set out in Attachment 2 of this report.**

Jill McGillicuddy, Legislative Assistant responded to questions of clarification from the Committee.

**MOTION PUT AND PASSED.**

**9.1.4 Design Review Committee 2022 Proposed Meeting Schedule**

MOVED by Jessica Harper, seconded by Charlotte Fouquet

**THAT the Design Review Committee approve the 2022 meeting schedule as presented**

**MOTION PUT AND PASSED.**

**10. PRELIMINARY PRESENTATIONS - NONE**

**11. COMMITTEE MEMBERS - NONE**

**12. ADDED ITEMS - NONE**

**13. IN CAMERA (IN PRIVATE) – NONE**

**14. DATE OF NEXT MEETING – January 13, 2022**

**15. ADJOURNMENT**

The meeting adjourned at 4:55 p.m.

Alicia Wall  
Legislative Support