



**ADVISORY COMMITTEE ON ACCESSIBILITY IN HRM  
SPECIAL MEETING MINUTES  
DECEMBER 13, 2021**

**PRESENT:** Andrew Taylor, Chair  
Councillor Cathy Deagle Gammon  
Councillor Paul Russell  
Nicole McDonald  
Elizabeth Doull  
Rachele Manett

**REGRETS:** Jacki Purcell, Vice Chair  
Aja Joshi  
Samantha Horne  
Leslie Gates

**STAFF:** Melissa Myers, Accessibility Advisor, Office of Diversity & Inclusion/ANSAIO  
Tracey Jones-Grant, Managing Director, Office of Diversity & Inclusion/ANSAIO  
Darren Young, Manager of Building Infrastructure, Facility Design & Construction, Corporate & Customer Services  
Pat McGrath, Manager, Aquatic and Inclusion Services, Recreation Programming  
Haruka Aoyama, Legislative Assistant  
Alicia Wall, Legislative Support

*These minutes are considered draft and will require approval by the Advisory Committee on Accessibility in HRM at a future meeting.*

*The following does not represent a verbatim record of the proceedings of this meeting.*

*The agenda, reports, supporting documents, and information items circulated are online at [halifax.ca](http://halifax.ca).*

*The meeting was called to order at 4:01 p.m. and the Committee adjourned 4:34 p.m.*

**1. CALL TO ORDER**

The Chair called the meeting to order at 4:01 p.m.

**2. APPROVAL OF MINUTES – October 18, 2021 and November 10, 2021 Annual Town Hall**

MOVED by Councillor Deagle Gammon, seconded by Rachele Manett

**THAT the minutes of October 18, 2021 and November 10, 2021 Annual Town Hall be approved as circulated.**

**MOTION PUT AND PASSED.**

**3. APPROVAL OF THE ORDER OF BUSINESS AND APPROVAL OF ADDITIONS AND DELETIONS**

MOVED by Councillor Russell, seconded by Councillor Deagle Gammon

**THAT agenda items 9.1.2 and 9.1.3 be deferred to the January 2022 meeting of the Accessibility Advisory Committee.**

**MOTION PUT AND PASSED.**

MOVED by Councillor Russell, seconded by Rachele Manett

**THAT the agenda be approved as amended.**

**MOTION PUT AND PASSED.**

**4. BUSINESS ARISING OUT OF THE MINUTES - NONE**

**5. CALL FOR DECLARATION OF CONFLICT OF INTERESTS - NONE**

**6. CONSIDERATION OF DEFERRED BUSINESS - NONE**

**7. CORRESPONDENCE, PETITIONS & DELEGATIONS - NONE**

**7.1 Correspondence - None**

**7.2 Petitions - None**

**7.3 Presentation - None**

**8. INFORMATION ITEMS BROUGHT FORWARD – NONE**

**9. REPORTS**

**9.1 STAFF**

**9.1.1 Updated Accessibility Website Presentation**

The following was before the Committee:

- Staff presentation dated December 13, 2021

Melissa Myers, Accessibility Advisor, Office of Diversity & Inclusion/ANSAIO, spoke to some of the proposed updates and displayed possible images to be used on the accessibility website. A copy of the staff presentation is on file.

In response to the presentation, the Committee noted there could be more diversity within the images with respect to different physical disabilities, nationalities, age, using images of HRM people/infrastructure and the use of alternative text.

Myers noted that alternative text will be used on every image on the accessibility webpage with a goal of rolling it out to the whole Halifax.ca website.

#### **9.1.2 2021 Annual Town Hall Overview**

This matter was deferred during the approval of the Order of Business.

#### **9.1.3 Draft Annual Town Hall Report**

This matter was deferred during the approval of the Order of Business.

#### **9.1.4 Proposed 2022 Meeting Schedule**

MOVED by Councillor Deagle Gammon, seconded by Rachele Manett

**THAT the Accessibility Advisory Committee approved the 2022 meeting schedule as presented.**

**MOTION PUT AND PASSED.**

#### **9.1.5 Staff Updates**

There were no staff updates for the Committee at this time.

**9.2 COMMITTEE MEMBERS - NONE**

**10. ADDED ITEMS – NONE**

**11. DATE OF NEXT MEETING – January 17, 2022**

**12. ADJOURNMENT**

The meeting adjourned at 4:34 p.m.

Alicia Wall  
Legislative Support