



**ADVISORY COMMITTEE ON ACCESSIBILITY IN HRM  
SPECIAL MEETING  
DRAFT MINUTES  
DECEMBER 13, 2021**

- PRESENT:** Andrew Taylor, Chair  
Councillor Cathy Deagle Gammon  
Councillor Paul Russell  
Nicole McDonald  
Elizabeth Doull  
Rachele Manett
- REGRETS:** Jacki Purcell, Vice Chair  
Aja Joshi  
Samantha Horne  
Leslie Gates
- STAFF:** Melissa Myers, Accessibility Advisor, Office of Diversity & Inclusion/ANSAIO  
Tracey Jones-Grant, Managing Director, Office of Diversity & Inclusion/ANSAIO  
Darren Young, Manager of Building Infrastructure, Facility Design & Construction, Corporate & Customer Services  
Pat McGrath, Manager, Aquatic and Inclusion Services, Recreation Programming  
Haruka Aoyama, Legislative Assistant  
Alicia Wall, Legislative Support

*These minutes are considered draft and will require approval by the Advisory Committee on Accessibility in HRM at a future meeting.*

*The following does not represent a verbatim record of the proceedings of this meeting.*

*The agenda, reports, supporting documents, and information items circulated are online at [halifax.ca](http://halifax.ca).*

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**Advisory Committee on  
Accessibility in HRM  
Special Meeting  
December 13, 2021**

*The meeting was called to order at 4:01 p.m. and the Committee adjourned 4:34 p.m.*

## **1. CALL TO ORDER**

The Chair called the meeting to order at 4:01 p.m.

## **2. APPROVAL OF MINUTES – October 18, 2021 and November 10, 2021 Annual Town Hall**

MOVED by Councillor Deagle Gammon, seconded by Rachele Manett

**THAT the minutes of October 18, 2021 and November 10, 2021 Annual Town Hall be approved as circulated.**

**MOTION PUT AND PASSED.**

## **3. APPROVAL OF THE ORDER OF BUSINESS AND APPROVAL OF ADDITIONS AND DELETIONS**

MOVED by Councillor Russell, seconded by Councillor Deagle Gammon

**THAT agenda items 9.1.2 and 9.1.3 be deferred to the January 2022 meeting of the Accessibility Advisory Committee.**

**MOTION PUT AND PASSED.**

MOVED by Councillor Russell, seconded by Rachele Manett

**THAT the agenda be approved as amended.**

**MOTION PUT AND PASSED.**

## **4. BUSINESS ARISING OUT OF THE MINUTES - NONE**

## **5. CALL FOR DECLARATION OF CONFLICT OF INTERESTS - NONE**

## **6. CONSIDERATION OF DEFERRED BUSINESS - NONE**

## **7. CORRESPONDENCE, PETITIONS & DELEGATIONS - NONE**

### **7.1 Correspondence - None**

### **7.2 Petitions - None**

### **7.3 Presentation - None**

## **8. INFORMATION ITEMS BROUGHT FORWARD – NONE**

## **9. REPORTS**

### **9.1 STAFF**

#### **9.1.1 Updated Accessibility Website Presentation**

The following was before the Committee:

- Staff presentation dated December 13, 2021

Melissa Myers, Accessibility Advisor, Office of Diversity & Inclusion/ANSAIO, spoke to some of the proposed updates and displayed possible images to be used on the accessibility website. A copy of the staff presentation is on file.

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In response to the presentation, the Committee noted there could be more diversity within the images with respect to different physical disabilities, nationalities, age, using images of HRM people/infrastructure and the use of alternative text.

Myers noted that alternative text will be used on every image on the accessibility webpage with a goal of rolling it out to the whole Halifax.ca website.

#### **9.1.2 2021 Annual Town Hall Overview**

This matter was deferred during the approval of the Order of Business.

#### **9.1.3 Draft Annual Town Hall Report**

This matter was deferred during the approval of the Order of Business.

#### **9.1.4 Proposed 2022 Meeting Schedule**

MOVED by Councillor Deagle Gammon, seconded by Rachele Manett

**THAT the Accessibility Advisory Committee approved the 2022 meeting schedule as presented.**

**MOTION PUT AND PASSED.**

#### **9.1.5 Staff Updates**

There were no staff updates for the Committee at this time.

**9.2 COMMITTEE MEMBERS - NONE**

**10. ADDED ITEMS – NONE**

**11. DATE OF NEXT MEETING – January 17, 2022**

**12. ADJOURNMENT**

The meeting adjourned at 4:34 p.m.

Alicia Wall  
Legislative Support