



**AUDIT AND FINANCE STANDING COMMITTEE
DRAFT MINUTES
December 15, 2021**

PRESENT: Councillor Russell, Chair
Councillor Deagle Gammon, Vice Chair
Councillor Hendsbee
Councillor Purdy
Councillor Morse
Councillor Cleary
Mayor Savage

REGRETS:

STAFF: Jacques Dubé, Chief Administrative Officer
Jerry Blackwood, Chief Financial Officer
John Traves, Municipal Solicitor
Annie Sherry, Legislative Assistant
Simon Ross-Siegel, Legislative Assistant

These minutes are considered draft and will require approval by the Audit and Finance Standing Committee at a future meeting.

The following does not represent a verbatim record of the proceedings of this meeting.

The agenda, reports, supporting documents, information items circulated, and video (if available) are online at halifax.ca.

The meeting was called to order at 10:01 a.m. and moved into an In Camera (In Private) session at 10:31am. The Committee reconvened at 10:49 a.m. and adjourned at 10:53 a.m.

1. CALL TO ORDER

The Chair called the meeting to order at 10:01 a.m.

2. APPROVAL OF MINUTES – November 17, 2021

MOVED by Councillor Hendsbee, seconded by Councillor Hendsbee

THAT the November 17, 2021 minutes be approved as amended.

MOTION PUT AND PASSED.

3. APPROVAL OF THE ORDER OF BUSINESS AND APPROVAL OF ADDITIONS AND DELETIONS

Additions:

- Item 15.1 Increase to Contract – RFQ-21-002, Two (2) 2021 Model Refuse Transfer Trailers c/w Top Opening Door and Auxiliary Gasoline Engine

The Legislative Assistant noted that consent had been received to add this item.

As provided for in section 37 (1) of Administrative Order One, *Respecting the Procedures of the Council*, Councillor Cleary requested that Item 15.1 be considered prior to Item 14.1

MOVED by Councillor Cleary, seconded by Councillor Deagle Gammon

THAT the agenda be approved as amended.

MOTION PUT AND PASSED.

4. BUSINESS ARISING OUT OF THE MINUTES - NONE

5. CALL FOR DECLARATION OF CONFLICT OF INTERESTS - NONE

6. MOTIONS OF RECONSIDERATION – NONE

7. MOTIONS OF RESCISSION – NONE

8. CONSIDERATION OF DEFERRED BUSINESS – NONE

9. NOTICES OF TABLED MATTERS – NONE

10. CORRESPONDENCE, PETITIONS & DELEGATIONS

10.1 Correspondence - None

10.2 Petitions - None

10.3 Presentations – None

11. INFORMATION ITEMS BROUGHT FORWARD – NONE

12. REPORTS

12.1 AUDITOR GENERAL – NONE

12.2 STAFF

12.2.1 Proposed 2022 Meeting Schedule

The following was before the Standing Committee:

- Draft 2022 meeting schedule of the Audit and Finance Standing Committee

MOVED by Councillor Deagle Gammon, seconded by Councillor Hendsbee

THAT the Audit and Finance Standing Committee approve the 2022 meeting schedule as presented.

MOTION PUT AND PASSED.

12.3 GRANTS COMMITTEE – NONE

12.4 COMMITTEE MEMBERS – NONE

13. MOTIONS – NONE

14. IN CAMERA (IN PRIVATE) – NONE

14.1 PERSONNEL MATTERS – Private and Confidential Reports

MOVED by Councillor Cleary, seconded by Councillor Morse

THAT the Audit and Finance Standing committee convene to In Camera (In Private) to discuss Item 14.1.1 and Item 14.1.2.

MOTION PUT AND PASSED.

14.1.1 Personnel Matter – A matter pertaining to an identifiable individual or group.

This matter was dealt with In Camera (In Private) and ratified in public as follows:

MOVED by Councillor Hendsbee, seconded by Councillor Purdy

THAT the Audit and Finance Standing Committee:

- 1. Adopt the recommendations as outlined in the private and confidential staff report dated November 23, 2021; and**
- 2. Direct that the staff report dated November 23, 2021 be maintained as private and confidential.**

MOTION PUT AND PASSED.

Not present: Mayor Savage

14.1.2 Personnel Matter – A matter pertaining to an identifiable individual or group.

This matter was dealt with In Camera (In Private) and ratified in public as follows:

MOVED by Councillor Deagle Gammon, seconded by Councillor Purdy

THAT the Audit and Finance Standing Committee:

- 1. Adopt the recommendations as outlined in the private and confidential staff report dated December 2, 2021, as amended; and**

2. Direct that the staff report dated December 2, 2021 be maintained as private and confidential.

MOTION PUT AND PASSED.

Not present: Mayor Savage

15. ADDED ITEMS

15.1 Increase to Contract – RFQ-21-002, Two (2) 2021 Model Refuse Transfer Trailers c/w Top Opening Door and Auxiliary Gasoline Engine

The following was before the Standing Committee:

- Staff recommendation report dated November 17, 2021
- Staff presentation dated December 15, 2021

MOVED by Councillor Cleary, seconded by Councillor Morse

THAT the Audit & Finance Standing Committee recommend that Halifax Regional Council:

1. Approve a budget increase to the 2021/22 approved gross capital budget, to increase Project Account No. CW200003 – Rural Depots in the amount of \$66,887 (net HST included); and
2. Approve an unbudgeted reserve withdrawal of \$66,887 (net HST included) from Q556, Solid Waste Facilities Reserve to fund this increase; and
3. Approve an increase of \$92,211 (net HST included) to the contract with Spector Manufacturing Inc (PO 2070860007), for an increase in raw materials surcharge with funding from CW200003 – Rural Depots as outlined in the Financial Implications section of this report.

Andrew Philopoulos, Manager, Solid Waste Resources gave a presentation and responded to questions of clarification from the Standing Committee.

Barry Nickerson, Solid Waste Engineer, and Jerry Blackwood, Chief Financial Officer, responded to questions of clarification from the Standing Committee.

MOTION PUT AND PASSED.

16. NOTICES OF MOTION – NONE

17. PUBLIC PARTICIPATION – NONE

18. DATE OF NEXT MEETING – January 19, 2022

19. ADJOURNMENT

The meeting adjourned at 10:53 a.m.

Annie Sherry
Legislative Assistant