



**AUDIT AND FINANCE STANDING COMMITTEE  
MINUTES  
FEBRUARY 17, 2022**

**PRESENT:** Councillor Russell, Chair  
Councillor Deagle Gammon, Vice Chair  
Councillor Hendsbee  
Councillor Purdy  
Councillor Cleary  
Councillor Morse  
Mayor Savage

**OTHERS PRESENT:** Deputy Mayor Lovelace  
Councillor Outhit

**STAFF:** Jacques Dubé, Chief Administrative Officer  
Jerry Blackwood, Chief Financial Officer  
John Traves, Municipal Solicitor  
Evangeline Colman-Sadd, Auditor General, Halifax Regional Municipality  
Annie Sherry, Legislative Assistant  
Jill McGillicuddy, Legislative Assistant

*The following does not represent a verbatim record of the proceedings of this meeting.*

*The agenda, reports, supporting documents, information items circulated, and video (if available) are online at [halifax.ca](http://halifax.ca).*

*The meeting was called to order at 1:03 p.m. The Standing Committee moved into an In Camera (In Private) session at 2:11 p.m. and reconvened at 2:57 p.m. The Standing Committee adjourned at 3:03 p.m.*

**1. CALL TO ORDER AND LAND ACKNOWLEDGEMENT**

The Chair called the meeting to order at 1:03 p.m. and acknowledged that the meeting took place in the traditional and ancestral territory of the Mi'kmaq people, and that we are all treaty people.

**2. APPROVAL OF MINUTES – January 19, 2022**

MOVED by Councillor Deagle Gammon, seconded by Councillor Purdy

**THAT the minutes of January 19, 2022 be approved as circulated**

**MOTION PUT AND PASSED.**

**3. APPROVAL OF THE ORDER OF BUSINESS AND APPROVAL OF ADDITIONS AND DELETIONS**

Additions: None

Deletions: None

MOVED by Councillor Morse, seconded by Councillor Deagle Gammon

**THAT the agenda be approved as presented.**

**MOTION PUT AND PASSED.**

**4. BUSINESS ARISING OUT OF THE MINUTES - NONE**

**5. CALL FOR DECLARATION OF CONFLICT OF INTERESTS - NONE**

**6. MOTIONS OF RECONSIDERATION – NONE**

**7. MOTIONS OF RESCISSION – NONE**

**8. CONSIDERATION OF DEFERRED BUSINESS – NONE**

**9. NOTICES OF TABLED MATTERS – NONE**

**10. CORRESPONDENCE, PETITIONS & DELEGATIONS**

**10.1 Correspondence**

Correspondence was received and circulated.

**10.2 Petitions – None**

**10.3 Presentation – None**

**12. REPORTS**

**12.1 AUDITOR GENERAL**

**12.1.1 Management of Solid Waste Operations Audit**

The following was before the Standing Committee:

- Recommendation report dated February 14, 2022
- Presentation dated February 17, 2022

Evangeline Colman-Sadd, Auditor General, and Temi Fawole, Lead Auditor, gave a presentation on Management of Solid Waste Operations Audit and responded to questions of clarification from the Standing Committee. A copy of the presentation is on file.

Andrew Philopoulos, Manager, Solid Waste Resources responded to questions of clarification from the Standing Committee.

MOVED by Councillor Deagle Gammon, seconded by Councillor Morse

**THAT the Audit and Finance Standing Committee recommend that Halifax Regional Council direct the Chief Administrative Officer to prepare a staff report regarding an action plan to address the recommendations outlined in the Management of Solid Waste Operations Audit report within one year.**

John Traves, Municipal Solicitor, responded to questions of clarification from the Standing Committee.

**MOTION PUT AND PASSED.**

## **12.2 STAFF**

### **12.2.1 Third Quarter 2021/22 Financial Report**

The following was before the Standing Committee:

- Staff recommendation report dated February 10, 2022
- Staff presentation dated February 17, 2022

MOVED by Councillor Deagle Gammon, seconded by Councillor Purdy

**THAT Audit and Finance Standing Committee forward the Third Quarter 2021/22 Financial Report to Regional Council for their information.**

David Harley, Manager, Accounting & Financial Reporting, gave a presentation on the Third Quarter 2021/22 Financial Report to Regional Council and responded to questions of clarification from the Standing Committee. A copy of the presentation is on file.

Bruce Fisher, Manager, Financial Policy & Planning, and Jerry Blackwood, Chief Financial Officer responded to questions of clarification from the Standing Committee regarding surplus and reserves use for the Budget Adjustment List items, projected reserves, and the intent of using surplus to minimize increases to the general tax rate.

**MOTION PUT AND PASSED.**

### **12.2.2 Award – 22-1024, Alternative Procurement – Broad Street (North) Roundabout**

The following was before the Standing Committee:

- Staff recommendation report dated February 4, 2022

MOVED by Councillor Purdy, seconded by Councillor Morse

**THAT the Audit & Finance Standing Committee recommend that Halifax Regional Council;**

- 1. Approve an unbudgeted reserve withdrawal of \$1,350,000 from the Capital Fund Reserve – Q526,**
- 2. Approve a budget increase of \$3,250,000 to capital account CTU01006 – Bedford West Oversizing, with \$1,350,000 coming from reserve Q526 and \$1,900,000 coming from Capital**

**Cost Contributions (CCC's),**

- 3. Award Alternative Procurement 22-1024 for the design and construction of a roundabout at the intersection of Larry Uteck Boulevard and Broad Street (North) through an Alternative Procurement to West Bedford Holdings Limited at a maximum value of \$3,250,000 (net HST included) as outlined in the Financial Implications section of this report.**

Mike Connors, Program Manager, Strategic Transportation Planning and Adam Lanigan, Program Engineer, responded to questions of clarification from the Standing Committee.

Jerry Blackwood, Chief Financial Officer, responded to questions of clarification from the Standing Committee.

**MOTION PUT AND PASSED.**

**12.2.3 2021/2022 Write Off of Uncollectible Accounts**

The following was before the Standing Committee:

- Staff recommendation report dated January 5, 2022
- Private and confidential In Camera (In Private) information report dated January 5, 2022

MOVED by Councillor Morse, seconded by Councillor Cleary

**THAT the Audit and Finance Standing Committee convene to In Camera (In Private) session to discuss Private and Confidential Information Item 1, and Item 14.1**

**MOTION PUT AND PASSED.**

MOVED by Councillor Deagle Gammon, seconded by Councillor Cleary

**THAT the Audit & Finance Standing Committee:**

- 1. Forward this report to HRM Regional Council for approval;**
- 2. Forward the private and confidential In Camera report "Write off of Uncollectible Account – Details" to HRM Regional Council as an In Camera Information Report, and that the report not be released to the public;**
- 3. Recommend that Halifax Regional Council approve:**
  - a. The real property tax accounts in the amount of \$74,879.10 comprised of \$43,334.19 principal and \$31,544.91 interest as summarized in Schedule 1 be formally written out of the books of account;**
  - b. The general revenue accounts in the amount of \$9,593.37 comprised of \$9,552.68 principal and \$40.69 interest as summarized in Schedule 1 be formally written out of the books of account;**
  - c. The recreation accounts in the amount of \$26,124.15 comprised of \$26,124.15 principal and \$0.00 interest as summarized in Schedule 1 be formally written out of the books of account;**

Renée Towns, Director of Revenue & Treasurer, responded to questions of clarification from the Standing Committee.

**MOTION PUT AND PASSED.**

Not Present: Mayor Savage

- 12.3 GRANTS COMMITTEE – NONE**
- 12.4 COMMITTEE MEMBERS – NONE**
- 13. MOTIONS – NONE**

**14. IN CAMERA (IN PRIVATE)**

**14.1 CONTRACT NEGOTIATIONS – Private and Confidential Report**

This matter was dealt with In Camera (In Private) and ratified in public as follows:

MOVED by Councillor Hendsbee, seconded by Councillor Purdy

**That the Audit and Finance Standing Committee:**

- 1) Adopt the recommendations as outlined in the private and confidential staff report dated February 15, 2022; and**
- 2) Direct that the staff report dated February 15, 2022 be maintained as private and confidential.**

**MOTION PUT AND PASSED.**

Not Present: Mayor Savage

**In Camera Information Items –**

1. Private and confidential report dated January 5, 2022

**15. ADDED ITEMS - NONE**

**16. NOTICES OF MOTION - NONE**

**17. PUBLIC PARTICIPATION - NONE**

**18. DATE OF NEXT MEETING – March 9, 2022**

**19. ADJOURNMENT**

The meeting adjourned 3:03 p.m.

Annie Sherry  
Legislative Assistant