



**ACCESSIBILITY ADVISORY COMMITTEE  
MINUTES  
July 18, 2022**

**PRESENT:** Jacki Purcell, Vice Chair  
Councillor Cathy Deagle Gammon  
Councillor Paul Russell  
Elizabeth Doull  
Jordan Waterbury  
Nicole MacDonald  
Rachele Manett

**REGRETS:** Andrew Taylor, Chair  
Kristen Hemming  
Michelle Mahoney

**STAFF:** Melissa Myers, Accessibility Advisor, Office of Diversity & Inclusion/ANSAIO  
Annie Sherry, Legislative Assistant  
Kim Johnson, Legislative Support

*The following does not represent a verbatim record of the proceedings of this meeting.*

*The agenda, reports, supporting documents, and information items circulated are online at [halifax.ca](http://halifax.ca).*

*The meeting was called to order at 4:03 p.m. and adjourned at 5:34 p.m.*

**1. CALL TO ORDER AND LAND ACKNOWLEDGEMENT**

The Vice Chair called the meeting to order at 4:03 p.m. and acknowledged that the meeting took place in the traditional and ancestral territory of the Mi'kmaq people, and that we are all treaty people.

**2. APPROVAL OF MINUTES – June 20, 2022 & July 4, 2022**

MOVED by Rachele Manett, seconded by Elizabeth Doull

**THAT the minutes of June 20, 2022 & July 4, 2022 be approved as circulated.**

**MOTION PUT AND PASSED.**

**3. APPROVAL OF THE ORDER OF BUSINESS AND APPROVAL OF ADDITIONS AND DELETIONS**

Additions: None

Deletions: None

MOVED by Councillor Deagle Gammon, seconded by Councillor Russell

**THAT the agenda be approved as presented.**

**MOTION PUT AND PASSED.**

**4. BUSINESS ARISING OUT OF THE MINUTES – NONE**

**5. CALL FOR DECLARATION OF CONFLICT OF INTERESTS – NONE**

**6. CONSIDERATION OF DEFERRED BUSINESS – NONE**

**7. CORRESPONDENCE, PETITIONS & DELEGATIONS**

**7.1 Correspondence – None**

**7.2 Petitions – None**

**7.3 Presentations – None**

**8. INFORMATION ITEMS BROUGHT FORWARD – NONE**

**9. REPORTS/DISCUSSION**

**9.1 STAFF**

**9.1.1 2022 Work Plan Approval**

The following was before the Accessibility Advisory Committee:

- Advisory Committee on Accessibility in Halifax Regional Municipality 2022 Draft Work Plan

Annie Sherry, Legislative Assistant gave a presentation outlining the draft Work Plan, inclusive of priorities identified at the May 30, 2022 meeting and July 4, 2022 special meeting. Sherry responded to questions of clarification from the Accessibility Advisory Committee regarding scope and jurisdiction for priorities and actions, and resources to consult for input or presentations. Sherry noted feedback from the Committee regarding inclusive language to augment the Plan.

The Committee deliberated to finalize the 2022 Work Plan and selected the following three priorities for the rest of the year:

- Educating the community on disability and accessibility;

- Built Form – Impacts of construction on accessibility within HRM, accessibility of sidewalks, and accessibility of HRM-owned infrastructure, and;
- Accessible parking, parking services, and transportation in HRM.

The Committee noted their preference for 2-3 presentations on each priority.

MOVED by Rachele Manett, seconded by Jordan Waterbury

**THAT the Accessibility Advisory Committee approve the 2022 work plan and forward it to the Executive Standing Committee for approval.**

**MOTION PUT AND PASSED.**

### **9.1.2 2022 Annual Town Hall Planning**

Annie Sherry, Legislative Assistant gave a verbal overview of the 2021 Annual Town Hall, highlighting lessons learned regarding format (in-person, online, and blended), attendance, content and feedback, and optimal timing. Sherry further requested input from the Committee on a preferred date for the 2022 Annual Town Hall.

The Committee noted that November 9, 16, or 17 would be preferred dates for the 2022 Annual Town Hall. In response to input from the Committee, Sherry and Melissa Myers, Accessibility Advisor, Office of Diversity & Inclusion/ANSAIO shared they would begin discussions on venue, assistive technologies, procurement and Access-a-Bus service. Sherry noted that a Staff Memo, a link to the 2021 Town Hall video, and relevant Committee minutes would be circulated at a future meeting of the Committee to provide context for future planning discussions.

**9.2 COMMITTEE MEMBERS – NONE**

**9.3 STAFF UPDATES – NONE**

**10. ADDED ITEMS – NONE**

**11. DATE OF NEXT MEETING – August 15, 2022**

**12. ADJOURNMENT**

The meeting adjourned at 5:34 p.m.

Kim Johnson  
Legislative Support