



**ACCESSIBILITY ADVISORY COMMITTEE  
DRAFT MINUTES  
August 15, 2022**

PRESENT: Andrew Taylor, Chair  
Jacki Purcell, Vice Chair  
Councillor Cathy Deagle Gammon  
Councillor Paul Russell  
Elizabeth Doull  
Jordan Waterbury  
Michelle Mahoney  
Nicole MacDonald  
Rachele Manett

REGRETS: Kristen Hemming

STAFF: Melissa Myers, Accessibility Advisor, Office of Diversity & Inclusion/ANSAIO  
Annie Sherry, Legislative Assistant  
Kim Johnson, Legislative Support

*These minutes are considered draft and will require approval by the Accessibility Advisory Committee at a future meeting.*

*The following does not represent a verbatim record of the proceedings of this meeting.*

*The agenda, reports, supporting documents, and information items circulated are online at [halifax.ca](http://halifax.ca).*

*These minutes are considered draft and will require approval by the Accessibility Advisory Committee at a future meeting.*

**Accessibility Advisory Committee  
Draft Minutes  
August 15, 2022**

*The meeting was called to order at 4:03 p.m. and adjourned at 6:01 p.m.*

## **1. CALL TO ORDER AND LAND ACKNOWLEDGEMENT**

The Chair called the meeting to order at 4:03 p.m. and acknowledged that the meeting took place in the traditional and ancestral territory of the Mi'kmaq people, and that we are all treaty people.

## **2. APPROVAL OF MINUTES – July 18, 2022**

MOVED by Councillor Deagle Gammon, seconded by Rachele Manett

**THAT the minutes of July 18, 2022 be approved as circulated.**

**MOTION PUT AND PASSED.**

## **3. APPROVAL OF THE ORDER OF BUSINESS AND APPROVAL OF ADDITIONS AND DELETIONS**

Additions: None

Deletions: None

MOVED by Jacki Purcell, seconded by Councillor Russell

**THAT the agenda be approved as presented.**

**MOTION PUT AND PASSED.**

## **4. BUSINESS ARISING OUT OF THE MINUTES – NONE**

## **5. CALL FOR DECLARATION OF CONFLICT OF INTERESTS – NONE**

## **6. CONSIDERATION OF DEFERRED BUSINESS – NONE**

## **7. CORRESPONDENCE, PETITIONS & DELEGATIONS**

**7.1 Correspondence – None**

**7.2 Petitions – None**

**7.3 Presentations – None**

## **8. INFORMATION ITEMS BROUGHT FORWARD – NONE**

## **9. REPORTS/DISCUSSION**

### **9.1 STAFF**

#### **9.1.1 Accessibility in HRM Streets Presentation**

The following was before the Accessibility Advisory Committee:

- Staff presentation dated August 15, 2022

Anne Sherwood, Director, Transportation Design & Construction gave a presentation on accessibility standards for HRM streets and responded to questions of clarification from the Committee. Sherwood provided clarification regarding community mailboxes, side-aisle accessible parking, materials used for tactile walking surface indicators (TWSIs), variable seating options, grading (inclines) for streets and related infrastructure, and processes for upkeep and accountability for accessibility measures.

In response to the presentation, the Committee expressed interest in hearing more about the work of Traffic Services and Parking regarding sight lines at intersections and placement of accessible signage.

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### **9.1.2 Halifax Public Library Accessibility Presentation**

The following was before the Accessibility Advisory Committee:

- Staff presentation dated August 15, 2022

Mairead Barry, Director of Strategy, Halifax Public Libraries gave a presentation on accessibility in Halifax Public Libraries and responded to questions of clarification from the Committee. Barry provided clarification on accessible downloadable/streaming services and tool kits available in the collection, features of accessible seating and pods, future plans for enhancing physical spaces and increasing community input, and the results of employment equity initiatives.

### **9.1.3 2022 Annual Town Hall Planning**

The following was before the Accessibility Advisory Committee:

- Staff memorandum dated August 15, 2022

Annie Sherry, Legislative Assistant provided an overview of initial planning activities for the 2022 Annual Town Hall and responded to questions of clarification from the Committee. Sherry noted that Paul O'Regan Hall in the Halifax Central Library is being held for November 16 or 17, 2022, procurement processes are forthcoming to engage a vendor to work with the Committee on event design, and Corporate Communications is being engaged to plan promotion of the event.

In response to the presentation, the Committee provided input for improving interpretive services, noting that interpreters at the 2021 Town Hall needed to be closer to the camera to ensure visibility.

## **9.2 COMMITTEE MEMBERS – NONE**

## **9.3 STAFF UPDATES – NONE**

## **10. ADDED ITEMS – NONE**

## **11. DATE OF NEXT MEETING – September 19, 2022**

## **12. ADJOURNMENT**

The meeting adjourned at 6:01 p.m.

Kim Johnson  
Legislative Support