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Item No. 3
Halifax Regional Council
May 23, 2017

TO: Mayor Savage and Members of Halifax Regional Council

Original Signed by Director

SUBMITTED BY:

Amanda Whitewood, Director of Finance & Asset Management/CFO, 902.490.6308

DATE: May 2, 2017

SUBJECT: Award of Contracts – CAO Approval

INFORMATION REPORT

ORIGIN

Contract Awards January 1, 2017 to March 31, 2017.

LEGISLATIVE AUTHORITY

Section 79(1), of the *Halifax Regional Municipality Charter* provides that Council may expend money required by the Municipality for a variety of municipal purposes.

Until February 7, 2017, the Legislative Authority for Procurement of Goods, Services, Facilities and Construction was provided by Administrative Order 35, Procurement Policy as approved by Regional Council on June 8, 2004 and most recently amended on May 15, 2012 and repealed on February 7, 2017.

Under Section 9(4) of Administrative Order #35, the Procurement Policy, the CAO may approve the award of contracts where the award conforms to the Procurement Policy and does not exceed \$50,000 for sole/single source, \$500,000 for RFQ's, tenders and RFP's where the funds and programs have been approved by Regional Council as part of the annual business planning and budget process, and the expenditure will not result in an over-expenditure of the entire budget.

Under Section 9(5) of the Procurement Policy, during the summer months (July - September) and December Holiday break periods, the CAO or his/her designate, may approve the award of contracts under the following conditions:

- (a) Where the funds and program have been approved by Halifax Regional Council as part of the annual business planning and budget process and the expenditure will not result in an over-expenditure of the entire budget and is within scope.
- (b) Where the purchase was the result of a public procurement process conforming to the Halifax Regional Municipality Procurement Policy.

- (c) Where the Request for Tender is awarded to a supplier with the lowest cost, or highest revenue, meeting specifications.
- (d) Where the Request for Tender is awarded to a supplier based on achieving best value, with best value being determined by an evaluation method and weighted scale of each factor that is contained within the tender documents.
- (e) The award of a Request for Proposal is made to the highest scoring proponent based upon evaluation criteria within the Request for Proposal.
- (f) Where the purchase is a sole source/single source purchase not to exceed \$50,000.
- (h) Where there is no legislative requirement to obtain Halifax Regional Council approval.
- (h) Where the CAO does not decide that the award is a matter best dealt with by Halifax Regional Council.

Administrative Order 35, Section 9(6) of the Procurement Policy required a quarterly report to Regional Council of all awards approved by the CAO and his designate.

On February 7, 2017, Halifax Regional Council enacted Administrative Order 2016-005-ADM (the "*Procurement Administrative Order*") including the repeal of Administrative Order #35, Procurement Policy.

Section 36 of Administrative Order 2016-005-ADM (the "*Procurement Administrative Order*"), provides that the CAO may approve contract awards up to the following amounts:

- Sole Source - \$100,000
- Request for Tender, Request for Quotation, and Request for Proposal - \$1,250,000
- Standing Offer - \$5,000,000 (based on estimated value)
- Exceptional Circumstance – Any amount
- Emergency Circumstance – Any amount

Section 39 of the *Procurement Administrative Order* provides that the Manager of Procurement shall provide a quarterly report to Council containing a list of:

- (a) all awards approved by the CAO,
- (b) all awards exceeding \$100,000,
- (c) and all awards of Sole Source, Emergency Circumstances and Exceptional Circumstances purchases exceeding \$50,000.

BACKGROUND

The purpose of this report is to provide a listing of those contracts which were approved by the CAO during the period January 1, 2017 to March 31, 2017. Contracts approved prior to February 7, 2017 are construed under Administrative Order 35, Procurement Policy and those from February 7 through March 31 are construed under Administrative Order 2016-005-ADM, Procurement Administrative Order.

The data for awarded contracts by the CAO for the period January 1, 2017 to March 31, 2017 have been summarized in the attached table.

All reports recorded in the attached table are available for viewing in the Procurement Office.

FINANCIAL IMPLICATIONS

The financial implications including budget details and account details of each award are clearly stated in the Financial Implications section of the individual reports which are on file in the Procurement Office. All

reports involving project funding were reviewed, and confirmed, by staff in Finance. Funding for these projects is available in the approved Project or Operating budget.

COMMUNITY ENGAGEMENT

N/A

ATTACHMENTS

Appendix "A" Table listing of approved reports.

A copy of this report can be obtained online at <http://www.halifax.ca/council/agendasc/cagenda.html> then choose the appropriate meeting date, or by contacting the Office of the Municipal Clerk at 490-4210, or Fax 490-4208.

Report Prepared by: Jane Pryor, Manager, Procurement 490-4200

Approved Reports – January 2017 – March 2017

Appendix A

Title of Report	Name of Company	Bid Prices (net HST included)	Budget / Cost Estimate	Scores for RFP's	Account #	Details
Award – Unit Price Tender 16-272, OS002 Overhead Sign Structure Replacement – Barrington Street – West Region	Ocean Contractors Limited * Brycon Construction Limited Maritime Fence Limited Dexter Construction Company Limited	\$192,616 ** \$309,760 \$419,616 \$478,216	\$320,000		CTR00904	Awarded to the lowest bidder.
Award – Unit Price Tender 16-265, Stair Replacement – Brule Street	Aaffinity Contracting & Environmental Ltd. * Harbour Construction Company Ltd. Humphrey's Landscape and Construction Ltd. Schooner Excavating Ltd. Duron Atlantic Limited Ocean Contractors Limited Sackville Trenching Ltd. Duel Properties Inc.	\$56,969 ** \$72,995 \$74,645 \$89,582 \$90,729 \$90,728 \$91,571 \$103,899	\$95,000		CRU01079	Awarded to the lowest bidder.
Sole Source RFP 13-082 Hammonds Plains Active Transportation Project – Smith Rd to Brookshire Ct	CBCL Limited *	\$42,146 **			CTU00420	Awarded to the highest scoring proponent.
Award – Tender 16-191, Fairview Cemetery Washroom Upgrade	Higher Ground Contracting * RCS Construction Duel Properties GA LeBlanc Avondale CC Pepper Contracting EHL Construction Blunden Construction APM Construction Dora Construction	\$51,517 ** \$58,825 \$62,011 \$72,896 \$75,605 \$80,150 \$82,490 \$87,600 \$88,676 \$99,697	\$80,000		CBX01170	Awarded to the lowest bidder.
Sole Source Award – SirsiDynix Purchase i-Tiva software and 4 port analog system	SirsiDynix *	\$40,984 **			B012 6399	Awarded to the highest scoring proponent.

Title of Report	Name of Company	Bid Prices (net HST included)	Budget / Cost Estimate	Scores for RFP's	Account #	Details
Award – Tender 16-123, Five (5) 4 Door AWD Sedans	MacPhee Ford * Atlantic Dodge	\$150,923 ** \$182,824	\$146,000		CVJ01088	Awarded to the lowest bidder.
Award – Quotation 16S709, Supply and Deliver Blue Coat Web Gateway & Caching Replacement	Oynx Enterprise Solutions * Converge Net 2006 Inc. Bell Aliant	\$66,607 ** \$98,926 \$130,264	\$100,000		CI000004	Awarded to the lowest bidder.
Award – Unit Price Tender 16-078, LED Traffic Signal Relamping Program - Dartmouth	Black and McDonald Limited * XL Electric Limited Atlantica Mechanical Contractors Inc.	\$316,950 ** \$320,852 \$394,980	\$380,000		CT000002	Awarded to the lowest bidder.
Award – RFP 16-089, Point Pleasant Park Lower Parking Lot Design	Ekistics Plan and Design * CBCL Limited Harbourside Engineering Consultants	\$97,153 **	\$75,000	85.3 84.0 79.1	CP000006 CP000002	Awarded to the highest scoring proponent.
Award – RFP 16-338, National Disaster Mitigation Program (NDMP), Risk Assessment Consulting	WSP Canada Inc. * CBCL Limited Dillion Consulting	\$142,371 **	\$150,000	90.258 81.75 75.12	C455 6303	Awarded to the highest scoring proponent.
Award – RFP 16-343, Executive Recruitment of the Chief of Fire Services and the Division Chief of Emergency Management	Organisational Consulting * Royer Thompson KBRS	\$55,178 **		96 84.5 78	F140 6399	Awarded to the highest scoring proponent.
Award – Tender 16-185, Demolition of Former Waverley Elementary School	Capital Demolition & Environmental Services II Inc. * Vector Demolition Inc. Dexter Construction Company Limited Asbestos Abatement Ltd. Bradour Ltd.	\$181,270 ** \$186,724 \$191,078 \$203,879 \$228,010	\$150,000		CBX01162	Awarded to the lowest bidder.

Title of Report	Name of Company	Bid Prices (net HST included)	Budget / Cost Estimate	Scores for RFP's	Account #	Details
Award – Tender 16-340, Metropolitan Field – Asphalt Walkway and Drainage Improvements	Sackville Trenching Limited * Cumberland Paving Dexter Construction Company Limited Ocean Contractors Limited Atlantic Road Construction and Paving Limited	\$142,257 ** \$144,958 \$150,693 \$166,023 \$168,078	\$100,000		CP000003	Awarded to the lowest bidder.
Award – Tender 17-004, Metal Siding Replacement & Various Steel Repairs, Ragged Lake Composting Facility	Fitz's Construction Ltd. * Maritech Construction Inc. Select Projects Ltd. Dora Construction Management Ltd. J.W. Lindsay Enterprises Ltd. Avondale Construction Ltd. Maple Reinders Constructors Ltd.	\$224,395 ** \$233,523 \$240,901 \$247,784 \$256,856 \$361,766 \$484,721	\$209,000		CW000009	Awarded to the lowest bidder.
Award – RFP 16-339, Halifax Strategic Road Safety Plan Development	CIMA Canada Inc. * OPUS International Consultants IBI Group Professional Services (Canada) Inc. WSP / MMM Group Ltd.	\$72,792 **	\$100,000	86.56 86.50 58.82 54.51	R100 6919	Awarded to the highest scoring proponent.
Award – Quotation 16S708, Security System Installation, 50 Garland Avenue	UTC Fire & Security Canada o/a Chubb Edwards * Stanley Security Solutions	\$89,037 ** \$96,779	\$100,000		CE020001	Awarded to the lowest bidder.
Award – RFP 16-182R, Design-Build Upgrades to Fort Needham Bells	Black & McDonald Limited * Dora Construction Ltd.	\$203,045 **	\$100,000	91.00 79.73	CBX01269 CP000012	Awarded to the highest scoring proponent.
Award – RFP 16-093R, Horticulture Services Review	KPMG* Group ATN	\$93,821 **	\$100,000	94.17 81.28	C705	Awarded to the highest scoring proponent.

Title of Report	Name of Company	Bid Prices (net HST included)	Budget / Cost Estimate	Scores for RFP's	Account #	Details
Award – Unit Price Tender 16-216, Sackville Greenway – Phase 2 Along the Little Sackville River – Central Region	Dexter Construction Company Limited * Kynock Resources Limited Cumberland Paving and Contracting Limited Ocean Contractors Limited Harbour Construction Company Limited Basin Contracting Limited Brycon Construction Limited Atlantic Road Construction & Paving Ltd.	\$235,852 ** \$259,397 \$275,315 \$280,425 \$281,562 \$286,682 \$356,893 \$547,522	\$303,900		CTU00420	Awarded to the lowest bidder.
Award – RFP 16-092, Integrated Website Content Management System and Library Catalogue Discovery Layer	BiblioCommons Inc. *	\$93,923 **	\$150,000	91.50	B011	Awarded to the only proponent to achieve the required 75% of the maximum technical score.
Award – Tender 17-155, City Hall Mechanical and Electrical Upgrades	Atlantica Mechanical Contractors Inc. * Mastertech HVAC & Plumbing	\$80,853 ** \$140,776	\$80,000		CBX01046	Awarded to the lowest bidder
Award – Quotation 16D156, Three (3) 4WD Pickup Trucks	Dartmouth Motors * O'Regan's Chevrolet O'Regan's Chevrolet O'Regan's Chevrolet	\$127,605 ** \$130,302 \$133,314 \$137,415	\$84,472		CVJ01088	Awarded to the lowest bidder.
Award – Tender 16-128 for up to Two(2) Vacuum Type Sweeper Units	Cubex LTD *	\$486,594 **	\$511,000		CVD01087	Awarded to the lowest bidder. (1)
Award – Tender 17-007, Field Light F2 Replacement, Cole Harbour All Weather Field	Black and McDonald Limited * Atlantic Mechanical Contractors Inc.	\$97,906 ** \$117,607	\$150,000		CP110002	Awarded to the lowest bidder.

Title of Report	Name of Company	Bid Prices (net HST included)	Budget / Cost Estimate	Scores for RFP's	Account #	Details
Award – RFP 17-002, Wanderers Grounds Design Build – Sand Based Soccer Rugby Field	TurfMasters Landscaping Ltd. * Elmsdale Landscaping Ltd.	\$671,637 **	\$1,000,000	93.5 73.95	CP000013	Awarded to the highest scoring proponent.
Award – RFP 17-003, Design-Build Playground Development		\$638,632 **	\$653,000		CP000002	
Chaswood Drive Park	Elmsdale Landscaping Limited* PlayPower LT Canada Inc. JIL Engineering & Construction Inc.			84.2 83.0 79.5		Awarded to the highest scoring proponent.
Feetham Park	PlayPower LT Canada Inc. * A.B.C. Recreation Ltd. JIL Engineering & Construction Inc.			88.7 86.1 75.8		Awarded to the highest scoring proponent.
Lynnett Road Park	PlayPower LT Canada Inc. *			89.7		Awarded to the highest scoring proponent.
Parkdale Park	PlayPower LT Canada Inc. * Elmsdale Landscaping Limited JIL Engineering & Construction Inc.			86.3 83.9 79.7		Awarded to the highest scoring proponent.
Roaches Pond Park	A.B.C. Recreation Ltd. * Tessier Recreo-Parc Inc. PlayPower LT Canada Inc. (primary bid)			92.0 87.5 87.0		Awarded to the highest scoring proponent.
Robert Drive Park	A.B.C. Recreation Ltd. * PlayPower LT Canada Inc. (primary bid) Tessier Recreo-Parc Inc. Cobequid Trail Consulting Ltd. Elmsdale Landscaping Limited			89.3 84.0 80.4 80.3 79.5		Awarded to the highest scoring proponent.

Title of Report	Name of Company	Bid Prices (net HST included)	Budget / Cost Estimate	Scores for RFP's	Account #	Details
Seaview Community Park	Cobequid Trail Consulting Ltd. * A.B.C. Recreation Ltd. Tessier Recreo-Parc Inc. PlayPower LT Canada Inc.			89.0 86.5 85.2 81.7		Awarded to the highest scoring proponent.
Southgate Drive Park	PlayPower LT Canada Inc. *			87.0		Awarded to the highest scoring proponent.
Springfield Lake Recreation Centre	Elmsdale Landscaping Limited * A.B.C. Recreation Ltd. PlayPower LT Canada Inc. JIL Engineering & Construction Inc.			87.7 86.5 84.4 78.3		Awarded to the highest scoring proponent.
Wynn Castle Park	PlayPower LT Canada Inc. * Elmsdale Landscaping Limited JIL Engineering & Construction Inc.			85.7 83.3 78.8		Awarded to the highest scoring proponent.
Sole Source Award – Cost Sharing Agreement – Canadian National Railroad Company – Oakland Bridge Replacement	Canadian National Railroad Company *	\$312,133 **	\$500,000		CRU01077	Awarded to the highest scoring proponent.
Award – Tender 17-154, Dance Studio & Washroom Renovation Cole Harbour Place	RCS Construction Inc. * Avondale Construction Limited Dora Construction Management Limited Greytop Commercial Construction Inc. Blunden Construction Limited Gaudet Building Contractors Limited Jetco Contracting Inc. GA LeBlanc	\$195,536 ** \$205,977 \$208,572 \$213,272 \$216,393 \$217,942 \$224,757 \$245,072	\$205,000		CB000045	Awarded to the lowest bidder.

Title of Report	Name of Company	Bid Prices (net HST included)	Budget / Cost Estimate	Scores for RFP's	Account #	Details
Award – RFP 16-308, Level II Bridge Inspection Services	CBCL Limited * Harbourside Engineering Consultant COWI North America Ltd. WSP Canada Inc.	\$163,223 **	\$250,000	92.81 83.72 76.82 69.98	CRU01077	Awarded to the highest scoring proponent.
Award – RFP 17-030, Mumford Transit Terminal – Replacement Opportunities Assessment Study	Dillon *	\$258,525 **	\$300,000	89.29	CB000014	Awarded to the only proponent to achieve the required 75% of the maximum technical score.
Province of Nova Scotia RFP 60146639, Local Voice Services (Landlines)	Bell Aliant Regional Communications, Limited Partnership (“Bell Aliant”) *	\$2,274,791 **	\$2,800,000		A421 6201	Awarded to the only qualified proponent.
Award – RFP 14-360, Public Wifi	Bell Aliant * IMP Solutions	\$2,631,665 **	\$945,000	77.5 65.7	CI000013	Awarded to the highest scoring proponent.
Award – Tender 16-186 Canal Greenway Park	Schooner Excavation Ltd. * Dexter Company Ltd. Turf Masters Landscaping Tracey’s Landscaping Ltd.	\$620,396 ** \$626,479 \$665,138 \$672,068	\$650,000		CDG00493	Awarded to the lowest bidder.
Award – Tender 16-104 Purchase of One (1) Mobile Command Unit	Tri-Star Industries * MBF Industries Rocky Mountain Phoenix Mic Mac Fire & Safety	\$742,621 ** \$882,531 \$932,966 \$1,118,816	\$900,000		CVJ01088	Awarded to the lowest bidder.
NET TOTAL		\$11,851,923				

* Recommended Bidder

** Amount of Award

All reports involving project funding were reviewed, and confirmed, by staff in Finance. Funding for these projects is available in the approved Project or Operating budget.

- (1) One compliant bid received.