

## Item No. 15.1

<b>Request for Consideration</b>		
<input type="checkbox"/> <b>Agenda Item</b> (Submitted to Municipal Clerk's Office by Noon at least 5 working days prior to the meeting)	<input type="checkbox"/> <b>Added Item</b> (Submitted to Municipal Clerk's Office by Noon at least one day prior to meeting)	<input type="checkbox"/> <b>Request from the Floor</b>  <input checked="" type="checkbox"/> <b>Notice of Motion</b>
<b>Council or Committee: Regional Council</b>		<b>Date of Meeting: Tuesday, June 20, 2017</b>
<b>Subject: CPED Terms of Reference</b>		
<p><b>Motion for Council to Consider:</b> That Regional Council waive the rules requiring a staff report and amend the AO1 Schedule 3 - Community Planning Economic Development Standing Committee terms of reference such that:</p> <ol style="list-style-type: none"> <li>1. Section 1 c is amended from "arts, culture and recreation" to "arts, culture, recreation and heritage" per appendix 1 of this request.</li> <li>2. Section 5, 5 a, and 5 b is amended from "arts, culture and recreation" to "arts, culture, recreation and heritage" per appendix 1 of this request.</li> </ol>		
<p><b>Reason:</b> Currently Heritage Advisory Committee reports to CPED but the CPED terms of reference (appendix 2) does not explicitly allow the standing committee to initiate action on heritage. On November 13, 2014 CPED approved the following motion:</p> <p style="padding-left: 40px;">The Community Planning and Economic Development Standing Committee recommend that Regional Council request a staff report regarding the addition of heritage to Section 3.3 of the Committee's terms of reference and following sections read that the Committee has oversight over "arts, culture, recreation and heritage."</p> <p>This motion was mislaid by staff and never acted on. I reminded staff when the revised AO1 was adopted in November 2015 with no result. On December 15, 2016 during the after election motion review I had it put back on the list. It was subsequently approved by Council on January 24, 2017. In May 2017 staff updated the completion date to September 2017 at the earliest.</p> <p>Staff have just started a legal review of other legislation and HRM bylaw and policy. Staff concern that CPED may act in a way contrary to the Heritage Property Act and HACs mandate is unwarranted – the standing committee will both show the same restraint and respect for HACs mandate that Council does, and any major changes and initiatives require CPED recommend to Council for approval, providing an opportunity for correction if required.</p> <p>Two and a half years is simply an unacceptably long wait for a minor amendment, and as a result CPED is not able to act in a timely manner on many concerns being raised regarding heritage and heritage preservation. The proposed changes are attached as Appendix 1.</p>		
<p><b>Outcome Sought:</b> Council amends to CPED terms of reference without a staff report.</p>		
<i>Councillor Wayne Mason</i>	Original Signed	<i>District 7</i>

**APPENDIX 1 – Administrative Order 1 - SCHEDULE 3 PROPOSED AMENDMENTS**

**COMMUNITY PLANNING AND ECONOMIC DEVELOPMENT  
STANDING COMMITTEE  
TERMS OF REFERENCE**

**Purpose**

1. (1) The purpose of the Community Planning and Economic Development Standing Committee is to recommend to the Council directions to support Community and Economic life “making HRM the most livable community in which to live, work and play”.

(2) The specific areas of oversight include:

(a) the Municipality’s Regional Plan and community planning programs;

(b) the Municipality’s Economic Strategy and Economic Prosperity Outcomes including the implantation of “Capital Ideas” and the Immigration Action Plan;

(c) Community building initiatives in the areas of arts, culture and recreation and heritage and related facility strategies; and

**Oversight – Community Building Initiatives**

5. The Community Planning and Economic Development Standing Committee shall oversee the Municipality’s Community building initiatives in the areas of arts, culture and recreation and related facilities strategies by:

(a) promoting and enabling an inclusive range of arts, culture and recreation and heritage opportunities in the municipality;

(b) promoting and enabling access to arts, culture and recreation and heritage facilities that support the Municipality’s Community Outcome areas; and

**SCHEDULE 3**

**COMMUNITY PLANNING AND ECONOMIC DEVELOPMENT  
STANDING COMMITTEE  
TERMS OF REFERENCE**

**Purpose**

1. (1) The purpose of the Community Planning and Economic Development Standing Committee is to recommend to the Council directions to support Community and Economic life “making HRM the most livable community in which to live, work and play”.

- (2) The specific areas of oversight include:
- (a) the Municipality’s Regional Plan and community planning programs;
  - (b) the Municipality’s Economic Strategy and Economic Prosperity Outcomes including the implantation of “Capital Ideas” and the Immigration Action Plan;
  - (c) Community building initiatives in the areas of arts, culture and recreation and related facility strategies; and
  - (d) Agencies that support the objective of the Standing Committee mandate including but are not exclusive to
    - (i) Trade Centre,
    - (ii) Greater Halifax Partnership,
    - (iii) Destination Halifax,
    - (iv) Arts Boards, and
    - (v) the Municipality’s Business districts and others as identified by this Committee or as directed by the Council.

**Composition**

2. (1) The Community Planning and Economic Development Standing Committee shall consist of six (6) Members of the Council.

(2) The Members of the Community Planning and Economic Development Standing Committee shall be appointed by the Council as follows:

- (a) one (1) Member appointed from each Community Council; and
- (b) three (3) Members appointed at large.

(3) The term of each appointment shall be for two (2) years.

(4) The Chair and Vice-Chair shall be elected annually, in November, by the Members and from the Members of the Community Planning and Economic Development Standing Committee.

<b>COMMUNITY COUNCIL APPOINTMENT</b>	<b>MEMBERS AT LARGE</b>	<b>CHAIR AND VICE CHAIR</b>	<b>EX OFFICIO</b>
Halifax & West Community Council	Three (3) Members at large.	Elected by and from the members of the committee.	Mayor.
North West Community Council			
Harbour East – Marine Drive Community Council			

**Duties and Responsibilities**

**Oversight - Planning**

3. The Community Planning and Economic Development Standing Committee shall provide oversight of the Municipality’s Regional Plan and Regional Planning Initiatives, as follows:

- (a) overseeing the Municipality’s Regional Plan and Regional Planning Initiatives;
- (b) reviewing and recommending to the Council the scope of the five-year Regional Plan reviews including roles of sub committees;
- (c) co-ordinating with the other Standing Committees on major Regional Plan initiatives;
- (d) being involved in developing the Municipality’s approach to public participation programs for various planning processes such as regional and municipal planning strategy amendments; and
- (e) overseeing the priority setting relative to the Community Visioning Program, Functional Plan Implementation and major planning projects.

**Oversight – Economics and Immigration**

4. The Community Planning and Economic Development Standing Committee shall oversee the Municipality’s Economic Plan, Economic Prosperity Indicators and Immigration Action Plan by:

- (a) being involved in policy development and overseeing of policies appropriate to promote Community and Economic development throughout the municipality;
- (b) overseeing the progress of the Municipality’s Economic Strategy and Outcome areas and related initiatives; and
- (c) overseeing the progress of the Municipality’s Immigration Action Plan and related initiatives.

**Oversight – Community Building Initiatives**

5. The Community Planning and Economic Development Standing Committee shall oversee the Municipality’s Community building initiatives in the areas of arts, culture and recreation and related facilities strategies by:

(a) promoting and enabling an inclusive range of arts, culture and recreational opportunities in the municipality;

(b) promoting and enabling access to arts, cultural and recreational facilities that support the Municipality's Community Outcome areas; and

(c) overseeing the progress on the Municipality's Community building and enhancing strategies and any related initiatives.

### **Other Duties and Responsibilities**

6. The Community Planning and Economic Development Standing Committee shall have an active interest in the Agencies and Initiatives that support Community and Economic development throughout the municipality by:

(a) promoting and encouraging the development of programs, policies in initiatives in the municipality that support Community and Economic development throughout the municipality;

(b) engaging, at a governance level, the agencies, boards and committees funded by the Municipality and under the mandate of the Standing Committee to ensure they meet community needs and expectations including:

(i) the Greater Halifax Partnership,

(ii) Destination Halifax,

(iii) Trade Centre Limited,

(iv) Community Boards and Arts Boards and the broader Arts Community,

(v) HRM Business Districts and organizations, and

(vi) others as identified by the Committee and approved by the Council or others as identified by the Council.

(c) recommending to the Council the Municipality's appointments and reviewing service agreements of the agencies, boards and commissions under the mandate of the Standing Committee; and

(d) performing such other related activities in the area Economic and Community Development in the Municipality's as identified by the Standing Committee and approved by the Council.

7. The Community Planning and Economic Development Standing Committee shall perform such other duties and responsibilities as may be determined by the Council.

### **Administration and Procedures**

8. The Community Planning and Economic Development Standing Committee shall meet

no less than four (4) times annually, preferably monthly, or as determined by the Committee.

9. Administrative and the meeting procedures shall be in accordance with this *Administrative Order*.

10. Pursuant to clause 20(1)(c) of the *HRM Charter*, the Council delegates the power to direct staff to prepare reports to this Standing Committees provided that:

(a) the topic of the report is consistent with the mandate of the Standing Committee as expressed in the Committee’s terms of reference approved by the Council; and

(b) the topic of the report is consistent with the Council’s approved strategic priorities, budgets and policies.

10A (1) The Community Planning and Economic Development Standing Committee may hear and consider a submission or representation from any person who wishes to be heard, and each submission will be limited to five (5) minutes.

(2) If more than one person appears representing a group or association in relation to a particular item, Community Planning and Economic Development Standing Committee may require that the persons designate a spokesperson who shall speak on behalf of the group or association so appearing.

**Staff Liaison**

11. (1) Management support and liaison shall be through the Office of the DCAO supported through the Office of the Clerk.

(2) Additional staff as required may be assigned based on specific issues.

**Advisory Committees**

12. The following Committees shall be advisory committee to the Community Planning and Economic Development Standing Committee:

COMMITTEE	TYPE	APPOINTMENT
Community Design Advisory Committee	Advisory to the Council, through the Community Planning and Economic Development Standing Committee, on the Centre Plan Project and Regional Plan 5 year review.	Recommend approach and members to the Council.
Heritage Advisory.	Advisory on policy only. On heritage planning matters, the Committee reports directly to the Council pursuant to the <i>Heritage Property Act</i> .	Recommend Members to the Council.
Special Arts and Cultural Advisory Committee	Advisory to staff	Recommend Members to the Council.