Item No. 8.1.5
Halifax Regional Council
May 12, 2020

TO: Mayor Savage and Members of Halifax Regional Council

SUBMITTED BY: Original Signed by
Jacques Dubé, Chief Administrative Officer

DATE: April 9, 2020

SUBJECT: Appointment of Building Officials

ORIGIN
Pursuant to the *Nova Scotia Building Code Act*, all Building Officials must be appointed by Regional Council.

LEGISLATIVE AUTHORITY

*Nova Scotia Building Code Act*, Section 5(2)

RECOMMENDATION

It is recommended that Halifax Regional Council appoint Clayton Barker, Greg Jeans, Jessica Thompson and Aidan Woodford as Building Officials, pursuant to Section 5(2) of the *Nova Scotia Building Code Act*. This appointment is effective for the duration of their assignment to the duties of a Building Official with Halifax Regional Municipality.
BACKGROUND

Building Officials are required to administer and enforce provisions of the *Nova Scotia Building Code Act* and Regulations on behalf of HRM. These staff members were successful in a recent competition for vacant Building Official 1 positions. Mr. Barker, Mr. Jeans, Ms. Thompson and Mr. Woodford each meet the qualifications of the job description in addition to any Provincial requirements. The *Nova Scotia Building Code Act* requires that Building Officials be appointed by Regional Council.

DISCUSSION

Building Officials are primarily responsible for the delivery of three programs: Construction Approvals, Maintenance of Residential Occupancies and Rooming House Licensing. Building Officials ensure consistent interpretation and application of the various by-laws, administrative orders and regulations to buildings and development in co-ordination with other HRM staff in the development approvals process.

FINANCIAL IMPLICATIONS

There are no budget implications. These employees are filling budgeted and vacant positions.

RISK CONSIDERATION

There is no significant risk associated with this recommendation as these are current employees qualified to fill the position to which they are being appointed.

COMMUNITY ENGAGEMENT

Community engagement is not applicable.

ENVIRONMENTAL IMPLICATIONS

There are no environmental implications.

ALTERNATIVES

No alternatives applicable as a Council appointment is required for Building Officials to have the necessary authority to enforce compliance to applicable codes, laws and by-laws.

ATTACHMENTS

None

A copy of this report can be obtained online at halifax.ca or by contacting the Office of the Municipal Clerk at 902.490.4210.

Report Prepared by: Sergio Grbac, Acting Manager, Building Standards 902.476.9210

Report Approved by: Conor O'Dea, Manager, Buildings and Compliance, 902.292.0883
Financial Approval by: Jane Fraser, Director of Finance, Asset Management and ICT/CFO, 902.490.4630
Report Approved by: Kelly Denty, Director, Planning and Development, 902.490.4800