TO: Mayor Savage and Members of Halifax Regional Council

SUBMITTED BY: Original Signed
Caroline Blair-Smith, Acting Chief Administrative Officer

DATE: July 22, 2020

SUBJECT: Increase to Contract – 20-164 – Acadia School Building Washroom Renovation

ORIGIN
This report originates from a need to increase the Ryson Interior Construction Ltd. contract beyond 20% of its original award.


LEGISLATIVE AUTHORITY
The Municipality may spend money for municipal purposes in accordance with section 79A of the HRM Charter.

The recommended contract award complies with all of the pre-requisites for awarding contracts as set out in section 26 of Administrative Order 2020-004-ADM, the Procurement Administrative Order.

Section 28 of the Procurement Administrative Order, provides that Halifax Regional Council may approve contract awards of any amount.

RECOMMENDATION
It is recommended that Halifax Regional Council authorize an increase to Purchase Order No. 2070839548 for changes to the contracted scope of work in the amount of $31,286 (net HST included), with funding from Project No. CB190006 – Accessibility – HRM Facilities outlined in the Financial Implications section of this report.
BACKGROUND

As part of HRM’s multi-year recapitalization for buildings and commitment to provide universal, accessible washrooms, a washroom renovation project was designed to bring the existing washrooms up to code and meet the universal washroom and accessibility standards.

On May 4, 2020, the CAO awarded the construction contract to Ryson Interior Construction Ltd. During demolition, unforeseen site conditions resulted in construction of additional supporting structures and flooring surfaces. Original designs were adjusted to accommodate the existing structure which increased the cost of the construction.

DISCUSSION

Staff has recommended an increase to PO # 2070839548 for changes to the contracted scope of work in the amount of $31,286 (net HST included). A summary of the changes are as follows:

<table>
<thead>
<tr>
<th>Description</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>PO Award (net HST included)</td>
<td>$140,786</td>
</tr>
<tr>
<td>CO increases approved to date (net HST included)</td>
<td>$18,808</td>
</tr>
<tr>
<td>Request for Increase (net HST included)</td>
<td>$31,286</td>
</tr>
<tr>
<td>New Contract Value (net HST included)</td>
<td>$190,880</td>
</tr>
</tbody>
</table>

The total amount of changes (approved and pending) is $50,094 (net HST included), which represents a cumulative increase of 37%.

FINANCIAL IMPLICATIONS

Based on the quoted price of $31,286 (net HST included) funding is available from CB190006. The budget availability has been confirmed by Finance.

<table>
<thead>
<tr>
<th>Budget Summary</th>
</tr>
</thead>
<tbody>
<tr>
<td>Project Account No. CB1900006 – Accessibility – HRM Facilities</td>
</tr>
<tr>
<td>Cumulative Uncommitted Budget</td>
</tr>
<tr>
<td>Less: Increase to PO#2070839548</td>
</tr>
<tr>
<td>Balance</td>
</tr>
</tbody>
</table>

* This project was estimated in the Approved 2019/20 Project Budget at $200,000

The balance of funds in the account will be applied to other facility accessibility projects.

RISK CONSIDERATION

None

ENVIRONMENTAL IMPLICATIONS

None
ALTERTNATIVES

The Halifax Regional Council may choose not to approve the recommendation in the report; this is not recommended by staff as the change is necessary to complete the project.

ATTACHMENTS

None