



**EXECUTIVE STANDING COMMITTEE
MINUTES
February 22, 2016**

PRESENT: Mayor Mike Savage, Chair
Deputy Mayor Matt Whitman, Vice Chair
Councillor Steve Craig
Councillor Linda Mosher
Councillor Bill Karsten

OTHERS PRESENT: Councillor Steve Adams

REGRETS: Councillor Jennifer Watts
Councillor Russell Walker

STAFF: Mr. John Traves, Acting Chief Administrative Officer
Mr. Martin Ward, Acting Municipal Solicitor
Mr. Kevin Arjoon, Municipal Clerk
Ms. Phoebe Rai, Legislative Assistant

The following does not represent a verbatim record of the proceedings of this meeting.

The agenda, supporting documents, and information items circulated to the Executive Standing Committee are available online: <http://www.halifax.ca/boardscom/SCadmin/index.php>

The meeting was called to order at 10:08 a.m. and moved into an In Camera (In Private) session at 10:50 a.m. The Standing Committee reconvened at 11:00 a.m. and adjourned at 11:13 a.m.

1. CALL TO ORDER

The Mayor called the meeting to order at 10:08 a.m.

2. APPROVAL OF MINUTES – January 18, 2016

MOVED by Councillor Karsten, seconded by Councillor Craig

THAT the minutes of January 18, 2015 be approved as circulated.

MOTION PUT AND PASSED.

3. APPROVAL OF THE ORDER OF BUSINESS AND APPROVAL OF ADDITIONS AND DELETIONS

Additions:

14.3 Legal Advice – Transition Allowance – *Private and Confidential Report*

MOVED by Councillor Karsten, seconded by Councillor Mosher

THAT the agenda be approved as amended.

Two-third majority vote required.

MOTION PUT AND PASSED.

4. BUSINESS ARISING OUT OF THE MINUTES – NONE

5. CALL FOR DECLARATION OF CONFLICT OF INTERESTS – NONE

6. MOTIONS OF RECONSIDERATION – NONE

7. MOTIONS OF RESCISSION – NONE

8. CONSIDERATION OF DEFERRED BUSINESS – NONE

9. NOTICES OF TABLED MATTERS – NONE

10. CORRESPONDENCE, PETITIONS & DELEGATIONS – NONE

11. INFORMATION ITEMS BROUGHT FORWARD – NONE

12. REPORTS

12.1 STAFF

12.1.1 Bi Annual Workforce Report (Presentation)

The following was before the Executive Standing Committee:

- A staff information report dated February 5, 2016
- A staff presentation dated February 22, 2016

Ms. Catherine Mullally, Director, Human Resources delivered a presentation regarding the Bi Annual Workforce Report representing the first two quarters of the 2015/16 business cycle.

A brief discussion ensued with Ms. Mullally responding to questions of clarification from the Committee. She advised that:

- some policies and practices have been recently adjusted to focus on absenteeism reduction
- managers are actively engaging with employees to build a healthy workplace and address issues that cause people not to attend work, including early return to work initiatives while maintaining a "safety-first" culture;
- information from the office of the Auditor General will be included on the next report; and
- some of the increases since 2013 may be attributed to an increase in the accuracy of reporting, rather than an increase in time loss.

Deputy Chief Bill Moore, Halifax Regional Police, responded to a question regarding the difference between total approved full-time equivalents and employee headcounts within the Police unit. He indicated that the difference is likely related to the large number of part-time crossing guards.

In response to a request to forward the information report to Regional Council, Mr. Martin Ward, Acting Municipal Solicitor advised that a motion to refer the report would be deferred to the next meeting.

The Legislative Assistant agreed to circulate the information report and accompanying presentation to members of Regional Council.

The Mayor thanked staff for providing the presentation.

12.2 MEMBERS OF STANDING COMMITTEE – NONE

13. MOTIONS – NONE

14. IN CAMERA (IN PRIVATE)

14.1 In Camera (In Private) Minutes – January 18, 2016

MOVED by Deputy Mayor Whitman, seconded by Councillor Karsten

THAT the In Camera (In Private) minutes of January 18, 2016 be approved as circulated.

MOTION PUT AND PASSED.

14.2 Personnel Matter

MOVED by Deputy Mayor Whitman, seconded by Councillor Mosher

THAT the Executive Standing Committee convene an In Camera (In Private) session to consider agenda items 14.2.1, 14.2.2, and 14.3.

MOTION PUT AND PASSED.

The Executive Standing Committee convened to an In Camera (In Private) session at 10:50 a.m. and reconvened at 11:00 a.m. to ratify the following matters. Councillor Karsten left the meeting at 11:00 a.m.

14.2.1 2016 Volunteer Award Recipients – *Private and Confidential Report*

This matter was discussed during the In Camera (In Private) session and was before the Standing Committee for ratification.

MOVED by Deputy Mayor Whitman, seconded by Councillor Mosher

THAT the Executive Standing Committee recommend that Halifax Regional Council:

- 1. Approve the individual Adult and Youth award recipients; including ten volunteers to attend the Provincial Volunteer Awards and Halifax Regional Municipality's (HRM) 2016 Volunteer of the Year Awards in Attachment 1 of the private and confidential report dated February 4, 2016;**
- 2. Approve Community Group award recipients in two categories in Attachment 2 of the private and confidential report dated February 4, 2016; and**
- 3. Not release this report to the public until the 2016 Halifax Regional Municipality's (HRM) Volunteer Awards Ceremony on April 13, 2016.**

MOTION PUT AND PASSED.

14.2.2 Citizen Nominations to Design Review Committee – *Private and Confidential Report*

This matter was discussed In Camera (In Private). Nominations were forwarded to Regional Council for consideration.

14.3 Legal Advice – Transition Allowance – *Private and Confidential Report*

This matter was discussed during the In Camera (In Private) session and was before the Standing Committee for ratification.

MOVED by Deputy Mayor Whitman, seconded by Councillor Craig

THAT the Executive Standing Committee forward the report dated February 17, 2016 to Regional Council for their information. It is further recommended that this report not be released to the public.

MOTION PUT AND PASSED.

15. ADDED ITEMS – NONE

16. NOTICES OF MOTION – NONE

17. PUBLIC PARTICIPATION – NONE

**18. DATE OF NEXT MEETING - Monday, March 21, 2016 at 10:00 a.m., Council Chamber,
City Hall**

19. ADJOURNMENT

The meeting adjourned at 11:13 a.m.

Phoebe Rai
Legislative Assistant