



**AUDIT & FINANCE STANDING COMMITTEE
MINUTES
October 5, 2016**

PRESENT: Councillor Linda Mosher, Chair
Councillor Bill Karsten, Vice-Chair
Councillor Barry Dalrymple
Councillor Gloria McCluskey
Councillor Reg Rankin
Councillor Steve Craig

STAFF: Ms. Amanda Whitewood, Chief Financial Officer
Mr. John Traves, Municipal Solicitor
Mr. Liam MacSween, Legislative Assistant

The following does not represent a verbatim record of the proceedings of this meeting.

The agenda, supporting documents, and information items circulated to the Standing Committee are available online: <http://www.halifax.ca/boardscom/SCfinance/161005afsc-agenda.php>

The meeting was called to order at 10:00 a.m. and adjourned at 10:44 a.m.

1. CALL TO ORDER

Councillor Linda Mosher, Chair called the meeting to order in Council Chambers, 3rd Floor City Hall, 1841 Argyle Street, Halifax.

2. APPROVAL OF MINUTES – July 20 & September 7, 2016

MOVED by Councillor McCluskey, seconded by Mayor Savage

THAT the minutes of July 20 & September 7, 2016 be approved as presented. MOTION PUT AND PASSED.

3. APPROVAL OF THE ORDER OF BUSINESS AND APPROVAL OF ADDITIONS AND DELETIONS

Additions: None

MOVED by Mayor Savage, seconded by Councillor Craig

THAT the agenda be approved as amended.

Two-third majority vote required.

MOTION PUT AND PASSED.

4. BUSINESS ARISING OUT OF THE MINUTES – NONE

5. CALL FOR DECLARATION OF CONFLICT OF INTERESTS – NONE

6. MOTIONS OF RECONSIDERATION – NONE

7. MOTIONS OF RESCISSION – NONE

8. CONSIDERATION OF DEFERRED BUSINESS – NONE

9. NOTICES OF TABLED MATTERS – NONE

10. CORRESPONDENCE, PETITIONS & DELEGATIONS – NONE

11. INFORMATION ITEMS BROUGHT FORWARD – NONE

12. REPORTS

12.1 STAFF

12.1.1 Award – Tender No 16-081, Two (2) 2016 Model Refuse Transfer Trailers c/w Top Opening Door and Auxiliary Gasoline Engine

The following was before the Standing Committee:

- A staff recommendation report dated September 13, 2016

MOVED by Councillor Craig, seconded by Councillor Karsten

THAT the Audit & Finance Standing Committee recommend that Halifax Regional Council:

1. **Award Tender No. 16-081, Two (2) 2016 Model Refuse Transfer Trailers c/w Top Opening Door and Auxiliary Gasoline Engine to the lowest bidder meeting specifications, Spector Manufacturing Inc. for a Total Estimated Tender Price of \$270,794 (Canadian funds, net HST included) for two (2) trailers, at estimated exchange rates, with funding from Account CW000003, Rural Depot.**
2. **Approve a budget increase of \$140,000 to Project Account CW000003 – Rural Depot.**
3. **Approve an unbudgeted withdrawal in the amount of \$ 140,000 from the Obligation Reserve – Solid Waste Facility Reserve, Q556 as outlined in the Financial Implications section of the staff report dated September 13, 2016**

In response to a question from the committee, Mr. Matt Keliher, Manger Solid Waste commented that staff recapitalizes transfer trailers every eight to ten years.

MOTION PUT AND PASSED.

12.1.2 Hammonds Plains-Bluewater Pre-Design

The following was before the Standing Committee:

- A staff recommendation report dated September 26, 2016

MOVED by Councillor Rankin, seconded by Councillor McCluskey

THAT the Audit & Finance Standing Committee Audit and Finance Standing Committee recommend that Regional Council:

1. **Approve a budget increase of \$50,000 to Project Account No. CR000001 – Storm Sewer Upgrades with no change to the net budget to reflect costs that will be recovered as cost sharing is received from Halifax Water.**
2. **Approve the allocation of \$100,000 (net HST included) in Project Account No. CR000001 - Storm Sewer Upgrades for a pre-design study to alleviate regular flooding concerns along the Hammonds Plains Road at Bluewater Road.**

MOTION PUT AND PASSED.

12.1.3 Additional Funding from Snow Removal Program for Seniors and Persons with Disabilities

The following was before the Standing Committee:

- A staff recommendation report dated September 21, 2016

MOVED by Councillor McCluskey, seconded by Councillor Karsten

THAT the Audit & Finance Standing Committee recommend that Regional Council approve an increase to the Snow Removal Program for Seniors and Persons with Disabilities (The Program) in an amount up to \$200,000, for a total 2016/17 operating budget of up to \$600,000, with funding to be found through operating efficiencies within Transportation and Public Works, or if operating efficiencies cannot be achieved, through the Risk Reserves: General Contingency Reserve, Q421, as per the Financial Implications section of the staff report dated September 21, 2016.

In response to a question from the committee, Mr. Bruce Zvaniga, Director of Transportation and Public Works noted that staff will ensure that the application process will be communicated to the public and that applicants can apply by telephone.

MOTION PUT AND PASSED.

12.1.4 Parking Ticket Management System

The following was before the committee:

- A staff recommendation report dated September 19, 2016

MOVED by Mayor Savage, seconded by Councillor Rankin

THAT the Audit and Finance Standing Committee recommend to Halifax Regional Council to increase Capital Project CI990031 Parking Ticket Management System in the amount of \$108,000 to be funded from the Capital Fund Reserve to begin the implementation of the Parking Strategy Roadmap

In response to questions from the Committee Ms. Jane Fraser, Acting Deputy Chief Administrative Officer advised of the following:

- Staff has examined the governance structure for the parking management systems and conducted consultations with the universities with the plan to engage with residence on parking, as well as to work closely with the Waterfront Development Corporation.
- Some of the revenue received from Metro Park was earmarked for the parking strategy and there will not be a need to hire additional staff for the project.
- The strategy includes parking in Dartmouth this include the Dartmouth side, yes.

MOTION PUT AND PASSED.

12.1.5 Allocation of Unplanned Revenue to Reserves

The following was before the Standing Committee:

- *A staff recommendation report dated September 28, 2016*

MOVED by Councillor Rankin, seconded by Councillor Craig

THAT the Audit and Finance Standing Committee recommend to Council that the amount of \$18,024,000 be allocated to the Opportunity Reserve - Strategic Capital Reserve, Q606.

Ms. Amanda Whitewood, Chief Financial Officer provided an overview of the report and responded to questions of clarification from members of the Audit & Finance Standing Committee in relation to the allocation of the Payment in Lieu of Taxes allocation and the Strategic Capital Reserve.

MOTION PUT AND PASSED.

12.2 INVESTMENT POLICY ADVISORY COMMITTEE – NONE

12.3 GRANT COMMITTEE– NONE

12.4 SPECIAL EVENTS ADVISORY COMMITTEE – NONE

12.5 MEMBERS OF THE AUDIT & FINANCE STANDING COMMITTEE – NONE

12.6 OFFICE OF THE AUDITOR GENERAL – NONE

- 13. MOTIONS – NONE**
- 14. IN CAMERA (IN PRIVATE) – NONE**
- 15. ADDED ITEMS – NONE**
- 16. NOTICES OF MOTION – NONE**
- 17. PUBLIC PARTICIPATION**

Councillor Mosher called for members of the public to address the Audit & Finance Standing Committee. There were no members of the public present.

- 18. DATE OF NEXT MEETING – December 7, 2016**
- 19. ADJOURNMENT**

The meeting adjourned at 10:44 a.m.

Liam MacSween
Legislative Assistant