



**COMMUNITY PLANNING & ECONOMIC DEVELOPMENT STANDING COMMITTEE
MINUTES
January 19, 2017**

PRESENT: Councillor Waye Mason, Chair
Councillor Sam Austin
Deputy Mayor Steve Craig
Councillor David Hendsbee
Councillor Lindell Smith
Councillor Tim Outhit

GUEST Councillor Tony Mancini

STAFF: Ms. Clair Gillivan, Solicitor
Ms. Jane Fraser, Acting Deputy Chief Administrative Officer
Mr. Liam MacSween, Legislative Assistant

The following does not represent a verbatim record of the proceedings of this meeting.

The agenda, supporting documents, and information items circulated to the committee are available online: <http://www.halifax.ca/boardscom/SCcped/170119cped-agenda.php>

The meeting was called to order at 9:30 a.m. and adjourned at 11:33 a.m.

1. CALL TO ORDER

The Chair called the meeting to order in Council Chamber, 3rd Floor City Hall, 1841 Argyle Street, Halifax.

2. APPROVAL OF MINUTES – December 15, 2016

MOVED by Councillor Smith, seconded by Councillor Austin

THAT the minutes of December 15, 2016 be approved as presented. MOTION PUT AND PASSED.

3. APPROVAL OF THE ORDER OF BUSINESS AND APPROVAL OF ADDITIONS AND DELETIONS

Additions: None

The Committee agreed by consensus to move Item No. 12.1.2 to take place after Item No 11.1.

MOVED by Councillor Smith, seconded by Councillor Austin

THAT the agenda be approved as amended.

Two-third majority vote required.

MOTION PUT AND PASSED.

Councillors Outhit and Hendsbee joined the meeting at 9:37 a.m.

4. BUSINESS ARISING OUT OF THE MINUTES

5. CALL FOR DECLARATION OF CONFLICT OF INTERESTS

6. MOTIONS OF RECONSIDERATION – NONE

7. MOTIONS OF RESCISSION – NONE

8. CONSIDERATION OF DEFERRED BUSINESS – NONE

9. NOTICES OF TABLED MATTERS – NONE

10. CORRESPONDENCE, PETITIONS & DELEGATIONS

11. INFORMATION ITEMS BROUGHT FORWARD – NONE

11.1 December 15, 2016 - Memorandum from the Director of Planning & Development dated July 20, 2016 re: Update on Culture and Heritage Priorities Plan

The following documentation was before the committee

- A staff information report dated July 20, 2016

Ms. Leticia Smillie, Planner III provided a presentation with respect to the Culture and Heritage Priorities Plan.

In response to a question of clarification, Ms. Smillie noted that there is a vision statement in place and a great deal of background work has taken place with respect to the social heritage components of the cultural and heritage priorities plan. She further advised that the intention of the inventory of HRM's cultural assets is to create good data from reliable sources.

Further discussion ensued.

12. REPORTS

12.1 STAFF

12.1.2 Mobile Food Market – Winter Pilot and Long Term Support

The following was before the committee:

- *A staff recommendation report dated December 20, 2016*

MOVED by Mayor Savage, seconded by Deputy Mayor Craig

THAT the Community Planning and Economic Development Standing Committee recommend that Regional Council:

- 1. Approve an in-kind contribution of the use of an HRM fleet vehicle and other supports to enable a 16-week Mobile Food Market Winter Pilot, in partnership with the Mobile Food Market Advisory Team, as outlined in the staff report dated December 20, 2016;**
- 2. Approve a further extension to the in-kind contribution of the use of an HRM vehicle and other supports to enable a transition year for the Mobile Food Market (June 2017 to April 2018), in partnership with the Mobile Food Market Advisory Team, as outlined in the staff report dated December 20, 2016; and**
- 3. Direct staff to explore further options, and report to Council for its consideration, to support the long-term viability of the Mobile Food Market, including continuing to provide in-kind supports, and/or permanently conveying a surplus bus to the Mobile Food Market.**
- 4. It is further recommended that the December 20, 2016 report be forwarded to Halifax Regional Council for consideration at its January 24, 2017 meeting.**

MOTION PUT AND PASSED.

Mayor Savage left the meeting at 10:02 a.m.

12.1.1 Community Facilities Master Plan (2nd addition) (CFMP2)

The following was before the committee:

- *A staff recommendation report dated January 6, 2017*
- *A staff presentation dated January 19, 2017*

Ms. Denise Schofield, Manager of Program Support and Mr. Richard Harvey, Manager, Policies and Planning provided a presentation on the Community Facilities Master Plan 2. Councillor Mason thanked Ms. Schofield and Mr. Harvey and requested questions of clarification from members of the Standing Committee.

MOVED by Councillor Hendsbee, seconded by Councillor Smith

THAT the Community Planning & Economic Development Standing Committee (CPED) recommends that Halifax Regional Council:

- 1. Approve the use of the Community Facility Master Plan 2 (CFMP2) as a framework for municipal decision-making regarding recreation facilities; and**
- 2. Approve the categorization of the CFMP2 recommendations outlined in Attachment 1 of the staff report dated January 6, 2017, and direct staff to incorporate the recommendations in future annual Business Plans for Council's consideration**

In response to questions of clarification from members of the Community Planning & Economic Development Standing Committee, Ms. Schofield and Mr. Harvey noted the following:

- CFMP2 is a strategic document created by consultants. It was finalized several months ago and reflects information at a point in time. The consultant's document will not change, however, the recommendations and guidance from the document form a "living document" that HRM will continue to evolve as new information is received and actions are completed.
- A few facilities were missed in error but are part of HRM's official inventory. As part of work on Asset Management, inventories of assets are being regularly reviewed and corrected.
- CFMP2 outlines a process and criteria for reviewing assets. Staff will use that process to regularly review assets when considering the best provision of services. As well, this opportunity can be addressed as part of the rural recreation strategy and the playing field strategy. Staff also noted that discussions with Councillors on potential opportunities for consolidation will continue to be held on an ongoing basis. This will be addressed as part of the rural recreation strategy and through the annual budget process.
- Youth is a key priority of Parks and Recreation mandate.
- References to families within the consultant's document were intended to include youth. Youth will be highlighted as part of the HRM's youth plan and the Strategic Policy Framework forthcoming to Council
- Extension of the Community Access Plan is a recommendation outlined in CFMP2. Updating the document will be part of that work. Extension of the Community Access Plan is a recommendation outlined in CFMP2. Updating the document will be part of that work.
- Use of drive time is a standard criteria used in assessing asset distribution. It will be reviewed and updated throughout the life of the document, including consideration of other related criteria, where applicable (ie walk time).
- Neighbourhood context and community needs are criteria used in decision making tools. As well, the importance of neighbourhoods is highlighted in the hub and spoke and clustering approach. Other recommendations also highlight strengthening neighbourhoods including outreach strategy, integration of recreation facilities with local libraries and rural recreation strategy.
- Completion of Fee Study will provide information to inform discussion. This will also be addressed as part of annual budget discussions.
- The Recreation Software project is underway and is currently in the selection process which will then be presented to Council for approval. Implementation is expected in late 2017.
- The updated timeline for the Halifax Forum project was included in the proposed 10 Year Capital Budget. Work is proceeding on the various pieces of work required prior to staff returning to Council.

MOTION PUT AND PASSED.

12.1.2 Mobile Food Market – Winter Pilot and Long Term Support

This matter was dealt with earlier in the meeting. Please refer to page 3.

MOTION PUT AND PASSED.

12.1.3 Request from DEANS – STEP Program

The following was before the committee

- *A staff recommendation report dated December 21, 2016*

MOVED by Councillor Hendsbee, seconded by Councillor Ausitn

THAT the Community Planning and Economic Development Standing Committee recommend that Halifax Regional Council

1. **Support the STEP Phase 2 project, as requested in the May 26, 2016 submission from DEANS, with a package of in-kind and financial support amounting to \$33,700, as described in the Financial Implications section of the staff report dated December 21, 2016, and**
2. **Direct the CAO to nominate a staff member to sit on the project Phase 2 Working Committee**

MOTION PUT AND PASSED.

12.2 COMMUNITY DESIGN ADVISORY COMMITTEE

12.2.1 Data Sources – Monitoring of Centre Plan

The following was before the committee:

- *A committee recommendation report dated December 13, 2016*

MOVED by Councillor Austin, seconded by Councillor Outhit

THAT the Community Planning & Economic Development Standing Committee recommends that Halifax Regional Council request staff to provide a report which details the baseline data and sources that will be used in the monitoring of the Centre Plan as set out in Section 4.1.2 of the draft Centre Plan.

MOTION PUT AND PASSED.

12.3 MEMBERS OF STANDING COMMITTEE

12.3.1 Councillor Mason - Live Music Strategy for HRM

The following was before the committee:

- *A Councillor request for consideration form dated January 19, 2017*

Councillor Austin assumed the Chair.

MOVED by Councillor Mason, seconded by Councillor Smith

THAT the Community Planning and Economic Development Standing Committee request staff prepare an information report that explores the benefits and risks of convening a government and industry-led live music working group with its primary goal to develop a live music strategy for the City. The report should also examine the governance model as well as the financial and staff resources required for support

MOTION PUT AND PASSED.

13. MOTIONS – NONE

14. **IN CAMERA (IN PRIVATE) – NONE**

15. **ADDED ITEMS – NONE**

16. **NOTICES OF MOTION – NONE**

17. **PUBLIC PARTICIPATION**

Mr. Gordon Hammond, of Clam Bay noted that he represents an ad-hoc committee of community museums within the HRM and noted the importance of an operating assistance program provided by the municipality to assist with funding these organizations. Mr. Hammond provided commentary on his vision of an equitable assistance program for community museums and requested that the Community Planning and Economic Development Standing Committee request that HRM staff meet with community museum operators to help formulate a program.

18. **DATE OF NEXT MEETING – February 16, 2017 – 10:00 a.m. Council Chambers, 3rd Floor City Hall, 1841 Argyle Street, Halifax**

19. **ADJOURNMENT**

The meeting adjourned at 11:33 a.m.

Liam MacSween
Legislative Assistant