



**EXECUTIVE STANDING COMMITTEE
MINUTES
October 23, 2017**

PRESENT: Mayor Mike Savage, Chair
Councillor Loreli Nicoll
Councillor Tony Mancini
Councillor Waye Mason
Councillor Russell Walker
Councillor Tim Outhit

REGRETS: Deputy Mayor Steve Craig, Vice-Chair

STAFF: Jacques Dubé, Chief Administrative Officer
John Traves, Municipal Solicitor
Kevin Arjoon, Municipal Clerk
Sherryl Murphy, Deputy Clerk

The following does not represent a verbatim record of the proceedings of this meeting.

The agenda, reports, supporting documents, information items circulated, and video (if available) are online at halifax.ca.

The meeting was called to order at 11:02 a.m., and recessed at 11:45 a.m. to convene to an In Camera Session and reconvened at 11:50 a.m., the Standing Committee adjourned at 11:55 a.m.

1. CALL TO ORDER

The Mayor called the meeting to order at 11:02 a.m.

2. APPROVAL OF MINUTES – July 17, 2017

MOVED by Councillor Mason, seconded by Councillor Walker

THAT the minutes of July 17, 2017 be approved as circulated.

3. APPROVAL OF THE ORDER OF BUSINESS AND APPROVAL OF ADDITIONS AND DELETIONS

MOVED by Councillor Nicoll, seconded by Councillor Mason

THAT the agenda be approved as circulated.

Two-third majority vote required.

MOTION PUT AND PASSED.

4. BUSINESS ARISING OUT OF THE MINUTES - NONE

5. CALL FOR DECLARATION OF CONFLICT OF INTERESTS - NONE

6. MOTIONS OF RECONSIDERATION – NONE

7. MOTIONS OF RESCISSION – NONE

8. CONSIDERATION OF DEFERRED BUSINESS – NONE

9. NOTICES OF TABLED MATTERS – NONE

10. CORRESPONDENCE, PETITIONS & DELEGATIONS

10.1 Correspondence - NONE

10.2 Petitions - NONE

10.3 Presentation - NONE

11. INFORMATION ITEMS BROUGHT FORWARD – NONE

12. REPORTS

12.1 STAFF

12.1.1 2018 Council Meeting Schedule

The following was before the Committee:

- *A staff recommendation/information report dated July 27, 2016*

MOVED by Councillor Mason, seconded by Councillor Nicoll

THAT the Executive Standing Committee recommend that Halifax Regional Council approve the proposed 2018 Council Meeting Schedule as outlined in Attachment 1 of the staff report dated July 27, 2017.

MOTION PUT AND PASSED

12.1.2 Support for Halifax Access4All Accessibility Policy and Action Plan

The following was before the Committee:

- *A staff recommendation report dated July 20, 2017*

MOVED by Councillor Nicoll, seconded by Councillor Mason

THAT the Executive Standing Committee recommend to Halifax Regional Council that:

1. The Walk 'n Roll proposal for funding, as submitted, be refused on the grounds that the \$90,000 has already been allocated in the 2017/2018 budget to support the delivery of accessibility related initiatives across the municipality.

2. The CAO, through the Diversity and Inclusion office, continue work on HRM's framework and reporting model for Halifax's Inclusive and Accessible initiatives with consultation and input from Walk 'n Roll Halifax, the Accessibility Advisory Committee, and other community organizations and individuals, with the framework to be in alignment with the Council Priority Areas of Healthy, Liveable Communities (Recreation & Leisure), Social Development (Accessible Community), and Transportation (Interconnected & Strategic Growth; A Safe & Accessible Transportation Network).

3. The CAO prepare a report outlining progress to date on the accessibility framework.

Tracey Jones-Grant, Manager, Diversity and Inclusion, responded to a question regarding when the Accessibility Plan would be complete advising that an RFP has been issued for an expert facilitator to manage the public consultations which will be complete by March 31, 2017. There will be a report out of the consultations that will guide the framework. Much of the foundational work has been completed, for example, a best practices scan.

MOTION PUT AND PASSED.

12.1.3 Amendments to Administrative Order One – Public Presentations

The following was before the Committee:

- *A staff recommendation report dated October 10, 2017*

MOVED by Councillor Mason, seconded by Walker

THAT the Executive Standing Committee recommend that Halifax Regional Council adopt the amendments to Administrative Order One, the Procedures of the Council Administrative Order, with respect to sections 19 Agenda Review, section 44 Requests for Presentation and section 45 Presentations, as set out in Attachment 2 to this report.

Following a brief discussion, the Clerk noted that as the Administrative Order is a public facing document, the changes provide clarity for the public in terms of what they can expect when requesting a presentation.

MOTION PUT AND PASSED.

12.2 MEMBERS OF STANDING COMMITTEE - NONE

13. MOTIONS

13.1 Motion - Councillor Mason – Terms of Reference – Standing Committees

MOVED by Councillor Mason, seconded by Councillor Mancini

That the Executive Standing Committee request a staff report regarding possible modifications to the Committee's Terms of Reference to include:

- 1. Recommending and reviewing policies regarding Council Support and Mayor's Office including but not limited to local and out-of-province travel, levels and standards for office support, advertising, discretionary and district capital funds.**
- 2. Council Support and Mayor's Office budget review during budget process.**
- 3. Policies regarding elected officials' office space as well as public spaces of City Hall and Grand Parade.**

Following a brief discussion it was suggested that the report should consider the Terms of Reference for all Standing Committees. A friendly amendment to strike the word 'the' and replace Committee's with 'Committees', was agreed to by members.

The motion now reads:

MOVED by Councillor Mason, seconded by Councillor Mancini

That the Executive Standing Committee request a staff report regarding possible modifications to Standing Committees Terms of Reference to include:

- 1. Recommending and reviewing policies regarding Council Support and Mayor's Office including but not limited to local and out-of-province travel, levels and standards for office support, advertising, discretionary and district capital funds.**
- 2. Council Support and Mayor's Office budget review during budget process.**
- 3. Policies regarding elected officials' office space as well as public spaces of City Hall and Grand Parade.**

14. IN CAMERA (IN PRIVATE)

14.1 In Camera (In Private) Minutes – July 17, 2017

MOVED by Councillor Nicoll, seconded by Councillor Outhit

That the In Camera (In Private) minutes of July 17, 2017 be approved as circulated.

MOTION PUT AND PASSED.

MOVED by Councillor Mason, seconded by Councillor Nicoll

That the Executive Standing Committee convene to an In Camera session to consider item 14.2.

MOTION PUT AND PASSED.

The Committee reconvened to public session at this time..

14. IN CAMERA (IN PRIVATE)

14.2 Personnel Matter

Citizen and Councillor appointments to boards and committees in keeping with the Public Appointment Policy adopted by Regional Council in August 2011, to be found at <https://www.halifax.ca/city-hall/boards-committees-commissions/volunteer-boards-committees/public-appointment-policy>

14.2.1 Citizen Nominations to Community Monitoring Committee – *Private and Confidential Report*

This matter was dealt with in an In Camera session held earlier and the following motion was ratified:

MOVED by Councillor Walker, seconded by Councillor Mason

The Executive Standing Committee recommend that Halifax Regional Council

- 1. Proceed to nominate one Citizen at Large to the Community Monitoring Committee for a term to November, 2019 as approved in the Executive Standing Committee In Camera session of October 23, 2017 and outlined in Attachment 1 of the Private and Confidential staff report dated October 2, 2017.**
- 2. That this report not be released pending ratification by Halifax Regional Council and notification of the applicant**

MOTION PUT AND PASSED.

15. ADDED ITEMS - NONE

16. NOTICES OF MOTION - NONE

17. PUBLIC PARTICIPATION

There were no members of the public indicating they wished to address the Committee

18. DATE OF NEXT MEETING

The next meeting of the Executive Standing Committee is scheduled for Monday, November 20, 2017 beginning at 10:00 a.m. in the Council Chamber.

19. ADJOURNMENT

The meeting adjourned at 11:55 a.m.

Sherryl Murphy
Deputy Clerk

INFORMATION ITEMS

1. Memorandum from the Legislative Assistant dated October 17, 2017 re: Request for Presentation to Executive Standing Committee - None