



**AUDIT AND FINANCE STANDING COMMITTEE
MINUTES
June 26, 2019**

PRESENT: Councillor Russell Walker, Chair
Councillor Lorelei Nicoll, Vice Chair
Councillor Bill Karsten
Councillor Matt Whitman
Councillor Stephen D. Adams

REGRETS: Councillor Steve Craig

STAFF: Jacques Dubé, Chief Administrative Officer
John Traves, Municipal Solicitor
Jane Fraser, Chief Financial Officer
Krista Vining, Legislative Assistant

The following does not represent a verbatim record of the proceedings of this meeting.

The agenda, reports, supporting documents, information items circulated, and video (if available) are online at halifax.ca.

The Audit and Finance Standing Committee meeting was called to order at 11:18 a.m., and adjourned at 11:59 a.m.

1. CALL TO ORDER

The Chair called the meeting to order at 11:18 a.m.

2. APPROVAL OF MINUTES – May 15, 2019

MOVED by Councillor Karsten, seconded by Councillor Nicoll

THAT the minutes of May 15, 2019 be approved as circulated.

MOTION PUT AND PASSED.

3. APPROVAL OF THE ORDER OF BUSINESS AND APPROVAL OF ADDITIONS AND DELETIONS

Addition:

15.1 Fourth Quarter 2018/19 Hospitality Expenses Report

The Standing Committee agreed to change the order of business to deal with item 12.1.1 Road and Sidewalk Asset Management Audit as the first order of business, and item 11.1 Information Report dated February 20, 2019 re: Enterprise Risk Management Update prior to item 17. Public Participation.

MOVED by Councillor Nicoll, seconded by Councillor Karsten

THAT the order of business be approved as amended.

Two-third majority vote required.

MOTION PUT AND PASSED.

4. BUSINESS ARISING OUT OF THE MINUTES – NONE

5. CALL FOR DECLARATION OF CONFLICT OF INTERESTS – NONE

6. MOTIONS OF RECONSIDERATION – NONE

7. MOTIONS OF RESCISSION – NONE

8. CONSIDERATION OF DEFERRED BUSINESS – NONE

9. NOTICES OF TABLED MATTERS – NONE

10. CORRESPONDENCE, PETITIONS & DELEGATIONS

10.1 Correspondence – None

10.2 Petitions – None

11. INFORMATION ITEMS BROUGHT FORWARD – May 15, 2019

11.1 Information Report dated February 20, 2019 re: Enterprise Risk Management Update

The following was before the Standing Committee:

- A staff information report dated February 20, 2019

Wendy Lines, Acting Manager, Corporate Planning gave an overview of the work undertaken by Enterprise Risk Management (ERM) since 2012, including:

- an inventory of existing risk practices;
- a strategic risk assessment for the municipality;

- adding a risk section to Council reports;
- developing a risk strategy; and
- staff training.

Lines noted that ERM was in the process of updating the environmental section and adding a climate change section to Council reports to better reflect risk to infrastructure. ERM is also reviewing the governance structure to create a bridge between enterprise/strategic risk and operational risk and working with management to establish a risk management committee.

12. REPORTS

12.1 AUDITOR GENERAL

12.1.1 Road and Sidewalk Asset Management Audit

The following was before the Standing Committee:

- A report from the Auditor General dated June 2019
- A presentation from the Auditor General entitled: Road and Sidewalk Asset Management Audit

Evangeline Coleman-Sadd, Auditor General and Paul Flinn, Audit Director presented their audit of the on Road and Sidewalk Management. The Auditor General confirmed that management has accepted all 10 of their recommendations, noting the importance of long-term plans for capital projects, to implement a new pavement system, and improve management monitoring. They will follow up with management in 18 months.

The Standing Committee discussed the audit, with the Auditor General and staff responding to questions.

12.2 FINANCE AND RISK MANAGEMENT

12.2.1 Fourth Quarter 2018/19 Financial Report

The following was before the Standing Committee:

- A staff recommendation report dated June 11, 2019
- A copy of the staff presentation

MOVED by Councillor Whitman, seconded by Councillor Karsten

THAT the Audit and Finance Standing Committee forward the Fourth Quarter 2018/19 Financial Report to Halifax Regional Council for their information.

MOTION PUT AND PASSED.

12.3 INVESTMENT REPORTS – NONE

12.4 STAFF

12.4.1 Waverley Community Association Agreement Request

The following was before the Standing Committee:

- A staff recommendation report dated June 12, 2019

MOVED by Councillor Karsten, seconded by Councillor Whitman

THAT the Audit and Finance Standing Committee recommend that Halifax Regional Council:
1. Approve the provision of a two-year contribution in the amount of \$20,000 annually to the Waverley Community Association towards operating expenses to be funded from Operating Account C230;

2. Authorize the Chief Administrative Officer, or their designate, to negotiate, enter into, and execute a Contribution Agreement on behalf of the Municipality with the Waverley Community Association substantially in the same form as the draft Contribution Agreement included as Attachment 1 of the staff report dated June 12, 2019, and otherwise acceptable to the Chief Administrative Officer.

MOTION PUT AND PASSED.

12.5 GRANTS COMMITTEE – NONE

12.6 COMMITTEE MEMBERS – NONE

13. MOTIONS – NONE

14. IN CAMERA (IN PRIVATE)

Council may rise and go into a private In Camera session, in accordance with Section 19 of the Halifax Regional Municipality Charter, for the purpose of dealing with the following:

14.1 In Camera (In Private) Minutes – May 15, 2019

This matter was deferred to the next meeting.

14.2 PERSONNEL MATTER – Road and Sidewalk Asset Management Audit

A matter pertaining to a personnel matter about an identifiable individual/individuals or body with whom the municipality has a direct interest, information whose disclosure could reasonably be expected to prejudice the interests of the municipality or contain private personnel information which is protected under policy or law.

The Audit and Finance Standing Committee determined there was no need to convene into In Camera (In Private) for this matter. Refer to item 12.1.1 for public discussion.

15. ADDED ITEMS

15.1 Fourth Quarter 2018/19 Hospitality Expenses Report

The following was before the Standing Committee:

- A staff recommendation report dated June 19, 2019

MOVED by Councillor Nicoll, seconded by Councillor Karsten

THAT the Audit and Finance Standing Committee approve the fourth quarter report of hospitality expenses.

MOTION PUT AND PASSED.

16. NOTICES OF MOTION – NONE

17. PUBLIC PARTICIPATION

No members of the public came forward at this time.

18. DATE OF NEXT MEETING – July 17, 2019

19. ADJOURNMENT

The meeting adjourned at 11:59 a.m.

Krista Vining
Legislative Assistant