



**EXECUTIVE STANDING COMMITTEE  
MINUTES  
December 16, 2019**

**PRESENT:** Mayor Mike Savage, Chair  
Deputy Mayor Lisa Blackburn, Vice-Chair  
Councillor Bill Karsten  
Councillor Lorelei Nicoll  
Councillor Russell Walker  
Councillor Richard Zurawski  
Councillor Tim Outhit

**STAFF:** Jacques Dubé, Chief Administrative Officer  
John Traves, Municipal Solicitor  
Kevin Arjoon, Municipal Clerk  
Judith Ng'ethe, Legislative Assistant

*The following does not represent a verbatim record of the proceedings of this meeting.*

*The agenda, reports, supporting documents, information items circulated, and video (if available) are online at [halifax.ca](http://halifax.ca).*

*The meeting was called to order at 10:01 a.m. and moved into an In Camera (In Private) session at 10:06 a.m. The Standing Committee reconvened at 11:10 a.m. and adjourned at 11:12 a.m.*

**1. CALL TO ORDER**

The Mayor called the meeting to order at 10:01 a.m.

**2. APPROVAL OF MINUTES – October 28, 2019**

MOVED by Councillor Nicoll, seconded by Councillor Walker

**THAT the minutes of October 28, 2019 be approved as presented.**

**MOTION PUT AND PASSED.**

**3. APPROVAL OF THE ORDER OF BUSINESS AND APPROVAL OF ADDITIONS AND DELETIONS**

MOVED by Councillor Walker, seconded Concillor Nicoll

**THAT the agenda be approved as presented.**

**MOTION PUT AND PASSED.**

**4. BUSINESS ARISING OUT OF THE MINUTES – NONE**

**5. CALL FOR DECLARATION OF CONFLICT OF INTERESTS – NONE**

**6. MOTIONS OF RECONSIDERATION – NONE**

**7. MOTIONS OF RESCISSION – NONE**

**8. CONSIDERATION OF DEFERRED BUSINESS – NONE**

**9. NOTICES OF TABLED MATTERS – NONE**

**10. CORRESPONDENCE, PETITIONS & DELEGATIONS**

**10.1 Correspondence – None**

**10.2 Petitions – None**

**10.3 Presentations – None**

**11. INFORMATION ITEMS BROUGHT FORWARD – NONE**

**12. REPORTS**

**12.1 STAFF**

**12.1.1 Women’s Advisory Committee – Establish a Staff Board**

The following was before the Standing Committee:

- A staff information report dated December 4, 2019

MOVED by Councillor Nicoll, seconded by Deputy Mayor Blackburn

**THAT the Executive Standing Committee recommend that Halifax Regional Council establish a staff board, pursuant to Section 6.2 of the Public Appointment Policy, consisting of the Managing Director of Diversity and Inclusion, Advisor from Diversity and Inclusion, a representative from the Municipal Clerk’s Office, and the Chief Administrative Officer or their designate, to review applications to the Women’s Advisory Committee, and disclose to the Executive Standing Committee any relevant evaluations or references that may have been conducted.**

In response to a question from a member of the Standing Committee, Kevin Arjoon, Municipal Clerk

advised that the proposed motion is for a staff review board with respect to the public appointment policy and that staff review boards are formed where there is a new committee and when technical expertise is required on a committee. Arjoon noted the importance of ensuring that diversity and geographic balance on the Women's Advisory Committee is achieved.

**MOTION PUT AND PASSED.**

**13. MOTIONS - NONE**

**14. IN CAMERA (IN PRIVATE)**

MOVED by Councillor Walker, seconded by Deputy Mayor Blackburn

**THAT the Executive Standing Committee convene to in camera to discuss the Personnel Matters.**

**MOTION PUT AND PASSED.**

**14.1 PERSONNEL MATTER – *Private and Confidential Report***

This matter was dealt with In Camera (In Private) and ratified in public as follows:

MOVED Deputy Mayor Blackburn, seconded by Councillor Nicoll

**THAT the Executive Standing Committee:**

- 1. Directs that action be taken as outlined in the private and confidential staff report dated December 9, 2019; and**
- 2. That the December 9, 2019 private and confidential staff report not be released to the public.**

**MOTION PUT AND PASSED.**

**14.2 PERSONNEL MATTER – *Private and Confidential Report***

This matter was discussed In Camera (In Private), no further action taken at this time.

**14.3 PERSONNEL MATTER – *Private and Confidential Report***

This matter was dealt with In Camera (In Private) and ratified in public as follows:

MOVED Deputy Mayor Blackburn, seconded by Councillor Walker

**THAT the Executive Standing Committee:**

- 1. Directs that action be taken as outlined in the private and confidential staff report dated December 10, 2019; and**
- 2. That the December 10, 2019 private and confidential staff report not be released to the public.**

**MOTION PUT AND PASSED.**

**14.4 PERSONNEL MATTER – *Private and Confidential Report***

This matter was dealt with In Camera (In Private) and ratified in public as follows:

MOVED Councillor Zurawski, seconded by Deputy Mayor Blackburn

**THAT the Executive Standing Committee:**

- 1. Directs that action be taken as outlined in the private and confidential staff report dated December 9, 2019; and**

**2. That the December 9, 2019 private and confidential staff report not be released to the public.**

**MOTION PUT AND PASSED.**

**15. ADDED ITEMS – NONE**

**16. NOTICES OF MOTION – NONE**

**17. PUBLIC PARTICIPATION - NONE**

The Mayor invited members of the public wishing to address the Executive Standing Committee to come forward. No members of the public came forward to address the Standing Committee.

**18. DATE OF NEXT MEETING – January 27, 2020**

**20. ADJOURNMENT**

The meeting adjourned at 11:12 a.m.

Judith Ng'ethe  
Legislative Assistant