



**AUDIT AND FINANCE STANDING COMMITTEE
SPECIAL MEETING
August 19, 2020**

PRESENT: Councillor Lorelei Nicoll, Vice Chair
Councillor Stephen Adams
Councillor Bill Karsten
Councillor Paul Russell

REGRETS: Councillor Russell Walker, Chair
Mayor Mike Savage
Councillor Matt Whitman

STAFF: John Traves, Municipal Solicitor
Jane Fraser, Chief Financial Officer
Renee Towns, Manager of Revenue and Treasurer
Robyn Dean, Legislative Assistant

The following does not represent a verbatim record of the proceedings of this meeting.

The agenda, reports, supporting documents, and information items circulated are online at halifax.ca.

The meeting was called to order at 11:32 a.m. The meeting adjourned at 11:46 a.m.

1. CALL TO ORDER

The Vice Chair called the meeting to order at 11:32 a.m.

2. APPROVAL OF MINUTES – March 11 & May 25, 2020

MOVED by Councillor Karsten, seconded by Councillor Russell

THAT the March 11 & May 25, 2020 minutes of the Audit and Finance Standing Committee be approved as circulated.

MOTION PUT AND PASSED.

3. APPROVAL OF THE ORDER OF BUSINESS AND APPROVAL OF ADDITIONS AND DELETIONS

MOVED by Councillor Karsten, seconded by Councillor Russell

THAT the agenda be approved as presented.

MOTION PUT AND PASSED.

- 4. BUSINESS ARISING OUT OF THE MINUTES – NONE**
- 5. CALL FOR DECLARATION OF CONFLICT OF INTERESTS – NONE**
- 6. MOTIONS OF RECONSIDERATION – NONE**
- 7. MOTIONS OF RESCISSION – NONE**
- 8. CONSIDERATION OF DEFERRED BUSINESS – NONE**
- 9. NOTICES OF TABLED MATTERS – NONE**

10. CORRESPONDENCE, PETITIONS & DELEGATIONS

- 10.1 Correspondence – None**
- 10.2 Petitions – None**
- 10.3 Presentations – None**

11. INFORMATION ITEMS BROUGHT FORWARD – NONE

12. REPORTS

12.1 AUDITOR GENERAL – NONE

12.2 STAFF

12.2.1 Write-Off of Uncollectible Accounts

The following was before the Standing Committee:

- A staff recommendation report dated February 14, 2020

MOVED by Councillor Karsten, seconded by Councillor Russell

THAT the Audit and Finance Standing Committee:

- 1. Forward the staff report dated February 14, 2020 to Halifax Regional Council for approval;**
- 2. Forward the private and confidential In Camera report “Write off of Uncollectible Account – Details” dated February 14, 2020 to Halifax Regional Council as an In Camera Information Report, and that the report not be released to the public;**

- 3. The real property tax accounts in the amount of \$17,070.18 comprised of \$14,270.10 principal and \$2,800.08 interest as summarized in Schedule 1 of the staff report dated February 14, 2020 be formally written out of the books of account;**
- 4. The general revenue accounts in the amount of \$67,252.70 comprised of \$61,834.80 principal and \$5,417.90 interest as summarized in Schedule 1 of the staff report dated February 14, 2020 be formally written out of the books of account;**
- 5. The recreation accounts in the amount of \$30,416.49 comprised of \$30,416.49 principal and \$0.00 interest as summarized in Schedule 1 of the staff report dated February 14, 2020 be formally written out of the books of account; and,**
- 6. The capital account in the amount of \$1,051,000 comprised of \$1,051,000 principal and \$0.00 interest as summarized in Schedule 1 of the staff report dated February 14, 2020 be formally written out of the books of account.**

The Standing Committee discussed the report with Renee Towns, Manager of Revenue and Treasurer, responding to questions.

MOTION PUT AND PASSED.

- 12.3 GRANTS COMMITTEE – NONE**
- 12.4 COMMITTEE MEMBERS – NONE**
- 13. MOTIONS – NONE**

14. IN CAMERA (IN PRIVATE)

Private and Confidential Information Item:

- 1. Information Report dated February 14, 2020**

15. ADDED ITEMS – NONE

16. NOTICES OF MOTION – NONE

17. DATE OF NEXT MEETING – September 16, 2020

18. ADJOURNMENT

The meeting was adjourned at 11:46 a.m.

Robyn Dean
Legislative Assistant