



**EXECUTIVE STANDING COMMITTEE  
SPECIAL MEETING  
MINUTES  
APRIL 26, 2021**

PRESENT: Mayor Mike Savage, Chair  
Deputy Mayor Tim Outhit, Vice Chair  
Councillor Lisa Blackburn  
Councillor Katherine Morse  
Councillor Paul Russell  
Councillor David Hendsbee  
Councillor Waye Mason

STAFF: Jacques Dubé, Chief Administrative Officer  
John Traves, Q.C., Municipal Solicitor  
Phoebe Rai, Deputy Municipal Clerk  
Jill McGillicuddy, Legislative Assistant

*The following does not represent a verbatim record of the proceedings of this meeting.*

*The agenda, reports, supporting documents, information items circulated, and video (if available) are online at [halifax.ca](http://halifax.ca).*

*The meeting was called to order at 10:06a.m. The Standing Committee moved into an In Camera (In Private) session at 10:32 a.m. and reconvened at 10:45 a.m. The Standing Committee adjourned at 10:47 a.m.*

**1. CALL TO ORDER**

The Mayor called the meeting to order at 10:06a.m.

**2. APPROVAL OF MINUTES – March 22, 2021**

MOVED by Councillor Hendsbee, seconded by Councillor Mason

**THAT the minutes of March 22, 2021 be approved as circulated.**

**MOTION PUT AND PASSED.**

**3. APPROVAL OF THE ORDER OF BUSINESS AND APPROVAL OF ADDITIONS AND DELETIONS**

*Additions: None*

*Deletions: None*

MOVED by Councillor Hendsbee, seconded by Deputy Mayor Outhit

**THAT the agenda be approved as presented.**

**MOTION PUT AND PASSED.**

**4. BUSINESS ARISING OUT OF THE MINUTES - NONE**

**5. CALL FOR DECLARATION OF CONFLICT OF INTERESTS - NONE**

**6. MOTIONS OF RECONSIDERATION – NONE**

**7. MOTIONS OF RESCISSION – NONE**

**8. CONSIDERATION OF DEFERRED BUSINESS – NONE**

**9. NOTICES OF TABLED MATTERS – NONE**

**10. CORRESPONDENCE, PETITIONS & DELEGATIONS**

**10.1 Correspondence - None**

**10.2 Petitions - None**

**10.3 Presentation - None**

**11. INFORMATION ITEMS BROUGHT FORWARD – NONE**

**12. REPORTS**

**12.1.1 Amendments to Women’s Advisory Committee Terms of Reference**

The following was before the Executive Standing Committee:

- A staff recommendation report dated March 3, 2021

MOVED by Councillor Blackburn, seconded by Councillor Morse

**THAT the Executive Standing Committee recommend Halifax Regional Council adopt the amendments to Administrative Order, the purpose of which is to amend Administrative Order Number 2019-0040-GOV, the *Women’s Advisory Committee Administrative Order*, as set out in Attachment 2 of this report**

Haruka Aoyama, Legislative Assistant answered questions from the committee members.

**MOTION PUT AND PASSED.**

## **12.2 WOMEN'S ADVISORY COMMITTEE**

### **12.2.1 GBA+ training for all staff members of the Halifax Regional Municipality**

The following was before the Executive Standing Committee:

- A report from the Women's Advisory Board dated April 7, 2021

MOVED by Councillor Blackburn, seconded by Councillor Russell

**THAT the Executive Standing Committee request a staff report regarding the implementation of the Federal Government's Gender-Based Analysis Plus (GBA+) free, self-paced training for all current and future staff members of the Halifax Regional Municipality as part of the employee training.**

Jacques Dubé, Chief Administrative Officer advised the staff report would address the timing and requirements of the training.

**MOTION PUT AND PASSED**

### **12.2.2 GBA+ training for all members of the Halifax Regional Council**

The following was before the Executive Standing Committee:

- A report from the Women's Advisory Board dated April 7, 2021

MOVED by Councillor Blackburn, seconded by Deputy Mayor Outhit

**THAT the Executive Standing Committee request a staff report regarding the implementation of the Federal Government's Gender-Based Analysis Plus (GBA+) program as part of the Councillor training and orientation for all current and future members of the Halifax Regional Council.**

**MOTION PUT AND PASSED.**

## **12.3 MEMBERS OF STANDING COMMITTEE – NONE**

## **12.4 COMMITTEE UPDATES - NONE**

## **13. MOTIONS - NONE**

## **14. IN CAMERA (IN PRIVATE)**

MOVED by Councillor Russell, seconded by Councillor Mason

**THAT the Executive Standing Committee convene In Camera to discuss Personnel Matters 14.2.1, 14.2.2, 14.2.3, and 14.2.4**

**MOTION PUT AND PASSED.**

### **14.1 In Camera (In Private) Minutes – March 22, 2021**

This matter was dealt with in public.

MOVED by Councillor Mason, seconded by Councillor Hendsbee

**THAT the In Camera (In Private) minutes of March 22, 2021 be approved as circulated.**

**MOTION PUT AND PASSED.**

## **14.2 PERSONNEL MATTERS**

### **14.2.1 Personnel Matter**

This matter was dealt with In Camera (In Private) and ratified in public as follows:

MOVED by Councillor Russell, seconded by Councillor Deputy Mayor Outhit

**THAT the Executive Standing Committee:**

- 1. Adopt the recommendations as outlined in the private and confidential staff report dated April 19, 2021; and**
- 2. Direct that the staff report dated April 19, 2021 be maintained as private and confidential.**

**MOTION PUT AND PASSED.**

### **14.2.2 Personnel Matter**

This matter was dealt with In Camera (In Private) and ratified in public as follows:

MOVED by Councillor Mason, seconded by Councillor Blackburn

**THAT the Executive Standing Committee:**

- 1. Adopt the recommendations as outlined in the private and confidential staff report dated April 13, 2021; and**
- 2. Direct that the staff report dated April 13, 2021 be maintained as private and confidential.**

**MOTION PUT AND PASSED.**

### **14.2.3 Personnel Matter**

This matter was dealt with In Camera (In Private) and ratified in public as follows:

MOVED by Councillor Hendsbee, seconded by Councillor Morse

**THAT the Executive Standing Committee:**

- 1. Adopt the recommendations as outlined in the private and confidential staff report dated April 12, 2021; and**
- 2. Direct that the staff report dated April 12, 2021 be maintained as private and confidential.**

**MOTION PUT AND PASSED.**

### **14.2.4 Personnel Matter**

This matter was dealt with In Camera (In Private) and ratified in public as follows:

MOVED by Councillor Hendsbee, seconded by Deputy Mayor Outhit

**THAT the Executive Standing Committee:**

1. Adopt the recommendations as outlined in the private and confidential report dated April 1, 2021; and
2. Direct that the report dated April 1, 2021 be maintained as private and confidential.

15. ADDED ITEMS - NONE

16. NOTICES OF MOTION - NONE

17. PUBLIC PARTICIPATION - NONE

18. DATE OF NEXT MEETING – May 31, 2021

19. ADJOURNMENT

The meeting adjourned at 10:47 a.m.

Jill McGillicuddy  
Legislative Assistant