



**EXECUTIVE STANDING COMMITTEE
MINUTES
February 28, 2022**

PRESENT: Mayor Mike Savage, Chair
Deputy Mayor Pam Lovelace, Vice Chair
Councillor David Hendsbee
Councillor Waye Mason
Councillor Kathryn Morse
Councillor Lisa Blackburn
Councillor Paul Russell

STAFF: Jacques Dubé, Chief Administrative Officer
John Traves, Q.C., Municipal Solicitor
Iain MacLean, Municipal Clerk
Jill McGillicuddy, Legislative Assistant

The following does not represent a verbatim record of the proceedings of this meeting.

The agenda, reports, supporting documents, information items circulated, and video (if available) are online at halifax.ca.

The meeting was called to order at 10:02 a.m. The Standing Committee moved into an In Camera (In Private) session at 10:50 a.m. and reconvened at 11:02 a.m. The Standing Committee adjourned at 11:05 a.m.

1. CALL TO ORDER AND LAND ACKNOWLEDGEMENT

Mayor Savage called the meeting to order at 10:02 a.m. and acknowledged that the meeting took place in the traditional and ancestral territory of the Mi'kmaq people, and that we are all treaty people.

2. APPROVAL OF MINUTES – January 24, 2022

MOVED by Councillor Russell, seconded by Deputy Mayor Lovelace

THAT the minutes of January 24, 2022 be approved as circulated.

MOTION PUT AND PASSED

3. APPROVAL OF THE ORDER OF BUSINESS AND APPROVAL OF ADDITIONS AND DELETIONS

Additions: None

Deletions: None

MOVED by Councillor Blackburn, seconded by Councillor Russell

THAT the agenda be approved as presented.

MOTION PUT AND PASSED.

4. BUSINESS ARISING OUT OF THE MINUTES - NONE

5. CALL FOR DECLARATION OF CONFLICT OF INTERESTS - NONE

6. MOTIONS OF RECONSIDERATION – NONE

7. MOTIONS OF RESCISSION – NONE

8. CONSIDERATION OF DEFERRED BUSINESS – NONE

9. NOTICES OF TABLED MATTERS – NONE

10. CORRESPONDENCE, PETITIONS & DELEGATIONS

10.1 Correspondence – None

10.2 Petitions – None

10.3 Presentations – None

11. INFORMATION ITEMS BROUGHT FORWARD – NONE

12. REPORTS

12.1 STAFF

12.1.1 Accessibility Impact Section of Staff Reports

The following was before the Standing Committee:

- Staff recommendation/information report dated February 8, 2022
- A staff presentation dated February 28, 2022

MOVED by Councillor Mason, seconded by Deputy Mayor

THAT Executive Standing Committee recommend Halifax Regional Council direct the Chief Administrative Officer, through the Office of Diversity and Inclusion/African Nova Scotian Affairs Integration Office (ANSAIO), to develop diversity and inclusion guidelines for all staff reports, rather than create a specific accessibility impact section. The goal of these guidelines is to ensure that diversity, equity, inclusion, and accessibility are considered at all stages of the report-writing process.

Tracey Jones-Grant, Managing Director, Offices of Diversity & Inclusion, gave a presentation and responded to questions of clarification from the Executive Standing Committee.

Councillor Russell proposed the motion be amended to include that Executive Standing Committee recommend that Halifax Regional Council direct the Chief Administrative Officer, through the Office of Diversity and Inclusion/African Nova Scotian Affairs Integration Office (ANSAIO), to develop diversity, equity, inclusion, and accessibility guidelines for all staff reports, rather than create a specific accessibility impact section. As provided for in section 53(2) of Administrative Order One, *Respecting the Procedures of the Council*, the amendment was accepted as friendly.

The motion as amended now read:

THAT Executive Standing Committee recommend that Halifax Regional Council direct the Chief Administrative Officer, through the Office of Diversity and Inclusion/African Nova Scotian Affairs Integration Office (ANSAIO), to develop diversity, equity, inclusion, and accessibility guidelines for all staff reports, rather than create a specific accessibility impact section. The goal of these guidelines is to ensure that diversity, equity, inclusion, and accessibility are considered at all stages of the report-writing process.

MOTION AS AMENDED PUT AND PASSED.

12.1.2 2022 District Boundary Review - Phase 1

The following was before the Standing Committee:

- Staff recommendation/information report dated January 18, 2022

MOVED by Deputy Mayor, seconded by Councillor Russell

THAT Executive Standing Committee approve in principle the 2022 District Boundary Review Public Engagement process and timeline for Phase One as described in the discussion section and attachment three of this report.

Iain MacLean, Municipal Clerk and Liam MacSween, Elections and Special Projects Manager responded to questions of clarification from the Executive Standing Committee.

MOTION PUT AND PASSED.

12.2 COMMITTEE - NONE

12.3 MEMBERS OF STANDING COMMITTEE - NONE

13. MOTIONS - NOE

14. IN CAMERA (IN PRIVATE)

MOVED by Councillor Russell, seconded by Deputy Mayor Lovelace

THAT Executive Standing Committee convene to In Camera (In Private) to discuss Item 14.2.3

MOTION PUT AND PASSED.

14.1 In Camera (In Private) Minutes – January 24, 2022

This matter was dealt with in public.

Moved by Deputy Mayor Lovelace, seconded by Councillor Mason

THAT the In Camera (In Private) minutes of January 24, 2022 be approved as circulated.

MOTION PUT AND PASSED.

14.2 PERSONNEL MATTERS – Private and Confidential Reports

14.2.1 Personnel Matter - *A matter pertaining to an identifiable individual or group*

The following was before the Standing Committee:

- Private and confidential staff report dated January 11, 2022

This matter was dealt with in public.

MOVED by Councillor Mason, seconded by Councillor Hendsbee

THAT the Executive Standing Committee:

- 1. Adopt the recommendations as outlined in the private and confidential staff report dated January 11, 2022; and**
- 2. Direct that the staff report dated January 11, 2022 be maintained as private and confidential.**

MOTION PUT AND PASSED.

14.2.2 Personnel Matter - *A matter pertaining to an identifiable individual or group*

The following was before the Standing Committee:

- Private and confidential staff report dated February 22, 2022

This matter was dealt with in public.

MOVED by Deputy Mayor Lovelace, seconded by Councillor Mason

THAT the Executive Standing Committee:

- 1. Adopt the recommendations as outlined in the private and confidential staff report dated February 22, 2022; and**
- 2. Direct that the staff report dated February 22, 2022 be maintained as private and confidential.**

MOTION PUT AND PASSED.

14.2.3 Personnel Matter - *A matter pertaining to an identifiable individual or group*

This matter was dealt with In Camera (In Private) and ratified in public as follows:

MOVED by Councillor Russell, seconded by Deputy Mayor Lovelace

THAT the Executive Standing Committee:

- 1. Adopt the recommendations as outlined in the private and confidential staff report dated February 14, 2022; and**
- 2. Direct that the staff report dated February 14, 2022 be maintained as private and confidential.**

MOTION PUT AND PASSED.

15. ADDED ITEMS - NONE

16. NOTICES OF MOTION - NONE

17. PUBLIC PARTICIPATION - NONE

18. DATE OF NEXT MEETING – March 28, 2022

19. ADJOURNMENT

The meeting adjourned at 11:05 a.m.

Jill McGillicuddy
Legislative Assistant