



**AUDIT AND FINANCE STANDING COMMITTEE
DRAFT MINUTES
September 21, 2022**

PRESENT: Councillor Paul Russell, Chair
Councillor Cathy Deagle Gammon, Vice Chair
Councillor David Hendsbee
Councillor Trish Purdy
Councillor Kathryn Morse
Mayor Mike Savage, Ex Officio

REGRETS: Councillor Shawn Cleary

OTHERS PRESENT: Deputy Mayor Lovelace
Councillor Tim Outhit

STAFF: Jacques Dubé, Chief Administrative Officer
Jerry Blackwood, Executive Director of Finance and Asset Management/
Chief Financial Officer
Chris Giddens, Acting Executive Director, Legal and Legislative Services
Annie Sherry, Legislative Assistant

These minutes are considered draft and will require approval by the Audit and Finance Standing Committee at a future meeting.

The following does not represent a verbatim record of the proceedings of this meeting.

The agenda, reports, supporting documents, information items circulated, and video (if available) are online at halifax.ca.

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The meeting was called to order at 10:06 a.m., and adjourned at 11:40 a.m.

1. CALL TO ORDER AND LAND ACKNOWLEDGEMENT

The Chair called the meeting to order at 10:06 a.m. and acknowledged that the meeting took place in the traditional and ancestral territory of the Mi'kmaq people, and that we are all treaty people.

2. APPROVAL OF MINUTES – June 22 and June 27, 2022

MOVED by Councillor Hendsbee, seconded by Councillor Deagle Gammon

THAT the minutes of June 22 and June 27, 2022 be approved as circulated.

MOTION PUT AND PASSED.

3. APPROVAL OF THE ORDER OF BUSINESS AND APPROVAL OF ADDITIONS AND DELETIONS

Additions: None

Deletions: None

As provided for in section 12 (5) of Administrative Order One, Mayor Savage requested that Information Item 1 – Provincial Financial Condition Indicators Report be brought forward at the next Audit and Finance Standing Committee meeting.

MOVED by Councillor Deagle Gammon, seconded by Councillor Morse

THAT the agenda be approved as presented.

MOTION PUT AND PASSED.

4. BUSINESS ARISING OUT OF THE MINUTES – NONE

5. CALL FOR DECLARATION OF CONFLICT OF INTERESTS – NONE

6. MOTIONS OF RECONSIDERATION – NONE

7. MOTIONS OF RESCISSION – NONE

8. CONSIDERATION OF DEFERRED BUSINESS – NONE

9. NOTICES OF TABLED MATTERS – NONE

10. CORRESPONDENCE, PETITIONS & DELEGATIONS

10.1 Correspondence – None

10.2 Petitions – None

10.3 Presentation – None

11. INFORMATION ITEMS BROUGHT FORWARD – NONE

12. REPORTS

12.1 AUDITOR GENERAL – NONE

12.2 STAFF

12.2.1 First Quarter 2022-23 Financial Report

The following was before the Standing Committee:

- Staff recommendation report dated September 15, 2022
- Staff presentation dated September 21, 2022

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MOVED by Councillor Deagle Gammon, seconded by Councillor Hendsbee

THAT the Audit & Finance Standing Committee forward the First Quarter 2022/23 Financial Report to Regional Council for their information.

Jerry Blackwood, Executive Director of Finance and Asset Management/Chief Financial Officer, and Dave Harley, Director, Accounting & Financial Reporting gave a presentation on the First Quarter 2022-23 Financial Report and responded to questions of clarification from the Standing Committee. Blackwood and Harley spoke to budget planning for the 2023-24 fiscal year, the impacts of one-time costs and committed capital projects on financial reserves, and the projected deficit of \$2.8 million.

Caroline Blair-Smith, Deputy Chief Administrative Officer, Corporate Services, Crystal Nowlan, Director, Asset Management, Tyler Higgins, Manager, Budget & Reserves, and Jacques Dubé, Chief Administrative Officer responded to questions of clarification from the Standing Committee.

MOVED by Mayor Savage, seconded by Councillor Deagle Gammon

THAT the motion be amended to strike, "their information" and replace it with, "further review and consideration."

Blackwood and Chris Giddens, Acting Executive Director, Legal and Legislative Services spoke to the timeframe for discussion at Regional Council.

MOTION TO AMEND PUT AND PASSED.

The motion as amended now read:

MOVED by Councillor Deagle Gammon, seconded by Councillor Hendsbee

THAT the Audit & Finance Standing Committee forward the First Quarter 2022/23 Financial Report to Regional Council for further review and consideration.

MOTION AS AMENDED PUT AND PASSED.

12.2.2 Budget Increase to CP210013 - Park Development - New and Award RFT 22-401

The following was before the Standing Committee:

- Staff recommendation report dated September 15, 2022

MOVED by Mayor Savage, seconded by Councillor Purdy

THAT the Audit & Finance Standing Committee recommend that Regional Council:

- 1. Approve an unbudgeted withdrawal in the amount of \$100,000 (net HST included) from Capital Fund Reserve Q526.**
- 2. Increase 2022/23 Capital Project Number CP210013 - Park Development - New, by \$100,000 (net HST included); and,**
- 3. Award Tender No. 22-401, Unnamed Park 27 (Broad Street) Tennis Courts (Bedford) and Cole Harbour Common (Auburn Drive entrance) Parking Lot Upgrades (Cole Harbour) to the highest scoring bidder meeting the specifications, Ocean Contractors Limited, for a Total Tender Price of \$454,452.32 (net HST included) with funding from Project Account No. CP210013 – Park Development – New and Project Account No. CP200001 – Park**

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Recapitalization, as outlined in the Financial Implications section of this report.

MOTION PUT AND PASSED.

12.2.3 Broad Street North Roundabout – Additional Funds

The following was before the Standing Committee:

- Staff recommendation report dated September 16, 2022

MOVED by Councillor Hendsbee, seconded by Councillor Deagle Gammon

THAT the Audit and Finance Committee recommend that Halifax Regional Council;

- 1. Approve a budget transfer of \$2,205,000 from Capital Account CT190003 – Downtown Dartmouth Infrastructure Renewal to Capital Account CTU01006 – Bedford West Road Oversizing;**
- 2. Increase the amount of the March 1, 2022 Award of Alternative Procurement 22-1024 for the design and construction of a roundabout at the intersection of Larry Uteck Boulevard and Broad Street (North) to West Bedford Holdings Limited from a maximum value of \$3,250,000 to a maximum value of \$5,943,572 (net HST included) as outlined in the Financial Implications section of this report.**

Peter Duncan, Director, Engineering & Building Standards, and Adam Lanigan, Senior Transportation Engineer responded to questions of clarification from the Standing Committee.

MOTION PUT AND PASSED.

12.3 GRANTS COMMITTEE – NONE

12.4 MEMBERS OF STANDING COMMITTEE – NONE

13. MOTIONS – NONE

14. IN CAMERA (IN PRIVATE)

14.1 In Camera (In Private) Minutes – June 22, 2022

This matter was dealt with in public.

MOVED by Councillor Hendsbee, seconded by Councillor Purdy

THAT the In Camera (In Private) minutes of June 22, 2022 be approved as circulated.

MOTION PUT AND PASSED.

15. ADDED ITEMS – NONE

16. NOTICES OF MOTION – NONE

17. PUBLIC PARTICIPATION – NONE

18. DATE OF NEXT MEETING – October 19, 2022

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19. ADJOURNMENT

The meeting adjourned at 11:40 a.m.

Annie Sherry
Legislative Assistant