



**EXECUTIVE STANDING COMMITTEE
DRAFT MINUTES
April 24, 2023**

PRESENT: Deputy Mayor Sam Austin, Vice Chair
Councillor Cathy Deagle Gammon
Councillor David Hendsbee
Councillor Waye Mason
Councillor Patty Cuttell
Councillor Paul Russell

REGRETS: Mayor Mike Savage, Chair

STAFF: Cathie O'Toole, Chief Administrative Officers
John Traves, K.C., CD, Executive Director of Legal & Legislative
Services/Municipal Solicitor/Chief Governance Officer
Krista Vining, Acting Deputy Clerk
Catie Campbell, Legislative Assistant

These minutes are considered draft and will require approval by Executive Standing Committee at a future meeting.

The following does not represent a verbatim record of the proceedings of this meeting.

The agenda, reports, supporting documents, information items circulated, and video (if available) are online at halifax.ca.

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**Executive Standing Committee
Draft Minutes
April 24, 2023**

The meeting was called to order at 10:01 a.m. and adjourned at 10:12 a.m.

1. CALL TO ORDER AND LAND ACKNOWLEDGEMENT

The Chair called the meeting to order at 10:01 a.m. and acknowledged that the meeting took place in the traditional and ancestral territory of the Mi'kmaq people, and that we are all treaty people.

2. APPROVAL OF MINUTES – February 27, 2023

MOVED by Councillor Deagle Gammon, seconded by Councillor Mason

THAT the minutes of February 27, 2023 be approved as circulated.

MOTION PUT AND PASSED.

3. APPROVAL OF THE ORDER OF BUSINESS AND APPROVAL OF ADDITIONS AND DELETIONS

Additions: None

Deletions:

- Item 14.3 – PERSONNEL MATTER – Private and Confidential Report

MOVED by Councillor Mason, seconded by Councillor Russell

THAT the agenda be approved as amended.

MOTION PUT AND PASSED.

4. BUSINESS ARISING OUT OF THE MINUTES – NONE

5. CALL FOR DECLARATION OF CONFLICT OF INTERESTS – NONE

6. MOTIONS OF RECONSIDERATION – NONE

7. MOTIONS OF RESCISSION – NONE

8. CONSIDERATION OF DEFERRED BUSINESS – NONE

9. NOTICES OF TABLED MATTERS – NONE

10. CORRESPONDENCE, PETITIONS & DELEGATIONS

10.1 Correspondence – None

10.2 Petitions – None

10.3 Presentation – None

11. INFORMATION ITEMS BROUGHT FORWARD – NONE

12. REPORTS

12.1 STAFF

12.1.1 Replacement of AO 2015-001-GOV Information Management and Archives

The following was before the Standing Committee:

- Staff report dated April 12, 2023
- Staff presentation dated April 24, 2023

Stephanie Woods Stevens, Manager, Corporate Information Management gave a presentation.

MOVED by Councillor Hendsbee, seconded by Councillor Deagle Gammon

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THAT the Executive Standing Committee recommend that Halifax Regional Council adopt Administrative Order 2022-009-ADM, *Respecting Information Management and Archives*, including repealing Administrative Order 2015-001-GOV, *Respecting Corporate Information Management* as set out in Appendix A of the staff report dated April 12, 2023.

MOTION PUT AND PASSED.

13. MOTIONS – NONE

14. IN CAMERA (IN PRIVATE)

14.1 PERSONNEL MATTER – Private and Confidential Report

This matter was dealt with in public.

The following was before the Standing Committee:

- Private and confidential staff report dated April 13, 2023

MOVED by Councillor Mason, seconded by Councillor Russell

THAT Executive Standing Committee:

- 1. Adopt the recommendations as outlined in the private and confidential report dated April 13, 2023; and;**
- 2. Direct that the private and confidential report dated April 13, 2023 be maintained private and confidential.**

MOTION PUT AND PASSED.

14.2 PERSONNEL MATTER – Private and Confidential Report

This matter was dealt with in public.

The following was before the Standing Committee:

- Private and confidential staff report dated April 14, 2023

MOVED by Councillor Mason, seconded by Councillor Russell

THAT Executive Standing Committee:

- 1. Adopt the recommendations as outlined in the private and confidential report dated April 14, 2023; and;**
- 2. Direct that the private and confidential report dated April 14, 2023 be maintained private and confidential.**

MOTION PUT AND PASSED.

15. ADDED ITEMS – NONE

16. NOTICES OF MOTION – NONE

17. PUBLIC PARTICIPATION

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Deputy Mayor Austin reviewed the rules of procedure for public participation. Deputy Mayor Austin noted there were no registered speakers and called three times for any other members of the public wishing to speak; there were none.

18. DATE OF NEXT MEETING – June 5, 2023

19. ADJOURNMENT

The meeting adjourned at 10:12 a.m.

Catie Campbell
Legislative Assistant