



**TRANSPORTATION STANDING COMMITTEE  
DRAFT MINUTES  
February 22, 2024**

**PRESENT:** Councillor Pam Lovelace, Chair  
Councillor Trish Purdy, Vice Chair  
Councillor Waye Mason  
Councillor Patty Cuttell

**REGRETS:** Councillor Tim Outhit  
Councillor Shawn Cleary

**OTHERS PRESENT:** Deputy Mayor Deagle Gammon

**STAFF:** Dave Reage, Executive Director, Halifax Transit  
Trevor MacDonald, Solicitor  
Krista Vining, Team Lead, Legislative Assistants  
Elizabeth Macdonald, Legislative Assistant

*These minutes are considered draft and will require approval by Transportation Standing Committee at a future meeting.*

*The following does not represent a verbatim record of the proceedings of this meeting.*

*The agenda, reports, supporting documents, information items circulated, and video (if available) are online at [halifax.ca](http://halifax.ca).*

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**Transportation Standing Committee  
Draft Minutes  
February 22, 2024**

*The meeting was called to order at 1:02 p.m. The Standing Committee moved into an In Camera (In Private) session at 1:42 p.m. and reconvened at 1:51 p.m. The Standing Committee adjourned at 1:53 p.m.*

**1. CALL TO ORDER AND LAND ACKNOWLEDGEMENT**

The Chair called the meeting to order at 1:02 p.m. and acknowledged that the meeting took place in the traditional and ancestral territory of the Mi'kmaq people, and that we are all treaty people.

**2. APPROVAL OF MINUTES – December 13, 2023**

MOVED by Councillor Cuttell, seconded by Councillor Purdy

**THAT the minutes of December 13, 2023 be approved as circulated.**

**MOTION PUT AND PASSED.**

**3. APPROVAL OF THE ORDER OF BUSINESS AND APPROVAL OF ADDITIONS AND DELETIONS**

Additions: None

Deletions: None

**THAT the agenda be approved as presented.**

**MOTION PUT AND PASSED.**

**4. BUSINESS ARISING OUT OF THE MINUTES – NONE**

**5. CALL FOR DECLARATION OF CONFLICT OF INTERESTS – NONE**

**6. MOTIONS OF RECONSIDERATION – NONE**

**7. MOTIONS OF RESCISSION – NONE**

**8. CONSIDERATION OF DEFERRED BUSINESS – NONE**

**9. NOTICES OF TABLED MATTERS – NONE**

**10. CORRESPONDENCE, PETITIONS & DELEGATIONS**

**10.1 Correspondence - None**

**10.2 Petitions - None**

**10.3 Presentation – None**

**11. PUBLIC PARTICIPATION**

The Chair noted there were no registered speakers and called three times for any other members of the public wishing to speak; there were none.

**12. INFORMATION ITEMS BROUGHT FORWARD – NONE**

**13. REPORTS**

**13.1 STAFF**

**13.1.1 Halifax Transit 2023/24 Q2 KPI Report**

The following was before the Standing Committee:

- Staff report dated January 9, 2024
- Staff presentation dated January 25, 2024

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MOVED by Councillor Mason, seconded by Councillor Cuttall

**THAT the Transportation Standing Committee accept the staff report dated January 9, 2024 and receive a presentation.**

**MOTION PUT AND PASSED.**

Patricia Hughes, Director, Planning & Customer Engagement gave a presentation and responded to questions from the Standing Committee.

Victoria Pierce-Goodland, Director, Employee Support & Development responded to questions of clarification from the Standing Committee.

### **13.1.2 Temporary Pedestrian Travel Paths Through Work Sites**

The following was before the Standing Committee:

- Staff report dated January 11, 2024

MOVED by Councillor Mason, seconded by Councillor Purdy

**THAT the Transportation Standing Committee recommend that Halifax Regional Council direct the CAO to update the design and construction guidelines for accessibility to include temporary conditions in the exterior built environment.**

Anne Sherwood, Director, Transportation Design & Construction Services responded to questions of clarification from the Standing Committee.

MOVED by Councillor Mason, seconded by Councillor Purdy

**THAT the motion be amended to include a recommendation that the Transportation Standing Committee refer the staff report dated January 11, 2024 to the Accessibility Advisory Committee for review and comment.**

**MOTION TO AMEND PUT AND PASSED.**

The motion as amended now read:

MOVED by Councillor Mason, seconded by Councillor Purdy

**THAT the Transportation Standing Committee recommend that Halifax Regional Council direct the CAO to update the design and construction guidelines for accessibility to include temporary conditions in the exterior built environment.**

**It is further recommended that the Transportation Standing Committee refer the staff report dated January 11, 2024 to Accessibility Advisory Committee for review and comment.**

**MOTION AS AMENDED PUT AND PASSED.**

## **13.2 ACTIVE TRANSPORTATION ADVISORY COMMITTEE**

### **13.2.1 CNIB Halifax: Cycling Infrastructure Guidelines**

The following was before the Standing Committee:

- Active Transportation Advisory Committee report dated January 18, 2024

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MOVED by Councillor Cuttell, seconded by Councillor Mason

**THAT the Transportation Standing Committee direct the Chief Administrative Officer (CAO) to prepare a staff report to consider examining and expanding upon the recommendations outlined in the “Cycling Infrastructure and People with Sight Loss – Design Challenges and Opportunities at Transit Stops Across Canada” report when installing cycling infrastructure.**

**MOTION PUT AND PASSED.**

### **13.3 MEMBERS OF STANDING COMMITTEE – NONE**

## **14. MOTIONS**

### **15. IN CAMERA (IN PRIVATE)**

MOVED by Councillor Mason, seconded by Councillor Cuttell

**THAT Transportation Standing Committee convene to In Camera (In Private) to discuss Item 15.1 PERSONNEL MATTER.**

**MOTION PUT AND PASSED.**

### **15.1 PERSONNEL MATTER – Private and Confidential Report**

This matter was dealt with In Camera (In Private) and ratified in public as follows:

The following was before the Standing Committee:

- Private and confidential staff report dated December 20, 2023

MOVED by Councillor Mason, seconded by Councillor Purdy

**THAT the Transportation Standing Committee:**

- 1. Adopt the recommendations as outlined in the private and confidential report dated December 20, 2023 as amended; and**
- 2. Direct that the private and confidential report dated December 20, 2023, as amended, be maintained private and confidential.**

**MOTION PUT AND PASSED.**

### **16. ADDED ITEMS – NONE**

### **17. NOTICES OF MOTION - NONE**

### **18. DATE OF NEXT MEETING – March 28, 2024**

### **19. ADJOURNMENT**

The meeting adjourned at 1:53 p.m.

Elizabeth Macdonald  
Legislative Assistant