



**AUDIT COMMITTEE  
DRAFT MINUTES  
September 17, 2025**

**PRESENT:** Councillor Cathy Deagle Gammon, Chair  
Councillor Shawn Cleary, Vice Chair  
Councillor David Hendsbee  
Councillor Billy Gillis  
Councillor Jean St-Amand

**REGRETS:** Councillor Kathryn Morse  
Taiwo Lawal  
Shweta Sharma

**STAFF:** Jerry Blackwood, Executive Director of Finance and Asset  
Management/Chief Financial Officer  
John Traves, K.C., CD, Municipal Solicitor/Chief Governance Officer  
Dorothy Maponga, Legislative Assistant

*These minutes are considered draft and will require approval by Audit Committee at a future meeting.*

*The following does not represent a verbatim record of the proceedings of this meeting.*

*The agenda, reports, supporting documents, information items circulated, and video (if available) are online at [halifax.ca](http://halifax.ca).*

## **1. CALL TO ORDER AND LAND ACKNOWLEDGEMENT**

The Chair called the meeting to order at 10:07 a.m. and acknowledged that the meeting took place in the traditional and ancestral territory of the Mi'kmaq people, and that we are all treaty people.

## **2. APPROVAL OF MINUTES – March 24, 2025**

MOVED by Councillor Gillis, seconded by Councillor Cleary

**THAT the minutes of March 24, 2025 be approved as circulated.**

**MOTION PUT AND PASSED.**

## **3. APPROVAL OF THE ORDER OF BUSINESS AND APPROVAL OF ADDITIONS AND DELETIONS**

Additions: None

Deletions: None

MOVED by Councillor Cleary, seconded by Councillor Gillis

**THAT the agenda be approved as presented.**

**MOTION PUT AND PASSED.**

## **4. CALL FOR DECLARATION OF CONFLICT OF INTERESTS – NONE**

## **5. YEAR END FINANCIAL STATEMENTS & FOURTH QUARTER FINANCIAL REPORT**

The following was before the Standing Committee:

- Staff report dated September 5, 2025
- Staff presentation dated September 17, 2025
- Presentation dated September 5, 2025

Dave Harley, Director of Financial Management and Operations gave a presentation and responded to questions of clarification from the Standing Committee.

Jerry Blackwood, Executive Director of Finance and Asset Management/Chief Financial Officer responded to questions of clarification from the Standing Committee.

Paul Janes, KPMG gave a presentation and responded to questions of clarification from the Standing Committee.

MOVED by Councillor Cleary, seconded by Councillor Gillis

**THAT Audit Committee convene to In Camera (In Private) to discuss a PERSONNEL MATTER.**

**MOTION PUT AND PASSED.**

MOVED by Councillor Cleary, seconded by Councillor Gillis

**THAT the Audit Committee recommend that Halifax Regional Council approve:**

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**Audit Committee  
Draft Minutes  
September 17, 2025**

- 1) The Consolidated Financial Statements of the Halifax Regional Municipality for the year ended March 31, 2025;**
- 2) The Statement of General Rate Surplus of the Halifax Regional Municipality for the year ended March 31, 2025;**
- 3) Transfers to reserves of the following amounts to reduce the general rate surplus to zero:**
  - Q416 Operating Stabilization Reserve - \$3.5M**
- 4) The financial statements of the Halifax Regional Municipality Miscellaneous Trust Funds for the year ended March 31, 2025; and**
- 5) The appointment of KPMG to be the External Auditor for the fiscal year ended March 31, 2026.**
- 6) The Fourth Quarter report for 2024/25 on District Capital, District Activity, Recreation Area Rates, Hospitality Expenses, and Expenses for Reportable Individuals.**

**MOTION PUT AND PASSED.**

**6. IN CAMERA (IN PRIVATE) – NONE**

**7. DATE OF NEXT MEETING – To be Determined**

**8. ADJOURNMENT**

The meeting adjourned at 10:57 a.m.

Dorothy Maponga  
Legislative Assistant