



**AUDIT AND FINANCE STANDING COMMITTEE
SPECIAL MEETING
MINUTES
November 14, 2017**

PRESENT: Councillor Bill Karsten, Chair
Councillor Lorelei Nicoll, Vice Chair
Councillor Russell Walker
Councillor Stephen D. Adams
Councillor Matt Whitman
Deputy Mayor Steve Craig
Mayor Mike Savage

STAFF: John Traves, Municipal Solicitor
Jerry Blackwood Acting CFO/Director of Finance and Asset Management
Sheilagh Edmonds, Legislative Assistant

The following does not represent a verbatim record of the proceedings of this meeting.

The agenda, reports, supporting documents, information items circulated, and video (if available) are online at halifax.ca.

The meeting was called to order at 9:01 a.m. adjourned at 9:16 a.m.

1. CALL TO ORDER

The Chair called the meeting to order at 9:01 a.m.

2. APPROVAL OF THE ORDER OF BUSINESS

MOVED Councillor Whitman, seconded by Councillor Craig

THAT the agenda be accepted as presented.

MOTION PUT AND PASSED.

3. CALL FOR DECLARATION OF CONFLICT OF INTERESTS - NONE

4. REPORTS

4.1 Contract Amendments – Various Contracts, Integrated Mobility Plan

The following was before the Standing Committee:

- A staff recommendation report dated October 26, 2017.

MOVED by Deputy Mayor Craig, seconded by Councillor Nicoll

THAT the Audit and Finance Standing Committee recommend Regional Council:

1. Approve a contract amendment to McPhail Transportation Planning Services in the amount of \$51,000 to complete work associated with the Integrated Mobility Plan; and,

2. Approve a contract amendment to O2 Planning & Design in the amount of \$61,000 to complete work associated with the Integrated Mobility Plan.

Kelly Denty, Acting Director, Planning and Development and Peter Duncan, Manager, Infrastructure Planning provided a presentation responded to questions.

In response to a question, Peter explained that due to an extension of the contracts, the purchase orders were overspent. There is budget availability for the over-expenditures resulting from vacancy management and staff are confident that the \$112,000 that is required can be found in vacancy savings.

MOTION PUT AND PASSED.

5. ADJOURNMENT

The meeting adjourned at 9:16 a.m.

Sheilagh Edmonds
Legislative Assistant