

# Customer Portal

## How To: Print an Issued Permit in the Customer Portal

1. Log in to the customer portal and navigate to the **My Activities** tab.

**Home**

Welcome to Halifax Regional Municipality's Online Permitting System.

Manage your permits via the tabs below. Check these tabs often for updates.

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By date of last activity ADMIN

Type	File Number	Location	Status	Description	Created Date	
Building Permit	BP-2020-01231	77 BRUNELLO BLVD, TIMBERLEA, NS	Issued	Residential - Dwelling - Single Detached - New Building	Nov 18, 2020	<a href="#">Request Inspection</a>
Fence	GP-2020-00519	65 HINES RD, EASTERN PASSAGE, NS B3G1M4	Withdrawn	Residential - Fence - fence	Sep 3, 2020	
Fence	GP-2020-01490		Draft	Commercial - Fence	Nov 27, 2020	

2. Select the icon to the left of a permit to open the permit file.

**Building Permit** BP-2020-01231 (Issued)

Status: Issued   Application Date: Nov 18, 2020  
Issue Date: Mar 8, 2021  
Completed Date:  
Expiration Date: Mar 8, 2023

Description: Residential - Dwelling - Single Detached - New Building

DETAILS   DOCUMENTS   INSPECTIONS   CONTACTS

**DETAILS**

Is Master Plan?

Applicant: Homeowner  
Type: Residential  
Primary Location: 77 BRUNELLO BLVD, TIMBERLEA, NS  
Specific Location:  
Work Description: New, single detached residential building, Brunello Estates

**RELATED INFORMATION**

Type	Description
Building Occupancy	Occupancy: Residential Use 95 m2
Building Occupancy	Occupancy: Residential Use 95 m2
Building Occupancy	Occupancy: Residential Use 95 m2
Building Occupancy	Occupancy: Residential Use 95 m2

HOLDS

Issued

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3. Scroll to the bottom of the page and click the **Download Permit** button.

**RENEW PERMIT**  
You cannot renew this permit at this time.

**WITHDRAW PERMIT**  
You cannot withdraw this permit at this time.

**DOWNLOAD PERMIT**  
[Download Building Permit](#)

**AMEND PERMIT**  
[Amend Building Permit](#)

**REQUEST INSPECTION**  
[Request Inspection](#)

4. The Permit will appear as a PDF in the lower left-hand corner of the screen. Once the download is complete click the to open.

# HALIFAX

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## 🏠 Residential Building Permit

Permit Number: BP-2020-01231

<b>DATE OF PERMIT ISSUANCE</b> March 8, 2021	<b>DATE OF PERMIT EXPIRY</b> March 8, 2023
<b>APPLICANT</b> POSSE User	<b>PROPERTY OWNER(S)</b> CANADIAN INTERNATIONAL CAPITAL INCORPORATED COGSWELL TOWER HALIFAX, NS B3J3K1
<b>ADDRESS OF PROPERTY</b> 77 BRUNELLO BLVD, TIMBERLEA, NS	
<b>LOT DETAILS</b> 214	<b>TYPE OF WORK</b> New Building
<b>TYPE OF STRUCTURE</b> Dwelling - Single Detached	<b>BUILDING CODE PART</b> Part 9
<b>NUMBER OF EXISTING RESIDENTIAL UNITS</b> 0	<b>NUMBER OF PROPOSED RESIDENTIAL UNITS</b> 1
<b>RESPONSIBLE CONTRACTOR</b> No Phone Number	
<b>DESCRIPTION OF WORK</b> New, single detached residential building, Brunello Estates	
<b>CONDITIONS</b> • The 'Framing Inspection - Part 9' and 'Framing Inspection - Part 3' inspections cannot be requested until the 'Location Certificate' document has been provided and approved.	
<b>TERMS</b> • The approval of this Building Permit also serves as approval of a DEVELOPMENT PERMIT.	

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5. Use the action buttons in the upper right corner of the screen to Print or download to you computer.

