



FORM #2 - Request for Correction of Personal Information
 Part XX – Freedom of Information and Protection of Privacy Act
 *Subsection 25(1)

TO: Carl Yates, M.A.Sc., P. Eng.,
 General Manager, FOIPOP Coordinator
 Halifax Water
 450 Cowie Hill Road
 PO Box 8388, RPO CSC
 Halifax NS B3K 5M1

(Telephone) 902-490-4840
 (Fax) 902-490-4808

This is a request pursuant to Part XX of the Municipal Government Act (Freedom of Information and Protection of Privacy) for the correction of personal information.

1. The details of the personal information requested to be corrected are as follows:
 - (a) last name appearing on personal information to be corrected _____
 - (b) department or institution maintaining personal information _____
 - (c) name of personal information bank or record _____
 - (d) description of personal information to be corrected _____

2. The correction requested is as follows:

Date: _____

Signature of Applicant: _____

Print Full Name of Applicant: _____

Mailing Address of Applicant: _____
 (Street/Apartment No./R.R. No.)

 (Community)

 (Postal Code)

FORM #2 - Request for Correction of Personal Information
Part XX – Freedom of Information and Protection of Privacy Act
*Subsection 25(1)
Page 2

Telephone Numbers of
Applicant:

(Residence) _____

(Business) _____

Fax Number of Applicant: _____

E-mail Address of Applicant: _____

FOR OFFICE USE ONLY

Date Received: _____ Application No: _____

Collection & Use Disclosure Statement

In accordance with Section 485 of the Municipal Government Act, the personal information collected on this form will only be used and/or disclosed if necessary, for the purpose of processing this Access to Information Application. If you have any questions about the collection and use of this information, please contact Halifax Water's Privacy Officer at 490-4840 or general_manager@halifaxwater.ca